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City
Council

Legislative Bulletin

An Official Publication of the Hilliard City Council

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ORDINANCES

The following ordinance was passed by Hilliard City Council on August 24, 2020.

20-20 REQUIRING 75% OF THE NET SALE PROCEEDS OF THE GRENER PROPERTY BE DEDICATED TO PARKLAND ACQUISITION, DEVELOPMENT, AND ASSOCIATED INFRASTRUCTURE.

WHEREAS, in 2014 City Council authorized the purchase of the land generally known as the "Grener Property" with the intent to develop the land as athletic fields for recreational and tournament uses; and

WHEREAS, the land, purchased via passage of Ordinance No. 14-49, is located between Leppert and Cosgray Roads and is identified as parcel numbers 050-011197 and 050-011455 by the Franklin County Auditor's Office; and

WHEREAS, City Council directed the City's Sports Commission to analyze the Grener Property as a place to provide athletic fields with appropriate support structure; and

WHEREAS, on January 22, 2018, City Council met as a Committee of the Whole and heard a presentation at which it was shown that developing the Grener Property as a soccer park has a preliminary costs estimate of \$20.5 million and a final cost of approximately \$38 million; and

WHEREAS, based on these final development cost estimates, the City has determined that it is not feasible to develop this land as athletic fields; and

WHEREAS, in addition to providing quality parks, public spaces and recreational opportunities for City residents, one of the City's Comprehensive Plan goals is also to redevelop and revitalize under-utilized land; and

WHEREAS, another goal of the City's Comprehensive Plan is to be a fiscally balanced community that takes advantage of new and emerging markets; and

WHEREAS, Ordinance No. 20-18 allows for the rezoning of the Grener Property to include "data centers" as an additional permitted use with specific standards in place for such development including but not limited to building setbacks, establishment of a buffer yard, building façade requirements, and landscape standards, thus putting in place the potential for this land to be sold and developed for this type of use; and

WHEREAS, in order to ensure that multiple goals of the City's Comprehensive Plan are taken into consideration, if the Grener Property were to be sold, City Council desires to dedicate 75% of the net sale proceeds to the acquisition and/or development costs related to parkland and parkland development, including associated infrastructure costs; and

WHEREAS, this dedication of 75% of the net sales proceeds for parkland use is in the City's and residents' best interests.

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ORDINANCES

20-20 continued:

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Hilliard that:

SECTION 1. City Council determines that ensuring future parkland for City residents is in the City's best interests and thereby, if the Grener Property is sold, the City will dedicate 75% of net sale proceeds to be used for the acquisition and/or development cost related to parkland and parkland development, including associated infrastructure costs.

SECTION 2. This Ordinance shall be in full force and effect from the earliest date provided for by law.

RESOLUTIONS

The following resolutions were passed by Hilliard City Council on August 24, 2020.

20-R-54 AMENDING SECTION 127.04 OF THE CODIFIED ORDINANCES OF THE CITY OF HILLIARD, OHIO.

WHEREAS, Section 127.04 of the Codified Ordinances of the City of Hilliard provides for the establishment of full-time, part-time and seasonal positions within the City along with the pay grades for those positions; and

WHEREAS, it is to the interest and benefit to the City of Hilliard and the public at large that the authorized strength changes be approved.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Hilliard, Ohio, that:

SECTION 1. The following subsections of Section 127.04 of the Codified Ordinances of the City of Hilliard, Ohio, as amended shall read as follows, with insertions identified in blue and deletions stricken in red:

(a) Council shall adopt and review annually the maximum authorized strength of the City and a salary classification with compensation range for each authorized position.

(b) The pay for each employee or director, not otherwise covered by an employee bargaining agreement shall be set by the City Manager in a letter to the Finance Director in an amount not less than the minimum nor more than the maximum for the pay classification established by Council for that employee or director's job classification. Any adjustment of salary within the salary range established by Council shall be at the sole discretion of the City Manager and the availability of appropriated funds. The City Manager is further authorized to approve an annual raise outside the salary range established by Council, providing the increase in compensation does not exceed 3% per year per annum.

