

# **MILITARY BANNER** *PROGRAM POLICY*

#### APPLICATION DEADLINE

For 2021 holidays, Hilliard Davidson High School will accept completed applications until 1 p.m. on the following dates to allow adequate time for printing, assembly and hanging:

- Jan. 13 for display around Presidents Day, Memorial Day, July 4, and Veterans Day;
- April 9 for display around Memorial Day, July 4, and Veterans Day in 2021; and
- Oct. 8, 2021, for display next Veterans Day.

Applicants will receive notification via email upon the receipt and approval of their application.

#### ELIGIBILITY

Those featured on the banners must be a current resident or former student in the Hilliard City School District. They also must be military veterans or active duty service members in the U.S. Army, Navy, Air Force, Marine Corps or Coast Guard. Those serving in the Reserves or National Guard may also be honored. This program will be offered on a first-come, first-served basis to the first 200 eligible applicants.

#### VERIFICATION

Applicants must provide a copy of a driver's license and a copy of a current utility bill.

#### BANNER SPECIFICATIONS

Banners will measure 16.5 by 46 inches and feature a full-color design with the service member's name, military branch and photo (provided by applicant). Banners will have different Hometown Hero on each side; they will be separated and one-sided when returned at the end of the year.

Photograph requirements: Applicant must provide a high-resolution military photograph (digital file or photograph) of the honoree in his/her military uniform. Photo should be portrait orientation and at least 300 DPI. If the photo submitted online does not meet this requirement, the applicant may be asked to bring it to Midwest Sports Professional Photo Lab, Inc. at 6171 Huntley Rd., Suite H, Columbus, OH 43229, where an employee will scan and return the photo.

Banner information, including military branch and spelling of the service member's name, will be taken directly from the application. Neither the City nor School District is responsible for misidentified military branches or misspellings that were submitted with the application.

The City is not responsible for lost, stolen, or damaged banners (including damage incurred by acts of nature and vandalism). Should damage occur and banners need repair, they will be removed and given back to the applicant. It will be the applicant's responsibility to have the banners repaired or replaced.

# MILITARY BANNER PROGRAM POLICY

#### PROCESS

Hilliard Davidson High School will oversee and administer the Hometown Heroes program including, but not limited to, photo approvals, application guidelines and processing, fee structure, and program policy.

There are a limited number of poles in Old Hilliard. This program will be offered on a first-come, first-served basis to the first 200 applicants. Banners will be displayed in Old Hilliard around select patriotic holidays in 2021 and, at the City's discretion, may be relocated to other areas of Hilliard.

The applicant must be an immediate family member of the Hometown Hero being honored. By submitting an application, the applicant agrees he or she has permission to use the service member's likeness and name in the banner.

Banners will be displayed around four major holidays in 2021: Presidents Day, Memorial Day, Independence Day, and Veterans Day. After Veterans Day, banners will be removed, disassembled, and made available for pickup by the applicant at Hilliard Davidson High School, 5100 Davidson Rd., Hilliard, OH 43026. Please call or email Lori Mongolier at the email or phone number at the end of this policy to arrange banner pickup.

Email Lori\_Mongolier@hboe.org or drop off application and verification copies to Lori Mongolier or Ronda Munson at Hilliard Davidson High School, 5100 Davidson Rd., Hilliard, Ohio, 43026. After receiving the application and verification, buyers will receive an email or phone call confirmation.

Once confirmed, buyers should send their photo and payment to Midwest Sports.

#### PRICING STRUCTURE

Banners are \$35, which includes a one-sided design, printing, and hanging and removal.

Midwest Sports accepts VISA, MasterCard and American Express. Checks may be made payable to Midwest Sports. Payment can be mailed or dropped off in person to 6171 Huntley Rd., Suite H, Columbus, Ohio 43229 or called in to 614-841-7608.

#### QUESTIONS

Lori Mongolier, Hilliard Davidson Counseling Staff at Lori\_Mongolier@hboe.org or 614-921-7220.

#### Damaged photos

Restoration services are available through Midwest Sports. Please contact them for pricing.

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## **APPLICANT INFORMATION**

First Name						
LastName						
Street Address						
City/State/Zip						
Phone Number			Email			
Relationship to Service Member	Pare	ent	Sik	oling	Child	Other

### SERVICE MEMBER INFORMATION

Banner will use exact spelling, military branch information from this form.

First Name	
LastName	
High school & gro	aduation year (if applic <u>able)</u>
Rank/Title	
Veteran or Activ	e Duty?

## Military Branch (Select one)

Air Force	Army National Guard	Coast Guard
Air National Guard	Army Reserve	Coast Guard Reserve
Air Force Reserve	Marine Corps	Navy
Army	Marine CorpsReserve	Navy Reserve

Optional: Wartime Service (Due to space restrictions, please choose one.) Source: U.S. Department of Veterans Affairs

American Revolution	Civil War	Korean War
War 1812	Spanish-American War	Vietnam War
Indian Wars	World War I	Desert Shield/Desert Storm
Mexican War	World War II	Global War on Terror

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Optional: Tell us something about this service member. This information may be published online.

**Please verify that you are including all of the required materials with your application** *Failure to provide all needed materials may result in a denied application.* 

\$35 check made to " <b>Midwest Sports</b>	;"		
Proof of applicant's residency (copy of driver's license and copy of utility bill). Hilliard School District Graduate Current Hilliard School District Resident			
<ul> <li>Proof of military service / honorable discharge (DD-214 card with SSN blacked out)</li> <li>Photo of service member (portrait, at least 300 DPI)</li> </ul>			
Digital File	Printed Photo		

By signing this application form I agree that all of the information provided above is correct. Failure to provide one or more of the requested items above may result in the denial of my application. I also give the City of Hilliard and Hilliard Schools permission to use the service member's image and likeness on the printed banner and in promotional efforts including websites, social media platforms, and publications. This signed agreement states that I have read and agreed to all terms set forth in the Hometown Heroes Banner Program Policy.