

Real People. Real Possibilities.™

AGENDA

Regular Council Meeting

7:00 PM April 11, 2022

Council Members:

Andy Teater

Omar Tarazi

Les Carrier

Tina Cottone

Peggy Hale

Pete Marsh

Cynthia Vermillion

President

Vice President

Michelle Crandall, City Manager

Diane (Dee) Werbrich, Clerk of Council

City Hall, Council Chambers • 3800 Municipal Way, Hilliard, OH 43026



Hilliard City Council established the following five broad Strategic Focus Areas to guide the vision of the City. Under each of these Focus Areas is one significant goal to be prioritized during 2021-2022.

Strategic Focus Area #1 – Excellent, Innovative City Services

- Goal Statement – The City will ensure continued delivery of excellent and innovative services in the years ahead by developing a long-term financial plan focusing on fiscal resilience and sustainability.

Strategic Focus Area #2 – Family-friendly, Engaged Community

- Goal Statement – The City will focus on transparency, public trust and resident involvement by developing and implementing a community engagement and communications plan.

Strategic Focus Area #3 – Distinct, Well-Planned Community

- Goal Statement – The City is committed to implementing a strategy that includes public infrastructure maintenance and delivery of City services that support residents as they maintain properties in our older neighborhoods.

Strategic Focus Area #4 – Quality Commercial Development

- Goal Statement – The City will create and implement an economic development plan focused on the attraction, retention, growth and creation of businesses and jobs that provide a strong tax base and quality development.

Strategic Focus Area #5 – Valued Cultural and Recreational Amenities & Programs

- Goal Statement – The City will meet the community's needs for indoor recreational, health and wellness amenities and programming by engaging strategic partners to plan and build a new community center.



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City Council

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I. Invocation and Pledge of Allegiance

Invocation - Reverend Kate Shaner, First Community Church

The Pledge of Allegiance to the Flag of the United States of America – Ms. Vermillion

II. Roll Call

III. Approval of Minutes

A. March 28, 2022, Regular Meeting

IV. Commission and Board Reports

Board of Zoning Appeals	Peggy Hale
Destination Hilliard	Cynthia Vermillion
Environmental Sustainability Commission	Pete Marsh
MORPC	City Manager Crandall
Planning & Zoning Commission	Peggy Hale
Public Arts Commission	Omar Tarazi
Recreation and Parks Advisory Commission	Les Carrier/Andy Teater
Shade Tree Commission	Andy Teater
Other Boards/Commissions	President and Vice President

V. Recognition and Special Guests - None

VI. Changes to the Agenda

VII. Consent Agenda

A. Liquor Permit Request - Scramblers (3939 Britton Parkway)

VIII. Public Comments (Items not on the Agenda)

Public Notice: Any member of the public addressing Council on items not on this agenda are asked to sign the speaker's sign-in form so the Clerk will have accurate information about your name and address. Each speaker will contain their comments to **3 minutes** and shall conduct themselves in a professional manner.

IX. Business of the Council

A. Ordinances

Second Readings/Public Hearings

Public Notice: Any member of the public addressing Council on the Public Hearing below are asked to sign the speaker's sign-in form so the Clerk will have accurate information about your name and address. Each speaker will contain their comments to **3 minutes** and shall conduct themselves in a professional manner.

22-13 APPROPRIATING FUNDS IN ORDER TO REIMBURSE THE FRANKLIN COUNTY ENGINEER'S OFFICE FOR THE SCIOTO DARBY ROAD RESURFACING PROJECT.

22-14 AMENDING SECTION 149.04 OF THE CITY'S CODIFIED ORDINANCES REGARDING THE NUMBER OF MEMBERS TO BE APPOINTED TO THE ENVIRONMENTAL SUSTAINABILITY COMMISSION.



- 22-15 AMENDING SECTION 149.07 OF THE CITY'S CODIFIED ORDINANCES REGARDING THE MEMBERSHIP OF THE HILLIARD RECREATION AND PARKS ADVISORY COMMISSION.

First Readings

B. Resolutions

- 22-R-27 AUTHORIZING THE CITY MANAGER TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT (PSA) WITH PRIME AE GROUP, INC TO PROVIDE GENERAL ENGINEERING SERVICES.
- 22-R-28 AUTHORIZING THE CITY MANAGER TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT (PSA) WITH GPD GROUP TO PROVIDE GENERAL ENGINEERING SERVICES AND AUTHORIZING AN EXPENDITURE.
- 22-R-29 AUTHORIZING THE CITY MANAGER TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT (PSA) WITH DLZ OHIO, INC TO PROVIDE GENERAL ENGINEERING SERVICES.
- 22-R-30 AUTHORIZING THE CITY MANAGER TO ENTER INTO A SERVICE AGREEMENT WITH STREETSCAN, INC FOR A CITYWIDE SIDEWALK, TRAIL, AND CURB RAMP INVENTORY AND ASSESSMENT AND AUTHORIZING THE EXPENDITURE OF FUNDS.
- 22-R-31 AUTHORIZING THE CONSTRUCTION AND EXPENDITURE OF FUNDS IN ORDER TO BUILD A FIBER OPTIC CABLE TO FATHER DIPIETRO PARK AND THE TRAFFIC SIGNAL AT DAVIDSON AND DUBLIN ROAD.
- 22-R-32 AUTHORIZING THE CITY MANAGER TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT (PSA) WITH ALL SECURED SECURITY SERVICES LLC FOR THE PURCHASE AND BUILD OF ACCESS CONTROL IN ALL CITY STRUCTURES.
- 22-R-33 RE-APPOINTING MEMBERS TO THE PUBLIC ARTS COMMISSION.
- 22-R-34 APPOINTING COUNCIL MEMBER CYNTHIA VERMILLION TO THE COLUMBUS REGION SPECIAL IMPROVEMENT DISTRICT.

X. President's Communication

XI. Staff Reports

- A. Purchasing Body Worn Cameras

XII. City Manager Updates

XIII. Items for Council Discussion

Adjournment



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CITY COUNCIL

March 28, 2022 Regular Meeting Minutes

INVOCATION AND PLEDGE OF ALLEGIANCE

Rev. Jon Osmundson, Hilliard United Methodist Church gave the Invocation.

Mr. Marsh led the Pledge of Allegiance to the Flag of the United States of America.

ROLL CALL

Attendee Name:	Title:	Status:
Andy Teater	President	Present
Omar Tarazi	Vice President	Present
Les Carrier	Councilman	Present
Tina Cottone	Councilwoman	Present
Peggy Hale	Councilwoman	Present
Pete Marsh	Councilman	Present
Cynthia Vermillion	Councilwoman	Present

Staff Members Present: City Manager Michelle Crandall, Law Director Phil Hartmann, Assistant City Manager Dan Ralley, Police Chief Eric Grile, Deputy Police Chief Mike Woods, Transportation and Mobility Director Letty Schamp, Operations Director Larry Lester, Community Relations Director David Ball, Planning Director John Talentino, Recreation and Parks Director Ed Merritt, Staff Attorney Kelly Clodfelder and Clerk of Council Diane Werbrich

APPROVAL OF MINUTES

President Teater asked if there were any changes or corrections to the March 14, 2022, Special/Executive Session or Regular meeting minutes. Hearing none, the minutes were approved as submitted.

