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Public Service Department

Engineering Division

CITY OF HILLIARD, OHIO

SPECIAL FLOOD HAZARD AREA DEVELOPMENT PERMIT APPLICATION

Application is hereby made for a DEVELOPMENT PERMIT as required by Chapter 1323 of the Codified Ordinances of the City of Hilliard, Ohio for development in an identified flood hazard area. All activities shall be completed in accordance with the requirements of said Ordinance. The development to be performed is described below and in attachments hereto.

The applicant understands and agrees that:

- this permit is issued on the conditions and facts described
- any permit may be revoked if conditions or facts change
- once a permit is revoked, all work shall cease until the permit is reissued or a new permit is issued
- the applicant hereby gives consent to the Floodplain Administrator to enter and inspect activity covered under the provisions of the floodplain regulations
- permit is void if the activity has not begun within 180 days of the issuance date
- the permit will remain valid for one year from date of issuance, with an additional one-year extension upon request

Owner's Name: _____

Builder: _____

Address: _____

Address: _____

Phone: _____

Phone: _____

NOTE: In addition to completion of this form the applicant agrees to submit any additional information required by the Floodplain Administrator in order to determine that the proposed development is compliant with the local and federal flood damage prevention criteria of the National Flood Insurance Program.

Additional information may include but is not limited to: site specific plans to scale showing the nature, location, dimensions and elevations of the area and structure(s) in question.

Description of Work

1. Location of proposed development site-address: _____

Legal description: _____

Attach a location map showing the location of the development site relative to adjacent sites. A location map may be a copy of the tax or plat map, including scale, showing the parcel where development activity will occur.

2. Type of development proposed (check all that apply):

___ Residential structure

___ Non-residential structure

___ New structure

___ New structure

___ Addition to structure

___ Addition to structure

___ Renovations/repairs/maintenance

___ Renovations/repairs/maintenance

___ Manufactured home

___ Accessory structure: Dimensions: _____

- Filling or Grading
- Grading or Excavation or Mining
- Materials/Equipment storage: Describe type: _____
- Watercourse alteration (any change that occurs within the banks of a watercourse)
- Water supply/sewage disposal
- Bridge or culvert placement/replacement
- Other: _____
- Additional activity description: _____

3. If the proposed construction is an alteration, addition or improvement to an existing structure, indicate the cost of the proposed construction \$ _____. What is the estimated market value of the existing structure \$ _____.

NOTE: An existing structure must comply with the flood protection standards if it is substantially improved (an improvement equal or greater than 50% of the market value of the structure). FEMA maintains that the "substantial improvement" definition applies to existing structures only and that once a structure meets the definition of "new construction" any further improvements to that structure must meet "new construction" requirements. For floodplain management purposes "new construction" means structures for which "start of construction" began on or after the effective date of the initial Flood Insurance Rate Map issued by FEMA for the community.

4. Does the proposed development involve a subdivision or other development containing at least 50 lots or 5 acres (whichever is less) YES _____ NO _____

NOTE: If yes, a hydrologic and hydraulic analysis must be completed to determine base flood elevations in flood hazard areas where no base flood elevations are provided.

I AGREE THAT ALL STATEMENTS IN AND ATTACHMENTS TO THIS APPLICATION ARE A TRUE DESCRIPTION OF THE EXISTING PROPERTY AND THE PROPOSED DEVELOPMENT ACTIVITY. I UNDERSTAND THE DEVELOPMENT REQUIREMENTS FOR SPECIAL FLOOD HAZARD AREA ACTIVITIES PER THE APPROPRIATE ORDINANCE (RESOLUTION) AND AGREE TO ABIDE THERETO. I UNDERSTAND IT IS MY RESPONSIBILITY TO OBTAIN ALL APPLICABLE FEDERAL, STATE AND LOCAL PERMITS.

Applicant's Signature: _____

Applicant's Printed Name: _____

Date: _____

ADMINISTRATIVE SECTION

NOTE: The following is to be completed by the City of Hilliard Floodplain Administrator. All references to elevations are in feet mean sea level (m.s.l.). The term base flood elevation means the same as the 100-year elevation.

5. Is proposed development located in:

- an identified floodway
- a flood hazard area where base flood elevations exist with no identified floodway
- an area within the floodplain fringe
- an approximate flood hazard area (Zone A). If yes, complete only 6a in the following question.
- within the banks of a watercourse

NOTES:

All development proposals determined to be located in a floodway must be accompanied by a hydrologic and hydraulic analysis showing impacts on of the development on flood heights (can only be completed by a Registered Professional Engineer).

A Conditional Letter of Map Revision (CLOMR) must be obtained:

For proposed projects that would result in more than a 0.5 foot increase in BFE on a watercourse that has been studied through detailed hydrologic and hydraulic analyses where BFEs have been specified, but no floodway has been designated OR

When a project proposed (totally or partially within the floodway) along a watercourse for which detailed analyses have been conducted and BFEs and a floodway have been designated would result in any (greater than 0.0 foot) increase in the BFE.

Development proposals that are considered alterations of a watercourse must be accompanied by an analysis showing that the flood carrying capacity of the watercourse has not been reduced.

6a. Does proposed development meet NFIP and local General Standards of Section 1323.05(a) of your regulations?

- construction materials and methods resistant to flood damage Anchored properly
- Subdivision designed to minimize flood damage Utilities safe from flooding

6b. Does proposed development meet NFIP and local Specific Standards of Section 1323.05(b) of your regulations?

- Encroachments – proposed action will not obstruct flood waters.
- Proposed site grade elevations if fill or topographic alteration is planned.
- Proposed lowest floor elevation expressed in feet mean sea level.
- Proposed floodproofed elevation expressed in feet mean sea level (non-residential only).

7. Base flood elevation (100-year) at proposed site _____m.s.l.

Date Source: _____

Map effective date: _____

FEMA Community-Panel Number: _____

8. Does the structure contain:

- basement
- enclosed area used only for parking access or storage, other than basement, below the lowest floor?

9. For structures located in approximate A zones (no BFE available) to structure's lowest floor is _____ feet above the highest grade adjacent to the structure.

10. The certified as-built elevation of the structure's lowest floor is _____ feet above m.s.l.*

11. The certified as-built floodproofed elevation of the structure is _____ feet above m.s.l.*

*NOTE: *Certificates of a registered engineer or land surveyor documenting these elevations are necessary if elevations are provided by applicant.*

12. The proposed development is in compliance with applicable floodplain standards.

PERMIT ISSUED ON _____

13. The proposed development is not in compliance with applicable floodplain standards.

PERMIT DENIED ON _____

Reason: _____

NOTE: All structures must be built with the lowest floor, including the basement, elevated or floodproofed to or above the base flood elevation (100-year) unless a variance has been granted. Only non-residential structures may be floodproofed.

14. The proposed development is exempt from the floodplain standards per Section 1323.03(b) of the Flood Damage Prevention Ordinances (Resolution) No. 07-29.

Administrator's Signature: _____

Date: _____

Date of 1-year Extension: _____