



January 8, 2021

2021-EO-003

**ORDER**  
**Mayor's Court and Clerk of Court**

Due to limited staffing and increase of occurrences of COVID-19 in the community, it is necessary to alter the schedule of Hilliard Mayor's Court.

**Mayor's Court**

It is hereby ordered that Hilliard Mayor's Court modify its schedule in order to protect the public while maintaining essential court functions and protecting the rights of all individuals subject to the authority of the Court. Hilliard Mayor's Court will not be held on January 13, 2021 and January 20, 2021. The earliest date sessions will resume is January 27, 2021. Defendants and Defense Counsel will be contacted regarding notices of the cancellation and a new court date.

The City finds that such a continuance is not only reasonable, but necessary to protect public health. Pursuant to ORC 2945.72(H), the City and Hilliard Mayor's Court consider this "a reasonable continuance other than on the accused's own motion" in light of the pandemic.

**Clerk of Courts Office**

The Clerk of Courts Office located in the Joint Safety Services Building, 5171 Northwest Parkway ("JSSB") will remain open during this period, however, due to the closure of the JSSB to the public by Norwich Township, the public is not permitted to come to the office. It is recommended that persons visit the Mayor's Courts website (<https://hilliardohio.gov/mayors-court/>) for additional information. All payments can be made online through the Mayor's Court website or over the telephone at 614.334.2361.

The City of Hilliard reserves the right to revise this order at any time.

Michelle L. Crandall  
City Manager, City of Hilliard, Ohio