STATUS:	Accepted
AYES:	Teater, Tarazi, Carrier, Cottone, Hale, Marsh, Vermillion

COMMISSION AND BOARD REPORTS

Board of Zoning Appeals - Ms. Hale reported the Special Olympics requested a variance for placing a donation clothing bin in a parking lot, which was voted down. She noted Tidd Funeral Home requested a variance to put in their parking lot and proposed plat, which was approved.

Destination Hilliard - No report.

Environmental Sustainability Commission - Mr. Marsh announced Earth Day collection will be April 23, 2022, from 10:00 a.m. to 12:00 p.m. Styrofoam will be collected at the barn across the street from the City Building and all other collections will be at the Community Center. President Teater asked if they will accept electronics. Mr. Marsh replied that electronics will be accepted. Mr. Carrier asked if they would accept TVs. Mr. Marsh replied that TVs usually have a fee attached to them, but they can be taken. No hazardous waste will be accepted.

Mid-Ohio Regional Planning Commission (MORPC) - No report.

Planning and Zoning - No report

Minutes Acceptance: Minutes of Mar 28, 2022 7:00 PM (Approval of Minutes)



Public Arts - Vice President Tarazi announced there will be a presentation regarding traffic box art at this meeting.

Recreation and Parks Advisory Commission - No report.

Shade Tree Commission - No report.

Other Boards/Commissions - No report.

RECOGNITION AND SPECIAL GUESTS

Ms. Kelly Daniel, Chair of the Public Arts Commission, gave a presentation on their latest project, traffic box art. **(See attached)**

CHANGES TO THE AGENDA - None.

CONSENT AGENDA

A. LIQUOR LICENSE REQUEST - KL PETROLEUM (6558 SCIOTO DARBY CREEK ROAD)

Council approved the Consent Agenda and did not request a hearing on a new Liquor License at 6558 Scioto Darby Creek Road (KL Petroleum) by Voice Vote.

STATUS:	Adopted - Voice Vote
AYES:	Teater, Tarazi, Carrier, Cottone, Hale, Marsh, Vermillion

PUBLIC COMMENTS (ITEMS NOT ON THE AGENDA) - None

BUSINESS OF THE COUNCIL

A. Ordinances

SECOND READINGS/PUBLIC HEARINGS

No one spoke for or against Ordinance 22-11 or 22-12 at the Public Hearings.

22-11 AMENDING CHAPTERS 1301 AND 1303 OF THE CITY'S CODIFIED ORDINANCES REGARDING PROCESS FOR BUILDING CODE AND PROPERTY MAINTENANCE CODE VIOLATIONS.

STATUS:	Adopted (7-0)
AYES:	Teater, Tarazi, Carrier, Cottone, Hale, Marsh, Vermillion
President Teater announced 22-11 passed and would take effect at the earliest time allowable by law	

22-12 APPROVING AMENDMENTS TO SECTIONS 161.45 AND 161.46 OF THE CODIFIED ORDINANCES REGARDING PERSONAL DAYS FOR NON-UNION EMPLOYEES AND VACATION FOR NEWLY HIRED NON-UNION EMPLOYEES.



STATUS: Adopted (7-0)
AYES: Teater, Tarazi, Carrier, Cottone, Hale, Marsh, Vermillion
 President Teater announced 22-12 passed and would take effect at the earliest time allowable by law

FIRST READINGS

22-13 APPROPRIATING FUNDS IN ORDER TO REIMBURSE THE FRANKLIN COUNTY ENGINEER'S OFFICE FOR THE SCIOTO DARBY ROAD RESURFACING PROJECT.

Mr. Delande stated this ordinance is to appropriate the funds the City received from the vehicle registration, Permissive Sales Tax, which will be used to resurface a portion of Scioto Darby Road. President Teater asked if this project is already completed. Ms. Crandall replied that the project is completed, and the City received the funds but did not appropriate those funds to pay for the project. This moves the funds to the correct fund and appropriates it.

STATUS: First Reading
SPONSOR: Cynthia Vermillion
SECONDER: Peggy Hale
AYES: Teater, Tarazi, Carrier, Cottone, Hale, Marsh, Vermillion
 President Teater announced the second reading/public hearing on 22-13 will be April 11, 2022.

22-14 AMENDING SECTION 149.04 OF THE CITY'S CODIFIED ORDINANCES REGARDING THE NUMBER OF MEMBERS TO BE APPOINTED TO THE ENVIRONMENTAL SUSTAINABILITY COMMISSION.

Mr. Marsh explained that the ESC is currently allowed nine members and they interviewed two great candidates, which they feel bring different elements and would like to appoint both. He noted the ESC is very busy and moving the membership allowed to 10 members would be helpful. President Teater remarked that the ESC does a lot of great work and Council appreciates all that they do.

STATUS: First Reading
SPONSOR: Pete Marsh
SECONDER: Cynthia Vermillion
AYES: Teater, Tarazi, Carrier, Cottone, Hale, Marsh, Vermillion
 President Teater announced the second reading/public hearing on 22-14 will be April 11, 2022.

22-15 AMENDING SECTION 149.07 OF THE CITY'S CODIFIED ORDINANCES REGARDING THE MEMBERSHIP OF THE HILLIARD RECREATION AND PARKS ADVISORY COMMISSION.

Ms. Crandall explained that this is based on feedback from Council as they were reviewing potential members from this group. She noted there is currently one high school student and there was a desire to have up to three high school students and not more than one from any one high school.

STATUS: First Reading
SPONSOR: Les Carrier
SECONDER: Cynthia Vermillion
AYES: Teater, Tarazi, Carrier, Cottone, Hale, Marsh, Vermillion
 President Teater announced the second reading/public hearing on 22-15 will be April 11, 2022.



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B. Resolutions

22-R-19 AUTHORIZING A CONTRACT WITH THE PRIME AE GROUP, LLC AS THE ARCHITECT AND ENGINEER FOR THE DESIGN OF THE HILLIARD RECREATION AND WELLNESS CENTER.

Ms. Crandall explained this allows the City to enter a contract with Prime AE, which is the selected architectural firm for the community recreational and wellness center. There were eight proposals in response to the Request for Proposals (RFP). Out of the eight, the internal team and the owner's rep narrowed it down to four firms that were interviewed. She noted the selection was Prime AE, who will partner with Barker Rinker Seacat Architecture, which is a premiere architectural firm that specializes in community recreation, community wellness and recreation centers. There is also a list of subcontractors they will be bringing in for specialized areas. Ms. Crandall reported that the total is \$4,053,750, which is approximately 8.5% of the project. She noted \$1.4 million would be authorized to be spent this year as part of the CIP and then the remainder would appear in the CIP in subsequent years. She announced the City's Owner's Rep, Mr. Don McCarthy, is in attendance if Council has any questions.

Mr. Carrier asked why Prime AE was selected. Ms. Crandall replied that their presentation and what they have done in the past that represents what the City is looking for and then to have Barker Rinker Seacat as an additional architect. She believes this will bring the City something architecturally unique in the region and the City has worked with Prime AE on other City projects and have a good background with them.

