

RIGHT OF WAY PERMIT APPLICATION



City of Hilliard
 3800 Municipal Way
 Hilliard, Ohio 43026
 Phone (614) 876-7361
 Fax: (614) 529-6017
www.hilliardohio.gov

APPLICATION #
RECEIPT #

✓ Check the permit type.	
PERMIT TYPE:	FEE:
Minor Maintenance	\$50.00
Construction	\$100.00
Pavement Drilling Inspection	\$38/hr
Public project: Hilliard CIP # :	No fee

I. Utility Identification

Applicant		Business Address		Business Phone	
Contact Name		City		State	
Contact Name Title		24-hour Contact Phone		email	
				Zip	

II. Job Location / Description – Attach (2) two sets of drawings or sketches to explain the work to be performed.

*Location of work	Application Date:	Month	Day	Year
	Construction Start Date:			
	Construction Finish Date:			

Copy of permit must be kept on site.

Gas: install new tap replace gas valve replace/repair gas line lower service locate curb box other

Electric: replace existing pole install new pole install new equipment on existing pole lower service other

Cable/Telecommunications: directional bore install cable and/or conduit lower and relocate cable/conduit other

*Provide pertinent information about the work being performed.

Check and/or list ALL facilities which may be disturbed by this work: pavement sidewalk or paths grass approach
 sewer waterline manhole valves street tree signal loop other:

III. Inspection

Prior to starting work, the Applicant shall call the City's Construction Inspector at (614) 604-4662 or (614) 604-4743. The Applicant agrees to restore all facilities disturbed by this work to a condition equal to or better than prior to construction within 30 days after the conclusion of any utility repair or installation. The Applicant agrees to perform all construction activities in accordance with the requirements of the City of Hilliard and the City of Columbus Construction & Material Specifications. The Applicant agrees to follow all requirements in Chapter 907, Rights-of-Way Administration, in the City of Hilliard Codified Ordinances.

Signature of Applicant X

IV. Lane Closure / Maintenance of Traffic Plans (MOT) Plans

Will the closure of one or more lanes of a public street be necessary? YES NO
 If YES, attach (3) sets of MOT plans or reference construction plan sheets.

Will the closure of one or more sidewalk or path be necessary? YES NO
 If YES, inspection is required before and after placement of any material.

Comments:

V. Ohio Utility Protection Service (OUPS)

Applicant must contact OUPS for location of underground utilities at least (3) working days prior to construction.

Ohio Utilities Protection Services (OUPS) **1 800 362 2764**

For Non-OUPS members, utilities must be contacted directly

The City of Hilliard hereby grants permission to the Applicant to perform the above requested work.

Other Conditions of Approval:

Approved by _____ Date _____