(c) The following full-time personnel are authorized for each office/department:

Department of Safety

Title	Authorized Number	Grade
Police Chief	1	*
Deputy Police Chief	1	*

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RESOLUTIONS

20-R-54 continued:

Police Officers, including Lieutenants, sergeants, and officers as determined by the Safety Director City Manager, but in no event more than 3 lieutenants and 10 sergeants,	64	per contract
Police Support Service Clerk	7	per contract
Police Support Service Supervisor	1	6
Property and Evidence Custodian	1	4
Office Manager	1	5
Public Relations Specialist	1	4
Professional Standards Coordinator	1	6
Training Coordinator	1	4

* The pay ranges for the positions of Deputy Chief and Chief shall be set in accordance with the base wages paid to a "Step 2" Lieutenant in any given year, and shall be established at a minimum of 3% higher than the base wages of a "Step 2" Lieutenant; provided, that the Chief shall be paid at a higher rate than the Deputy Chief.

Department of Recreation and Parks

Title	Authorized Number	Grade
Director of Recreation and Parks	1	10
Deputy Director of Recreation and Parks	1	8
Recreation Program Manager	2	6
Recreation Supervisor	6	5
Recreation Aide	23	2
Maintenance Technician	6	per contract
Maintenance Crew Leader	1	5

Community Development Department of Public Service

Title	Authorized Number	Grade
Community Development Director of Public Service	1	10
City Engineer	1	9
Office Manager	1	5
Administrative Assistant	3	2
Planning Director City Planner/Division Administrator	1	89
Deputy Planning Director City Planner	1	6
Deputy City Engineer Transportation/Mobility Director	1	98
Staff Engineer (Transportation)	1	7
Chief Building Official Building Standards Director/CBO	1	79
Deputy Chief Building Official Building Standards Director	1	6
Engineering Associate	2	4 thru 6
Zoning/Code Enforcement Officer	1	5
City Inspector	4	4 thru 6
Planning Technician	1	4 thru 6
City Arborist/Forester	1	6

Department of Public Service

Title	Authorized Number	Grade
Deputy Operations Director of Public Service	1	98

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20-R-54 continued:

Operations Supervisor	1	6
Maintenance Crew Leader	3	5
Maintenance Technician	22	per contract
Custodian	3	per contract
Facilities Manager	1	7

City Council		
Title	Authorized Number	Grade
City Manager	1	per contract
Clerk of Council	1	8

Department of Law		
Title	Authorized Number	Grade
Director of Law	1	10
Assistant Director of Law	1	8
Staff Attorney	2	7
Clerk of Court	1	6
Deputy Clerk of Court	2	4

Department of Law-Office of the City Clerk		
Title	Authorized Number	Grade
City Clerk	1	5

Department of Finance		
Title	Authorized Number	Grade
Director of Finance	1	10
Deputy Finance Director	1	8
Fiscal Officer	1	6
Finance Assistant	3	4
Payroll Specialist	1	4

Department- of Community Relations	Authorized Number	Grade
Title		
Director of Community Relations	1	10
Community Relations Administrator	1	6
Web Content and Graphic Design Specialist	1	4

Department- of Information Technology	Authorized Number	Grade
Title		
Director of IT	1	10
IT Administrator	1	9
IT Support Analyst	2	6
GIS/Asset Management Analyst	2	4 thru 6

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20-R-54 continued:

Department of Economic Development

Title	Authorized Number	Grade
Director of Economic Development	1	10
Economic Development Administrator	1	6

Department of Human Resources

Title	Authorized Number	Grade
Director of Human Resources	1	10
Human Resources Specialist	1	4
Payroll Specialist	1	4

(d) The following part-time personnel are authorized for each office/department:

Department of Public Service

Title	Authorized Number	Grade
Chief Building Official	1	P5
Administrative Assistant	1	P4

Department of Safety

Title	Authorized Number	Grade
Director of Safety	1	P5
Court Liaison	2	P4

City Council

Title	Authorized Number	Grade
Council Assistant	1	P3

Department of Law--Office of the Clerk of Courts

Title	Authorized Number	Grade
Magistrate	1	per contract
Deputy Clerk of Courts	1	P4