Mr. Carrier asked when the City will start seeing the revenue side. Ms. Crandall replied that will appear in the Quarterly Financial Updates and where the City is with income tax revenue received. Mr. Carrier asked when will Council receive the quarterly update. Ms. Crandall replied that Council will receive the update in early April.

Vice President Tarazi asked if this architectural firm would manage the architectural piece from A to Z on both the building construction of the community center as well as the fields, parking lots, etc. Ms. Crandall replied Council approved a contract with EDGE, who is doing the master landscaping plan and will be responsible for the fields and a portion of the parking lots. There are subs involved in that as well to help with the specialized areas. Vice President Tarazi asked if the community center parking lot and then the lot development that is happening for the commercial piece will be done by Prime AE or will the City need to hire another firm. Ms. Crandall replied that the out parcels will not likely happen at the same time as the rest of the project unless the wellness partner would want to use them and the City agrees, then they could be moved forward more quickly. Vice President Tarazi stated Ms. Crandall mentioned the RFPs and asked where that is in the overall process. Ms. Crandall replied staff will be meeting soon with the preferred wellness partner and if the City can come to terms with them, a Memorandum of Understanding would be brought forward as the City moves forward with that provider. Vice President Tarazi stated that potentially affects the design and he wants to understand how those two timelines intersect. Ms. Crandall stated the City will be engaged with that partner soon but the first part the architectural firm will take on is programming and community engagement, which will take some time. After that, they will go into the schematics of the initial design of the building. Vice President Tarazi stated that he thought Council had approved another group to do the community engagement efforts in terms of what the community wants or needs and asked how that interrelates with the architect. Ms. Crandall replied that a community survey was completed, and a study done as to what was out in the market and came up with a preliminary plan, but staff wants to check that against what the community thinks that they want and as the City looks at different areas of the community center, the City will want community feedback on that as well. She added then the City would do a check-in, similar to the Community Plan, to get some initial feedback and start designing so that the City is in line with what the community is thinking they want in the center.

Minutes Acceptance: Minutes of Mar 28, 2022 7:00 PM (Approval of Minutes)



STATUS: Adopted (7-0)
MOVER: Cynthia Vermillion
SECONDER: Tina Cottone
AYES: Teater, Tarazi, Carrier, Cottone, Hale, Marsh, Vermillion
 President Teater announced 22-R-19 passed and will take effect at the earliest time allowable by law.

22-R-20 DETERMINING THAT AN APPLICATION TO ADD PROPERTY TO THE HILLIARD COMMUNITY AUTHORITY IS SUFFICIENT AND COMPLIES WITH THE REQUIREMENTS OF SECTION 349.03 OF THE OHIO REVISED CODE IN FORM AND SUBSTANCE; SETTING THE TIME AND PLACE FOR A HEARING ON THE PETITION AND AUTHORIZING THE NOTICE BY PUBLICATION OF SUCH HEARING.

Ms. Clodfelder explained with the passage of Ordinance 21-21, which was an agreement with MI Homes, a requirement of that Development Agreement, MI Homes had to either create or join a New Community Authority (NCA), which was set up by Ohio Revised Code (ORC) Section 349. She added this is an application for them to join the existing Hilliard Community Authority (HCA). The HCA currently encompasses the Tarlton Meadows Planned Unit Development (PUD), the Buckley's PUD, which are the Tarlton and Tarlton West Developments and the Carr Farms PUD which is now being developed as the Epcon Carr Farms Development. MI Homes would like to add their land to the HCA so they would have their own bucket in the NCA. She added that according to the Development Agreement, the first \$1.47 million of revenue for this NCA development would be eligible for reimbursement for construction of paths, water lines, fiber optic network, etc. and any money over that would come back to the City. Ms. Clodfelder announced that the application submitted complies with the statutory requirements and requests Council set a public hearing on this application for April 25, 2022, to meet the notice requirements. In conjunction with that Public Hearing there will be another resolution which approves adding the property to the HCA.

STATUS: Adopted (7-0)
MOVER: Cynthia Vermillion
SECONDER: Pete Marsh
AYES: Teater, Tarazi, Carrier, Cottone, Hale, Marsh, Vermillion
 President Teater announced 22-R-20 passed and will take effect at the earliest time allowable by law.

22-R-21 ACCEPTING THE DEDICATION OF ROADS AND EASEMENTS FOR PUBLIC AND PRIVATE UTILITIES, CABLE TELEVISION, SERVICE CONNECTIONS AND STORM WATER DRAINAGE FOR SECTION 4, PHASE 1 OF TARLTON MEADOWS WEST.

Mr. Talantino reported this is a plat for 23 single-family lots in Tarlton Meadows West and is Section 4, Phase 1 and the reserve area with a bike path running through it that connects to the larger park and the center reserve area that has a playground equipment. **(See attached map)**. He noted there are landscaping requirements that must be done through the construction phase.

STATUS: Adopted (7-0)
MOVER: Cynthia Vermillion
SECONDER: Tina Cottone
AYES: Teater, Tarazi, Carrier, Cottone, Hale, Marsh, Vermillion
 President Teater announced 22-R-21 passed and will take effect at the earliest time allowable by law.

22-R-22 ACCEPTING THE DEDICATION OF RIGHT-OF-WAY AND EASEMENTS FOR PUBLIC AND PRIVATE UTILITIES, CABLE TELEVISION, SERVICE CONNECTIONS AND STORM WATER DRAINAGE FOR PHASE 2 OF THE COURTYARDS AT CARR FARMS.



Mr. Talentino reported this is for Section 2, which consists of 50 lots and some reserve areas. The reserve area includes a portion of the easement for the bike path, which will connect from the Epcon development to the east, out to Leppert Road and eventually to Heritage Trail. He added all 50 lots, and 7 reserves meet the requirements for the PUD.

STATUS: Adopted (7-0)
MOVER: Cynthia Vermillion
SECONDER: Tina Cottone
AYES: Teater, Tarazi, Carrier, Cottone, Hale, Marsh, Vermillion
President Teater announced 22-R-22 passed and will take effect at the earliest time allowable by law.

22-R-23 ACCEPTING THE DEDICATION OF RIGHT-OF-WAY AND EASEMENTS FOR PUBLIC AND PRIVATE UTILITIES, CABLE TELEVISION, SERVICE CONNECTIONS AND STORM WATER DRAINAGE FOR PHASE 3 OF THE COURTYARDS AT CARR FARMS.

Mr. Talentino stated Section 3 consists of 42 lots on 8 acres. All the lots meet the requirements.

STATUS: Adopted (7-0)
MOVER: Peggy Hale
SECONDER: Pete Marsh
AYES: Teater, Tarazi, Carrier, Cottone, Hale, Marsh, Vermillion
President Teater announced 22-R-23 passed and will take effect at the earliest time allowable by law.

22-R-24 AUTHORIZING THE CITY MANAGER TO AMEND THE SERVICE CONTRACTS FOR THE 2022 MOWING, LANDSCAPING, AND MAINTENANCE PROGRAM.

