



Real People. Real Possibilities:

COMMUNITY DEVELOPMENT DEPARTMENT

Building Standards Division
614-334-2557

CONTRACTORS REGISTRATION APPLICATION

This registration will expire 12/31/2021 or with expiration of Liability Insurance or State License

Company Name: _____ Phone #: _____

Contact Person: _____ E-Mail Address: _____

Company Mailing Address: _____

Federal ID#: _____ A copy of this document will be submitted to the Tax Department

Select Type of Contractor/Business: (each type requires a separate application & fee.)

- General Contractor
- Fire Suppression
- HVAC
- Electrical
- Plumbing
- Sign Erector
- Sewer

Required documentation:

- *payment of \$100 per registration.
- *Proof of General Liability Insurance. Min. \$300,000 & must list City of Hilliard as the Certificate Holder.
- *Electrical, Plumbing, HVAC & Fire Suppression contractors must provide proof of State of Ohio License/Certification. (a copy of the card is acceptable).

The undersigned hereby applies for a registration in the City of Hilliard, Ohio. Under the ordinance establishing general provisions for the issuance of registrations and permits and requiring the registration of the Contractor listed above. The applicant agrees that he will conform with the rules and regulations of the City of Hilliard and the City Ordinance, relating to the above registration.

Applicant Signature: _____ **Date:** _____

Incomplete applications will be returned unprocessed.

Please mail your renewal & payment by check to 3800 Municipal Way, Hilliard, OH 43026

If you would like to hand deliver your application,
we have drop box outside of our main entrance.

A confirmation of this registration will be e-mailed to the address listed above.

Please keep the e-mail for your records.

If you would like to pay by credit card, please call our office to give your number over the phone, 614-876-7361 x799. Your registration application and attachment must be in our e-mail when you make this call: Registration@HilliardOhio.gov. We are no longer taking credit cards via e-mail.