Department of Finance

Title	Authorized Number	Grade
Administrative Assistant	1	P4

Department of Human Resources

Title	Authorized Number	Grade
Director of Human Resources	1	P5
Human Resources Generalist	42	P4

Department of Recreation and Parks

Title	Authorized Part Time Equivalent	Grade
Intern	1 Part Time Equivalent	P3 or P4
Recreation Aides	20 Part Time Equivalent	P2 or P3

(28 hours (per part time equivalent)*52 weeks = 30,576 Hours)

(e) The following seasonal personnel are authorized for each office/department:

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20-R-54 continued:

Department of Recreation and Parks

Title	Authorized Full Time Equivalent	Grade
Seasonal Lifeguard/Recreation Aides	171 full-time equivalent	S1
	-(40 hours (per full time equivalent)*28 weeks = 191,520 Hours)	

Department of Public Service--Streets

Title	Authorized Full Time Equivalent	Grade
Seasonal Worker	10 full-time equivalent	S1
	(40 hours (per full time equivalent)*28 weeks = 11,200 Hours)	

The Recreation and Parks Director shall determine the specific rate of pay for seasonal employees based on the individual's experience, qualifications and the department's needs.

(f) The following annual pay grades are authorized for full time City employees:

Grade	Minimum	Maximum
1	24,271	46,302
2	27,911	54,792
3	33,979	66,369
4	38,834	72,541
5	42,475	81,030
6	48,542	92,605
7	51,576	100,323
8	72,813	123,473
9	78,881	131,191
10	81,308	141,996

(g) The following hourly rates of pay are authorized for part-time City employees:

Grade	Minimum *	Maximum
P1	\$8.70	\$12.35
P2	\$8.70	\$14.66
P3	\$10.50	\$19.31
P4	\$15.00	\$37.08
P5	\$38.00	\$65.21
S1	\$8.70	\$20.04

*The federal FLSA laws (29 CFR parts 510-794) specifically state that local governments are covered by the federal minimum wage, and if the local government is in a state that also has a state minimum wage law, the higher of the two applies. Ohio has a minimum wage law and Ohio's minimum wage (\$8.70 in 2021 θ) is higher than the federal minimum wage and will apply.

The City Manager as appointing authority may designate any authorized positions listed in Section 127.04(c) as part time. Any position so designated will be paid an hourly rate within the listed pay grade as determined by the City Manager and will not count against the number of full-time positions.

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20-R-54 continued:

SECTION 2. All other provisions of the Codified Ordinances, not modified herein, remain unchanged and are in full force and effect.

SECTION 3. This Resolution is effective upon its adoption.

20-R-55 AUTHORIZING THE CITY MANAGER TO ACCEPT A LIMITED WARRANTY DEED FOR 1.08± ACRES OF LAND LOCATED ALONG FRANKLIN STREET

WHEREAS, Hilliard Development Corporation, (“HDC”) owns approximately 1.08 ±acres of real property located in the City, identified as parcel numbers 050-000170 and 050-000201 by the Franklin County Auditor’s Office (collectively, the “Property”) and shown on Exhibit “A”, **attached** hereto and incorporated herein; and

WHEREAS, on July 29, 2020, HDC’s Board voted to donate the Property to the City upon finding that conveyance of the Property to the City supports HDC’s mission; and

WHEREAS, ownership of the Property will provide the City to accomplish several objectives, such as providing amenities in Old Hilliard or providing a maintenance facility for the City’s Recreation and Parks Department; and

WHEREAS, it is in the interest and benefit of the City of Hilliard and the public-at-large that the City accept donation of the Property by limited warranty deed, as identified on Exhibit “B”, attached hereto and incorporated herein.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Hilliard, Ohio that:

SECTION 1. The City Manager is authorized to accept the conveyance of 1.08 ±acres by Limited Warranty deed, as shown on Exhibit “B”, **attached** hereto and incorporated herein by reference.