Mr. Lester explained that his resolution allows the City Manager to amend service contracts for the 2022 Mowing, Landscaping and Maintenance Program. He stated this program was publicly bid in 2020 as a three-year program. During that time there were three contractors who were awarded and working under that contract. Staff has recommended not renewing the contract for one of those contractors and with that the City approached the other two contractors and received proposals from them to review for the remaining service areas. Staff recommends awarding packages 12 and 14 to Peabody Landscape Group and package 13 to Site Maintenance, which leaves 3 packages that staff will maintain in house for the remainder of 2022. The Program will be rebid in 2023 as another 3-year program.

Mr. Carrier stated the City is willing to pay a bit more to raise the standards in some of these areas and the City is hoping more companies bid in 2023. Mr. Lester agreed and reported that with the City using Bid Express, the hope is that it opens up to more interest as well. Mr. Carrier asked is there a way the City can identify the local companies first. Mr. Lester replied that they do have local preference in the bidding process. Mr. Carrier asked what percentage that is. Mr. Lester replied that he believed it was five percent. Mr. Carrier asked is the City looking at making the round-a-bout landscaping consistent throughout the City because he believes the City is cutting and pasting what the bids were and the compartmentalization of it. He wants to ensure that the City is talking about beautification and merging that with the Shade Tree Commission. Mr. Carrier added that he would like to see a more integrated approach to doing more beautification, more plant variations and consistent across the City. Mr. Lester replied that the contract allows for the contractors to submit additional work items if they see a plant that is dead, and needs replaced and then that is handled by a staff review to authorize additional plantings. He added Mr. Beare, City Forrester, has been instrumental with his time in helping to review areas to determine if there is an opportunity to upgrade or change some of the planting. Mr. Carrier stated that Mr. Lester's staff is systemically doing that in preparing for the next round of bids. Mr. Lester agreed. President Teater noted that the City looks a lot better than it did five years ago. He added that the focus on this is noticeable and appreciated.

STATUS: Adopted (7-0)
MOVER: Cynthia Vermillion
SECONDER: Omar Tarazi
AYES: Teater, Tarazi, Carrier, Cottone, Hale, Marsh, Vermillion
 President Teater announced 22-R-24 passed and will take effect at the earliest time allowable by law.

22-R-25 APPROVING COUNCIL APPOINTMENT TO THE ENVIRONMENTAL SUSTAINABILITY COMMISSION.

Mr. Marsh reported the ESC was very impressed with Ms. Vega's passion and energy. He noted she will be a good member of the ESC.

STATUS: Adopted (7-0)
MOVER: Pete Marsh
SECONDER: Tina Cottone
AYES: Teater, Tarazi, Carrier, Cottone, Hale, Marsh, Vermillion
 President Teater announced 22-R-25 passed and will take effect at the earliest time allowable by law.

22-R-26 APPROVING APPOINTMENTS TO THE RECREATION AND PARKS ADVISORY COMMITTEE.

Ms. Crandall reported this is to reappoint Ms. Jane Rice to a two-year term, Mr. Kristopher Kobbs, high school student, to another one-year term and Mr. Mike McDonough, Hilliard School District Representative, for another one-year term. In addition, it appoints Mr. Deryck Richardson, a new member, to a two-year term.

President Teater stated there were many applications received for this Committee, which was appreciated. It is great to see so many who want to get involved and appreciate their talent, efforts and time.

STATUS: Adopted (7-0)
MOVER: Les Carrier
SECONDER: Cynthia Vermillion
AYES: Teater, Tarazi, Carrier, Cottone, Hale, Marsh, Vermillion
 President Teater announced 22-R-26 passed and will take effect at the earliest time allowable by law.

**PRESIDENT'S COMMUNICATION – None
 STAFF REPORTS - None**

CITY MANAGER UPDATES

Ms. Crandall stated Council received an update from Ms. Deb Hackathorn, CivicPoint on HB 563, which limits local regulations for short-term rentals like Airbnb. She asked if Council is in favor of voicing the City's opinion in opposition to this. Ms. Crandall reported that currently the City does not allow this anywhere in the City because the Code is silent but have been discussing internally that it may be worth considering allowing this in Old Hilliard and the downtown area. This is challenging in the suburbs because it could be a disturbance within the neighborhoods.

Ms. Vermillion stated she believes that the local communities should have that determination. All communities are different and the City knows their community and can make that decision better than the State of Ohio.

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3.A

Mr. Carrier asked if it is to the City's advantage to pass legislation outlining where the City would want this before the State legislature does anything. Mr. Hartmann replied the State is trying to preempt the whole area to make it uniform throughout the state until the Supreme Court makes a decision on the Home Rule issue.

President Teater commented that he is in favor any time the City can protect Home Rule.

ITEMS FOR COUNCIL DISCUSSION

Mr. Carrier asked when the letter from Norwich Township will be discussed. Ms. Crandall replied that possibly at the next meeting because there has not been an internal meeting on how to approach this or options that staff may suggest to Council. Mr. Carrier stated Ms. Crandall is going to meet with staff, then Council will discuss in an open session and come up with a plan. Ms. Crandall agreed.

Mr. Carrier stated Sugar Farms is coming quickly and asked if staff could give Council an update on the round-a-bout at Roberts and Alton Darby Roads. Ms. Crandall replied they will get an update to Council.

Mr. Carrier, seconded by Ms. Cottone, moved to adjourn the meeting by Voice Vote.

MOVER:	Les Carrier
SECONDER:	Tina Cottone
AYES:	Teater, Tarazi, Carrier, Cottone, Hale, Marsh, Vermillion

ADJOURNMENT – 7:49 PM

Andy Teater, President
City Council

Diane Werbrich, MMC
Clerk of Council

Approved: _____

Minutes Acceptance: Minutes of Mar 28, 2022 7:00 PM (Approval of Minutes)

Liquor Permit Request - Scramblers (3939 Britton Parkway)

Received 3/22/22

7.1.a

NOTICE TO LEGISLATIVE
AUTHORITYOHIO DIVISION OF LIQUOR CONTROL
6606 TUSSING ROAD, P.O. BOX 4005
REYNOLDSBURG, OHIO 43068-9005
(614)644-2360 FAX(614)644-3166

TO

88407200085		NEW	TEN STAR ENTERPRISES INC DBA SCRAMBLERS 3939 BRITTON PKWY HILLIARD OH 43026
PERMIT NUMBER		TYPE	
ISSUE DATE			
02 18 2022			
FILING DATE			
D2 D3		PERMIT CLASSES	
25	132	B	D33892
TAX DISTRICT		RECEIPT NO.	

FROM 03/17/2022

PERMIT NUMBER		TYPE
ISSUE DATE		
FILING DATE		
PERMIT CLASSES		
TAX DISTRICT	RECEIPT NO.	



MAILED 03/17/2022

RESPONSES MUST BE POSTMARKED NO LATER THAN. 04/18/2022

IMPORTANT NOTICE

PLEASE COMPLETE AND RETURN THIS FORM TO THE DIVISION OF LIQUOR CONTROL
WHETHER OR NOT THERE IS A REQUEST FOR A HEARING.

REFER TO THIS NUMBER IN ALL INQUIRIES

B NEW 8840720-0085

(TRANSACTION & NUMBER)

(MUST MARK ONE OF THE FOLLOWING)

WE REQUEST A HEARING ON THE ADVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT
THE HEARING BE HELD ☐ IN OUR COUNTY SEAT. ☐ IN COLUMBUS.WE DO NOT REQUEST A HEARING. ☐

DID YOU MARK A BOX? IF NOT, THIS WILL BE CONSIDERED A LATE RESPONSE.

