



Real People. Real Possibilities:

DON SCHONHARDT, MAYOR

Public Service
Department
614.334.2557

HVAC PERMIT APPLICATION

Allow 2-3 business days for processing.
The approved permit will be mailed to you.

If HVAC drawings were not part of the plan review application, you must obtain the plan review prior to applying for HVAC PERMIT.

PLEASE INDICATE THE BUILDING PERMIT# THIS APPLICATION RELATES TO:

CERTIFIED ADDRESS INFORMATION:

Street Address: _____
 Lot Number & Subdivision: _____

APPLICANT INFORMATION: (individual)

Name of Applicant: _____
 Applicant's e-mail: _____
 Applicant's Phone #: _____

CONTRACTOR INFORMATION: (Company)

Contractor Company Name: _____
 Hilliard Contractor Registration #: _____

	ITEM	QTY	SFT	FEE STRUCTURE	FEE	=	Total
RESIDENTIAL	NEW BUILD		N/A	\$150 flat fee	\$150.00	=	
	REPLACEMENT A/C FURNACE		N/A	\$75 each flat fee	\$75.00	=	
	ALTERATION A/C FURNACE		N/A	\$75 each flat fee	\$75.00	=	
Multi-Family Res: 1-2-3 Units = + 1%	NEW BUILD (# OF UNITS IN SHELL)		N/A	\$150 flat fee	\$150.00	=	
	REPLACEMENT A/C FURNACE		N/A	\$75 each flat fee	\$75.00	=	
	ALTERATION A/C FURNACE		N/A	\$75 each flat fee	\$75.00	=	
COMMERCIAL	NEW BUILD			\$150 + 0.03/sft (min. \$150)		=	
	REPLACEMENT A/C FURNACE		N/A	\$100 each flat fee	\$100.00	=	
	ALTERATION A/C FURNACE		N/A	\$100 each flat fee	\$100.00	=	

This permit is granted on the express condition that said work shall, in all respects, conform to the laws of Ohio and with the provisions of the CITY OF HILLIARD Building Code regulations the Installation, repair and altering of heating systems and may be revoked at any time upon the violation of any provisions of said laws or building code.

Permit Subtotal: _____
Residential Jobs
 add 1%: _____

Zero out the % not being used

Commercial Jobs
 add 3%: _____
 Includes M-Fam 4+ units

**YOU MUST
DISPLAY
PERMIT
ON JOBSITE**

Signature of applicant _____ (date) _____

TOTAL DUE: \$ _____ -

Application becomes permit when signed by Building Official: (date) _____

Permit # Assigned: _____

Inspection Line: 614-334-2466
 call by 2pm for next day inspection