SECTION 2. The City Manager and Director of Law are authorized to approve any necessary administrative changes to the Limited Warranty deed and to affect the proper form and recording of the Limited Warranty deed conveying the 1.08 ±acres to the City.

SECTION 3. This Resolution is effective upon its adoption.

20-R-56 ADOPTING THE NAME “MERCHANT PARK” FOR CITY OWNED PROPERTY, IDENTIFIED AS PARCEL NO. 050-008196.

WHEREAS, the City is the owner of land located across from the Makoy Center, identified as Parcel No. 050-008196 by the Franklin County Auditor’s Office, as shown on Exhibit “A”, **attached** hereto and incorporated herein (the “Property”); and

WHEREAS, the City purchased the Property from the Hilliard City School District for storm water management purposes and a portion of the Heritage Rail Trail has been extended through it; and

WHEREAS, the City desires to name the Property “Merchant Park” to honor black history in Hilliard, educate the community about the Merchant Family’s role in black history throughout Hilliard and Central Ohio, and celebrate diversity and inclusion in our community; and

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20-R-56 continued:

WHEREAS, the City believes that naming the Property “Merchant Park” is in the best interests of its residents.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Hilliard, Ohio, that:

SECTION 1. Hilliard City Council hereby adopts the name “Merchant Park” for the Property identified as Parcel No. 050-008196, as shown on Exhibit “A”, attached hereto and incorporated herein.

SECTION 2. This Resolution is effective upon its adoption.

20-R-57 APPOINTING MEMBERS TO THE HILLIARD DEVELOPMENT CORPORATION BOARD OF DIRECTORS

WHEREAS, the Hilliard Development Corporation (HDC) is a not-for-profit corporation established to advance, encourage and promote civic, economic, commercial and industrial development within the City of Hilliard; and

WHEREAS, pursuant to Ordinance No. 20-19, HDC is the City’s agent for industrial, commercial, distribution and research development; and

WHEREAS, as a result, City Council desires to appoint three (3) members to HDC’s Board of Directors; and

WHEREAS, the City recommends appointing City Manager Michelle Crandall, Finance Director Dave Delande, and Councilmember Tom Baker to one-year terms.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Hilliard, Ohio, that:

SECTION 1. Hilliard City Council hereby appoints Michelle L. Crandall, Dave Delande, and Tom Baker to the Hilliard Development Corporation Board of Directors for a term ending one year from the date of adoption of this resolution

SECTION 2. This Resolution is effective upon its adoption.

20-R-58 REAPPOINTING MEMBERS TO THE BOARD OF TRUSTEES OF THE HICKORY CHASE NEW COMMUNITY AUTHORITY.

WHEREAS, in 2007, by Resolution No. 623-07, pursuant to Chapter 349 of the Ohio Revised Code, the Franklin County Board of Commissioners (the “Commissioners”) approved the creation of the Hickory Chase Community Authority; and

WHEREAS, in 2007, by Resolution 663-07, the Commissioners appointed initial members to the Board of Trustees for the Hickory Chase Community Authority (the “Board”); and

WHEREAS, on December 7, 2015, following amendments to Ohio Revised Code Chapter 349, City Council passed Resolution No. 15-R-88 establishing a new method of selecting members of the Board whereby City Council appoints three (3) citizen members and one (1) representative of local government; and

WHEREAS, by Resolution No. 18-R-81, Mr. Brian Wilson and Mr. Aristotle Hutras were appointed as citizen members with terms expiring on August 1, 2020 and, by Resolution No. 19-R-67, Ms. Catherine Cunningham and Mr. David Meadows were appointed with terms expiring on August 26, 2020; and

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RESOLUTIONS

20-R-58 continued:

WHEREAS, City Council desires to reappoint Brian Wilson, Aristotle Hutras, Catherine Cunningham and David Meadows to the Hickory Chase New Community Authority.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Hilliard, Ohio, that:

SECTION 1. Hilliard City Council hereby reappoints Brian Wilson and Aristotle Hutras to the Hickory Chase Community Authority Board of Trustees, as citizen members, to a term ending two years from the date of adoption of this resolution.