PLEASE SIGN BELOW AND MARK THE APPROPRIATE BOX INDICATING YOUR TITLE:

(Signature)

(Title)- ☐ Clerk of County Commissioner

(Date)

☐ Clerk of City Council☐ Township Fiscal OfficerCLERK OF HILLIARD CITY COUNCIL
3800 MUNICIPAL WAY
HILLIARD OHIO 43026-1695

Attachment: Scramblers D2-D3 (2257 : Liquor Permit Request - Scramblers (3939 Britton Parkway))

Council Memo: Legislation (22-13)

Subject: Appropriation of Vehicle Registration Permissive Tax Funds
From: Michelle Crandall, City Manager
Initiated by: Greg Tantari, Deputy Finance Director
Date: April 11, 2022

Executive Summary

This legislation authorizes the appropriation of funds received from the City's Vehicle Registration Permissive Tax.

Staff Recommendation

Staff recommends that Council pass this piece of legislation.

Background

On August 9, 2021, during a special meeting, Hilliard City Council directed staff to participate with the Franklin County Engineer's Office ("FCEO") to resurface portions of Scioto Darby Road in the City (the "Project"). In order to fund the Project, as shown in the table below, the City proposed to use unused funds from the 2021 Street Maintenance & Rehabilitation Program as well as Vehicle Registration Permissive Tax Funds.

Unused 2021 SMRP Funds	\$89,467.39
Vehicle Registration Permissive Tax Funds	\$332,577.63
Total Project Cost	\$422,045.02

On January 24, 2022, by the passage of Resolution No. 22-R-02, City Council authorized the City Manager to apply for its Vehicle Registration Permissive Tax Funds as well as enter into a cooperative agreement with FCEO regarding the City's payment for the project. Following approval, the City requested the funds and upon receipt, it was determined that the funds were not included in the appropriation ordinance. Therefore, it is necessary to appropriate the funds in order to pay for its portion of the Project.

Financial Impacts

\$332,577.63 will be appropriated into Fund 206, Object 55 for the Street Improvement Fund for this Project.

Expected Benefits

By appropriating these funds, the City will fulfill its obligation pursuant to the cooperative Agreement with FCEO.

Attachments

N/A



Ordinance: 22-13

Passed:

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Effective:

**APPROPRIATING FUNDS IN ORDER TO REIMBURSE THE FRANKLIN COUNTY
ENGINEER'S OFFICE FOR THE SCIOTO DARBY ROAD RESURFACING PROJECT.**

WHEREAS, on January 24, 2022, City Council adopted Resolution No. 22-R-02 authorizing the City Manager to apply for and accept vehicle registration permissive tax funds (the "Funds") from the Board of County Commissioners of Franklin County (the "Commissioners")

WHEREAS, Resolution No. 22-R-02 also authorized a cooperative agreement with the Franklin County Engineer's Officer (FCEO) regarding the resurfacing of Scioto Darby Road within the City (the "Project"); and

WHEREAS, upon receipt of the Funds, the City plans to utilize the Funds to reimburse FCEO for the Project consistent with the terms of the cooperative agreement; and

WHEREAS, the City has now received, and it is necessary to appropriate the Funds in order to fulfill the terms of the cooperative agreement between FCEO and the City;

WHEREAS, this appropriation is in the best interest of the City and its residents.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Hilliard, Ohio that:

SECTION 1. An appropriation in the amount of \$332,577.63 from the City's Street Improvement Fund, Fund 206, Object 55, in order to reimburse the Franklin County Engineer's Office for the resurfacing of Scioto Darby Road.

SECTION 2. This Ordinance shall be in effect from and after the earliest time provided for by law.

ATTEST:

SIGNED:

Diane C. Werbrich, MMC
Clerk of Council

President of Council

APPROVED AS TO FORM:

Philip K. Hartmann
Director of Law

✓ Vote Record - Ordinance 22-13						
<input type="checkbox"/> Adopted <input type="checkbox"/> Adopted as Amended <input type="checkbox"/> Passed <input type="checkbox"/> Defeated <input type="checkbox"/> Tabled <input type="checkbox"/> Held Over <input type="checkbox"/> Referred <input type="checkbox"/> Withdrawn <input type="checkbox"/> First Reading <input type="checkbox"/> Positive Recommendation <input type="checkbox"/> No Recommendation			Yes/Aye	No/Nay	Abstain	Absent
	Andy Teater		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Omar Tarazi		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Les Carrier		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Tina Cottone		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Peggy Hale		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Pete Marsh		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Cynthia Vermillion		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Council Memo: Legislation (22-14)

Subject: Changing the Membership Numbers for ESC
From: Michelle Crandall, City Manager
Initiated by: City Council
Date: April 11, 2022

Executive Summary

This legislation approves changes to Section 149.04 of the City's Codified Ordinances regarding the membership numbers for the City's Environmental Sustainability Commission ("ESC").

Staff Recommendation

Staff recommends that Council approve this piece of legislation.

Background

City Hilliard Council created the Environmental Sustainability Commission ("ESC") by Ordinance No. 11-01 on February 28, 2011. The ESC is tasked with advising the City in the initiation and/or development of programs that will create or enhance sustainable practices within Hilliard. The ESC is composed of not less than 7, but not more than 9 volunteer members.

When interviewing interested persons for one open position on the ESC, the ESC determined that there were two good, qualified, different candidates that could fill the open position. Therefore, the ESC is requesting that its membership increase to not more than 10 volunteer members so it can offer positions to both qualified candidates. Concurrently, City council is considering legislation to appoint one candidate, Brittany Vega to the open spot. Once the changes to Section 149.04, as recommend, are effective, City council will consider legislation to appoint Christopher Ward to another open position.

Financial Impacts

By the passage of Resolution No. 17-R-07, ESC members are compensated in an amount equal to 20% of the City Council's pre-health insurance election compensation.

Expected Benefits

Increasing the number of volunteer members on the ESC will ensure even more diverse viewpoints and ideas in order to further assist the City with enhancing its sustainable practices.

Attachments

N/A



Ordinance: 22-14

Passed:

Page 1 of

Effective:

AMENDING SECTION 149.04 OF THE CITY'S CODIFIED ORDINANCES REGARDING THE NUMBER OF MEMBERS TO BE APPOINTED TO THE ENVIRONMENTAL SUSTAINABILITY COMMISSION.

WHEREAS, Hilliard City Council desires to expand the Environmental Sustainability Commission (ESC) membership numbers; and

WHEREAS, by increasing the membership numbers of the ESC, it will allow the Commission to have an even more diverse makeup and further assist the City in developing programs that will enhance sustainable practices within the City.

NOW THEREFORE, BE IT ORDAINED by the Council of the City of Hilliard that:

SECTION 1. Section 149.04(a) is hereby amended as follows:

149.04 ENVIRONMENTAL SUSTAINABILITY COMMISSION.

The Environmental Sustainability Commission (ESC) is established and shall be operated as provided herein:

(a) Establishment and Purpose.

(1) There is hereby established, in and for the City, an Environmental Sustainability Commission (ESC) consisting of not less than seven nor more than ~~nine~~ **ten** volunteer members.

(2) The purpose of the ESC shall be to advise City Council, the City Manager, and city officials on the following mission:

"The Environmental Sustainability Commission shall review existing green policies and advise City Council, the City Manager, and city officials in the initiation and/or development of programs that will create or enhance sustainable practices within our community."

SECTION 2. All other provisions of Section 149.04, not modified herein, remain unchanged and are in full force and effect.

SECTION 3. This Ordinance shall be in effect from and after the earliest time provided for by law.

ATTEST:

SIGNED:

Diane C. Werbrich, MMC
Clerk of Council

President of Council

APPROVED AS TO FORM:

Philip K. Hartmann
Director of Law

✓ Vote Record - Ordinance 22-14						
<input type="checkbox"/> Adopted			Yes/Aye	No/Nay	Abstain	Absent
<input type="checkbox"/> Adopted as Amended	Andy Teater		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Passed	Omar Tarazi		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Defeated	Les Carrier		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Tabled	Tina Cottone		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Held Over	Peggy Hale		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Referred	Pete Marsh		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Withdrawn	Cynthia Vermillion		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> First Reading						
<input type="checkbox"/> Positive Recommendation						
<input type="checkbox"/> No Recommendation						

Council Memo: Legislation (22-15)

Subject: Amending the Membership of the RPAC
From: Michelle Crandall, City Manager
Initiated by: City Council
Date: April 11, 2022

Executive Summary

This legislation amends Section 149.07 of the City's Codified Ordinances regarding the membership of the Recreation and Parks Commission.

Staff Recommendation

Staff recommends that Council pass this piece of legislation.

Background

In 2021, City Council created the RPAC with a purpose to assist the City with developing and improving the amenities and opportunities available in our community regarding recreation and parks. Initial appointments to the RPAC included 5 residents, one high school student, 2 two Council members, 1 representative of the Hilliard City School District ("HCSD"), and a representative of Destination Hilliard. On February 14, 2022, City Council approved changes to 149.07 adding an additional resident representative and removing the Destination Hilliard representative.

Upon reviewing applications received for open positions on the RPAC, City Council has determined that further amending the membership to obtain representation of one student from each high school within the Hilliard City School District will be beneficial to the City and its residents.

Financial Impacts

There are no anticipated financial impacts.

Expected Benefits

By potentially appointing 2 more high school students to the RPAC, it will ensure that even more diverse and unique viewpoints will be heard while the RPAC is assisting the City regarding recreation and parks.

Attachments

N/A



Ordinance: 22-15

Passed:

Page 1 of

Effective:

AMENDING SECTION 149.07 OF THE CITY'S CODIFIED ORDINANCES REGARDING THE MEMBERSHIP OF THE HILLIARD RECREATION AND PARKS ADVISORY COMMISSION.

WHEREAS, Hilliard City Council desires to amend and expand the membership of the Recreation and Parks Advisory Commission (RPAC) to allow not more than one high school student from each of the Hilliard City School District high schools; and

WHEREAS, allowing additional high school students to be appointed to the RPAC will promote the RPAC's purpose of advising Council on the City's recreation and parks facilities, services and programming.

NOW THEREFORE, BE IT ORDAINED by the Council of the City of Hilliard that:

SECTION 1. Section 149.07 is hereby amended as follows:

149.07 HILLIARD RECREATION AND PARKS ADVISORY COMMITTEE.

The Recreation and Parks Advisory Committee (RPAC) is established and shall be operated as provided herein:

- (a) *Establishment and Purpose.* There is hereby established, in and for the City, a Recreation and Parks Advisory Committee consisting of **not less than** ten (10) **nor more than twelve (12)** volunteer members.
- (b) *Membership, Organization and Procedures.*
 - (1) Appointments to the Committee shall be made by City Council. Members shall be residents of the City.
 - (2) Membership will include:
 - a. Six (6) residents, to be appointed by City Council.
 - b. **Up to three (3) ~~One (1)~~ high school students, with not more than one (1) from each high school of the Hilliard City School District,** to be appointed by City Council.
 - c. Two (2) City Council Members, to be appointed by the President of Council.
 - d. One (1) representative of the Hilliard City School District.
 - (3) All members shall be voting members.
 - (4) The six resident members will serve two-year terms and can be re-appointed for two additional terms, but shall not serve more than 6 consecutive years.
 - (5) All other members will serve one-year terms and can be re-appointed for subsequent terms.
 - (6) Initial terms for the five (5) resident members, however, are as follows:
 - a. Two (2) of the members each shall serve an initial term of three (3) years.
 - b. Two (2) of the members each shall serve an initial term of two (2) years.
 - c. One (1) member shall serve an initial term of one (1) year.
 - (7) A majority of the voting members of the Committee shall constitute a quorum.

SECTION 2. All other provisions of Section 149.07, not modified herein, remain unchanged and are in full force and effect.

SECTION 3. This Ordinance shall be in effect from and after the earliest time provided for by law.

ATTEST:

SIGNED:

Diane C. Werbrich, MMC
Clerk of Council

President of Council

APPROVED AS TO FORM:

Philip K. Hartmann
Director of Law

✓ Vote Record - Ordinance 22-15						
<input type="checkbox"/> Adopted			Yes/Aye	No/Nay	Abstain	Absent
<input type="checkbox"/> Adopted as Amended						
<input type="checkbox"/> Passed	Andy Teater		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Defeated	Omar Tarazi		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Tabled	Les Carrier		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Held Over	Tina Cottone		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Referred	Peggy Hale		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Withdrawn	Pete Marsh		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> First Reading	Cynthia Vermillion		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Positive Recommendation						
<input type="checkbox"/> No Recommendation						

Council Memo: Legislation (22-R-27)

Subject: Prime AE PSA for General Engineering Services
From: Michelle Crandall, City Manager
Initiated by: Letty Schamp, Transportation & Mobility Director
Date: April 11, 2022

Executive Summary

This resolution authorizes a professional service agreement (PSA) for a General Engineering Services (GES) contract with Prime AE Group, Inc. to provide annual construction services to support various Divisions of the City of Hilliard. Construction services are used on an “as-requested” basis for capital improvement and private development construction projects.

Staff Recommendation

Staff recommends approval of this resolution to assist the City with construction services for various projects.

Background

The City of Hilliard utilizes the services of consultants to perform construction services for a variety of capital improvement projects and private development projects throughout the year. These services include contract administration, project management during construction, inspection, materials testing, and other construction-related services. These GES contracts for construction services are used by the Divisions of Transportation & Mobility, Engineering, and Operations.

The City enters into annual service agreements with one or more consultants to perform construction services, and then staff requests a detailed fee proposal when needed for a specific construction project or activity. The expenditure of funds is then authorized by City Council on a project-by-project basis concurrent with the construction contract, when applicable.

The City has worked with Prime AE Group in the past in this capacity, and they have provided excellent service to the City. Therefore, staff desires to enter into a new annual contract with Prime AE Group. This contract is eligible for up to four annual extensions for a total of five years, provided that Prime AE Group continues to provide satisfactory and responsive service.