SECTION 2. Hilliard City Council hereby reappoints Catherine Cunningham to the Hickory Chase Community Authority Board of Trustees, as a citizen member, for a term ending one year from the date of adoption of this resolution.

SECTION 3. Hilliard City Council hereby reappoints David Meadows to the Hickory Chase Community Authority Board of Trustees, as the local government representative, for a term ending one year from the date of adoption of this resolution.

SECTION 4. This Resolution is effective upon its adoption.

20-R-59 APPOINTING MATTHEW SPARKS TO THE PUBLIC ARTS COMMISSION.

WHEREAS, the Council of the City of Hilliard created the Public Arts Commission ("PAC") by Resolution No. 17-R-36 on April 10, 2017; and

WHEREAS, all PAC members shall serve for two-year terms, except for the initial appointments, whose terms shall be as follows: four (4) of the members shall be appointed for two-year terms and the remaining members shall be appointed for three-year terms; and

WHEREAS, Anna McCoy (Ms. McCoy) was appointed to a two-year term by Resolution No. 19-R-44 to serve as a PAC member with a term ending May 13, 2021; and

WHEREAS, effective June 18, 2020, Ms. McCoy resigned from her position on the PAC; and

WHEREAS, the PAC called for resumes/letters of interests from qualified candidates to fill the vacancy; and

WHEREAS, on August 3, 2020, the PAC interviewed qualified candidates; and

WHEREAS, the PAC recommends Matthew Sparks (Mr. Sparks) fill the vacant seat on the PAC, as Mr. Sparks possesses the requisite knowledge and experience to serve on said Commission; and

WHEREAS, Council desires to appoint Mr. Sparks to the PAC to fill Ms. McCoy's unexpired term; and

WHEREAS, Mr. Sparks has expressed a desire to accept such appointment to the PAC.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Hilliard, Ohio that:

SECTION 1. Hilliard City Council appoints Matthew Sparks as a member of the Public Arts Commission, to fill the
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RESOLUTIONS

20-R-59 continued:

unexpired term of Ms. McCoy, commencing on the date this Resolution is adopted and ending May 13, 2021.

SECTION 2 This Resolution is effective upon its adoption.

20-R-60 RE-APPOINTING KRISTEN HOSNI, KIM MOVSHIN, AND MELISSA MUTH TO THE ENVIRONMENTAL SUSTAINABILITY COMMISSION.

WHEREAS, the Council of the City of Hilliard created the Environmental Sustainability Commission (“ESC”) by Ordinance No. 11-01 on February 28, 2011; and

WHEREAS, ESC members were appointed to rotating terms of three members serving an initial term of three years; four members serving an initial term of two years; and any additional members shall serve initial terms of one year. Thereafter, all terms shall be for two years; and

WHEREAS, Kristen Hosni (“Ms. Hosni”) was appointed to a two-year term by Resolution No. 18-R-71 to serve as an ESC member with a term ending August 27, 2020; and

WHEREAS, Kim Movshin (“Ms. Movshin”) was appointed to a two-year term by Resolution No. 18-R-71 to serve as an ESC member with a term ending August 27, 2020; and

WHEREAS, Melissa Muth (“Ms. Muth”) was appointed to a two-year term by Resolution No. 18-R-71 to serve as an ESC member with a term ending August 27, 2020; and

WHEREAS, the Council of the City of Hilliard desires to reappoint Ms. Hosni, Ms. Movshin, and Ms. Muth each to a new two-year term beginning from the date this Resolution is adopted; and

WHEREAS, Ms. Hosni, Ms. Movshin, and Ms. Muth have all expressed a desire to accept reappointment to the ESC.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Hilliard, Ohio that:

SECTION 1. Hilliard City Council appoints Kristen J. Hosni, Kim Movshin, and Melissa Muth as members of the Environmental Sustainability Commission, each for a two-year term commencing on the date this Resolution is adopted.

SECTION 2. This Resolution is effective upon its adoption.

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