Example projects for which Prime AE Group may be asked to provide services in 2022 include CIP T-84 Cosgray Road/Woodsvew Way Improvements, T-121 Street Maintenance Program, CIP T-133 Pedestrian & Bicycle Mobility & Safety Improvements, CIP T-160 Sidewalk Maintenance Program, and to support City staff with inspection for various private development project.

Financial Impacts

There are no financial impacts to this piece of legislation as it only authorizes the annual service agreement, not an expenditure of funds.

Expected Benefits

The benefit of this professional service agreement is to ensure that City projects have sufficient oversight during construction and that contractors meet the requirements of the project plans and specifications.

Attachments

- Exhibit A - Professional Services Agreement



Resolution: 22-R-27

Adopted:

Page 1 of

Effective:

AUTHORIZING THE CITY MANAGER TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT (PSA) WITH PRIME AE GROUP, INC TO PROVIDE GENERAL ENGINEERING SERVICES.

WHEREAS, the City of Hilliard uses the services of consultants to assist with construction services for capital improvement projects and private development projects; and

WHEREAS, the services to be performed by Prime AE Group include construction contract administration and project management, materials testing, inspection services, and other related construction services; and

WHEREAS, the Professional Services Agreement (PSA) for General Engineering Services (GES) is an annual contract and tasks are performed on an “as-requested” basis, whereby Prime AE Group will provide services only as requested and directed by the City based on specific work to be performed; and

WHEREAS, the City desires to enter into a PSA with Prime AE Group for construction services based on their technical experience and training, past performance, and familiarity with applicable construction and materials specifications; and

WHEREAS, by passage of the City’s annual Capital Improvement Budget and the annual Operating Budget, funds are appropriated by Hilliard City Council for construction of various projects each year in Funds 103, 202, 206, 266, 267, 269, 283, and 304; and

WHEREAS, the expenditure of funds for each project will be authorized by Hilliard City Council by contract resolution concurrent with authorization of the corresponding construction contracts, when applicable.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Hilliard, Ohio that:

SECTION 1. The City Manager is hereby authorized to enter into a professional services agreement (“Agreement”) with Prime AE Group, Inc. in substantially the same form as the one **attached** hereto as Exhibit “A” and incorporated herein, for General Engineering Services. The City Manager is authorized to make such changes to the Agreement that are not inconsistent with this Resolution and not adverse to the City.

SECTION 2. The City Manager is authorized to extend this Agreement annually for up to four additional years, subject to satisfactory performance and the appropriation of sufficient funds by City Council, except for fees deposited into Fund 283, Object 53, which funds are appropriated upon deposit.

SECTION 3. This Resolution is effective upon its adoption.

ATTEST:

SIGNED:

Diane C. Werbrich, MMC
Clerk of Council

President of Council

APPROVED AS TO FORM:

Philip K. Hartmann
Director of Law

✓ Vote Record - Resolution 22-R-27						
		Yes/Aye	No/Nay	Abstain	Absent	
<input type="checkbox"/> Adopted	Andy Teater	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/> Adopted as Amended	Omar Tarazi	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/> Defeated	Les Carrier	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/> Tabled	Tina Cottone	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/> Held Over	Peggy Hale	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/> Withdrawn	Pete Marsh	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/> Positive Recommendation	Cynthia Vermillion	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/> No Recommendation						
<input type="checkbox"/> Referred Back To Committee						

CERTIFICATE OF THE CLERK

I, Diane C. Werbrich, Clerk of Council for the City of Hilliard, Ohio, do hereby certify that the foregoing Resolution is a true and correct copy of Resolution No. **22-R-27** passed by the Hilliard City Council on the 11th day of April 2022.

IN TESTIMONY WHEREOF, witness my hand and official seal this 11th day of April 2022.

Diane C. Werbrich, MMC

CITY OF HILLIARD, OHIO
PROFESSIONAL SERVICES AGREEMENT

This Professional Services Agreement (“Agreement”) is by and between the City of Hilliard, Ohio, 3800 Municipal Way, Hilliard, Ohio 43026, (hereinafter referred to as “**City**”), and Prime AE Group, Inc., 8415 Pulsar Place, Suite 300, Columbus, OH 43240 (hereinafter referred to as “**Service Provider**”).

Witnesseth, that for the mutual considerations herein specified, **City** and **Service Provider** have agreed and do hereby agree as follows:

SECTION I – PERFORMANCE OF SERVICES

- A. Perform the Services as set forth in Exhibit A.
- B. If the **Service Provider** is an individual, complete, sign and return the Ohio Public Employees Retirement System (“OPERS”) Independent Contractor Acknowledgement form.
- C. Give prompt notice to **City** should the **Service Provider** observe or otherwise become aware of any fault or deficit in the project or any nonconformance with the Agreement.
- D. Remit to **City** after the termination of this Agreement, all files and documents pertaining to the project that have been obtained or produced including, but not limited to, permits, licenses, applications, codes, drawings, site plans, photographs and similar materials. **Service Provider** shall be entitled to retain copies for the **Service Provider's** files.

SECTION II – OBLIGATIONS OF HILLIARD

- A. Assist the **Service Provider** by placing at its disposal all available information pertinent to the Services for the project.
- B. Use its best efforts to secure release of other data applicable to the project held by others.
- C. Make all necessary provisions to enter upon public and private property as required to perform the Services.
- D. Give prompt notice to the **Service Provider** should **City** observe or otherwise become aware of any fault or deficit in the project or any nonconformance with the Agreement.

SECTION III – TERM AND TERMINATION

- A. This Agreement begins on the date signed by the City Manager. **Service Provider** shall

promptly provide the **City** with the Services as set forth in Exhibit A on an “as-requested” basis, upon authorization by the City and encumbrance of funds.

- B. The **City** may terminate this Agreement at any time by giving **Service Provider** thirty (30) days advance written notice. In the event this Agreement is terminated by **City** prior to its natural expiration, **Service Provider** shall be paid the amounts for work actually performed in accordance with this Agreement to the date of this early termination.
- C. This Agreement will terminate upon completion of the Services outlined in Exhibit A. This Agreement may be extended for an additional year(s) if agreed to in writing, executed by the **City** and the **Service Provider**, subject to the appropriation of sufficient funds.

SECTION IV - PAYMENT

- A. **Service Provider** shall be compensated for the Services outlined in Exhibit A. For each assigned task or project, **Service Provider** shall be compensated as agreed upon by the **Service Provider** and **City**, contingent upon the appropriation of sufficient funds and the approval of Hilliard City Council, if required.
- B. The **Service Provider** shall submit invoices to the attention of the **City's** designated Project Manager properly identified with the appropriate **City** purchase order number. Payment to **Service Provider** shall be made within thirty (30) days of receiving an invoice, if additional information is not required by the **City** in order to pay the invoice.

SECTION V – RELATIONSHIP OF PARTIES

The parties acknowledge and agree that **Service Provider** is an independent contractor and is not an agent or employee of **City**. Nothing in this Agreement shall be construed to create a relationship between **Service Provider** and the **City** of a partnership, association, or joint venture. Further, the parties acknowledge that **Service Provider** is paid a fee, retainer or other payment as per Section IV of this Agreement; is not eligible for workers' compensation or unemployment compensation; is not eligible for employee fringe benefits such as vacation or sick leave; does not appear on **City's** payroll; is required to provide his or her own supplies and equipment; and is not controlled or supervised by **City** personnel as to the manner of work.

SECTION VI – INDEMNIFICATION

- A. Professional Liability. Relative to any and all claims, losses, damages, liability and cost, the **Service Provider** agrees to indemnify and save **City**, its officers, officials, and employees harmless from and against any and all suits, actions or claims for property losses, damages or personal injury arising from the negligent acts, errors or omissions by the **Service Provider** or its employees.
- B. Non-Professional Liability (General Liability). To the fullest extent permitted by law, the **Service Provider** shall indemnify, defend and hold harmless **City**, its officers, officials, employees or any combination thereof, from and against claims, damages, losses and expenses, including but not limited to attorneys' fees, arising out of the acts or omissions of the **Service Provider**, provided that such claim, damage, loss or expenses is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of property (other than the work itself) including loss of use resulting therefrom, but only to the extent caused by the negligent acts or omissions of the

Service Provider, any subconsultant(s) of the **Service Provider**, its agents, or anyone directly or indirectly employed by them or anyone for whose acts they may be liable. Such obligations shall not be construed to negate, abridge, or reduce other rights or obligations of indemnity which would otherwise exist as to a party or person described in this paragraph.

SECTION VII - INSURANCE

- A. The **Service Provider** shall secure and maintain, at his/her/its own expense, errors and omissions insurance in an amount not less than One Million Dollars (\$1,000,000.00) per claim/annual aggregate to protect himself from any claim arising out of the performance of professional services and caused by negligent acts, omissions or negligent acts for which the **Service Provider** may be legally negligent. The **Service Provider** shall maintain said coverage for the entire contract period and for a minimum of one year after completion of the work under the contract.
- B. In addition to errors and omissions insurance, the **Service Provider** shall also secure and maintain, at his/her own expense, insurance for protection from claims under Worker's Compensation acts, claims for damages because of bodily injury including personal injury, sickness or disease or death of any and all employees or of any person other than such employees, and from claims or damages because of injury to or destruction of property including loss of use resulting therefrom, and any other insurance prescribed by laws, rules, regulations, ordinances, codes or orders.
- C. The **Service Provider** shall secure and maintain, at his/her own expense, General Liability insurance in an amount not less than One Million Dollars (\$1,000,000.00) per occurrence.
- D. The **Service Provider** shall secure and maintain, at his/her/its own expense, Property insurance for protection from claims or damages because of damage to or destruction of property including loss of use resulting therefrom in an amount not less than Five Hundred Thousand Dollars (\$500,000.00).
- E. The **City** shall be held harmless for any damage to the **Service Provider's** property and/or equipment during the course of performance under the Contract.
- F. The above referenced insurance shall be maintained in full force and effect during the life of this Contract and for one year beyond, where specified. Certificates showing that the **Service Provider** is carrying the above referenced insurance in at least the above specified minimum amounts shall be furnished to, and approved by, the **City** prior to the start of work on the project and before the **City** is obligated to make any payments to the **Service Provider** for the work performed under the provision of this contract. All such Certificates, with the exception of those for Worker's Compensation and Errors & Omissions coverage, shall clearly reflect that the City of Hilliard is an "Additional Insured".

SECTION VIII – EMPLOYEE DOCUMENTATION

- A. **Service Provider** guarantees that the individuals employed by the Service working on this project are authorized to work in the United States. The **Service Provider** will upon demand provide **City** with appropriate documentation (Form I-9) for any

Service Provider employee performing services for **City**.

- B. The **Service Provider** agrees to indemnify **City** in accordance with Section VI of the Agreement for any issue arising out of the **Service Provider's** hiring or retention of any individual who is not authorized to work in the United States.

SECTION IX – TAXES

- A. **Service Provider** has the following identification number for income tax purposes:
_____.
- B. **Service Provider** is subject to and responsible for all applicable federal, state, and local taxes.
- C. The **City** represents that it is a tax-exempt entity and evidence of this tax-exempt status shall be provided to **Service Provider** upon written request. **Service Provider** hereby further agrees to withhold all municipal income taxes due or payable under the provisions of Chapter 183 of the Codified Ordinances of City, Ohio, for wages, salaries and commissions paid to its employees and further agrees that any of its subcontractors shall be required to agree to withhold any such municipal income taxes due under such chapter for Services performed under this Agreement.
- D. The **Service Provider** shall receive Internal Revenue Service form 1099 from the **City** for income tax reporting purposes.

SECTION X – ASSIGNMENT

Neither party may assign this Agreement without obtaining express, written consent from the other party prior to assignment.

SECTION XI – ENTIRE AGREEMENT/AMENDMENT

This Agreement constitutes the entire understanding of the parties hereto with respect to the subject matter hereof and supersedes all prior negotiations, discussions, undertakings and agreements between the parties. This Agreement may be amended or modified only by a written contract extension or contract modification executed by the duly authorized officers of the parties hereto. It is understood and agreed that this Agreement may not be changed, modified, or altered except by an instrument, in writing, signed by both parties in accordance with the laws of the State of Ohio.

SECTION XII - DISCRIMINATION

- A. No discrimination for reason of race, color, national origin, religion, sex, genetic information, pregnancy, age, ancestry, military status, sexual orientation, gender identity, marital status, veteran's status, or disability shall be permitted or authorized by **City** and/or **Service Provider** in connection with the Services.
- B. Nothing in this Agreement shall require the commission of any act contrary to any law or any rules or regulations of any union, guild, or similar body having jurisdiction over the Services of **Service Provider**.

SECTION XIII. GOVERNING LAW/VENUE.

Any controversy or claim, whether based upon contract, statute, tort, fraud, misrepresentation or other legal theory, related directly or indirectly to this Agreement, whether between the parties, or of any of the parties' employees, agents or affiliated businesses, will be resolved under the laws of the State of Ohio, in any court of competent jurisdiction in Franklin County, Ohio.

SECTION XIV. SEVERABILITY.

If any provision of this Agreement is held invalid or unenforceable, such provision shall be deemed deleted from this Agreement and shall be replaced by a valid, mutually agreeable and enforceable provision which so far as possible achieves the same objectives as the severed provision was intended to achieve, and the remaining provisions of this Agreement shall continue in full force and effect.

SECTION XV. PARAGRAPH HEADINGS.

Paragraph headings are inserted in this Agreement for convenience only and are not to be used in interpreting this Agreement.

IN WITNESS WHEREOF, the parties, each by a duly authorized representative, have entered into this Agreement and this Agreement is effective on the date signed by the City Manager as identified below.

Prime AE Group, Inc.

City of Hilliard, Ohio

By: _____

Michelle L. Crandall
City Manager

Its: _____

Date: _____

Date: _____

Approved as to Form

Philip K. Hartmann, Law Director

Authorizing Contract Legislation:
Adopted:

Exhibit A – Scope of Services

General Engineering Services (GES) Contract – Construction Services

Prime AE Group, Inc.

Date: March 29, 2022

Scope of Services

This work provides City staff with technical support, expertise, and additional resources to perform a variety of tasks related to construction, geotechnical services, and materials testing. Projects will be assigned by City staff on an as-needed basis by means of individual task orders or projects.

Consultant tasks will vary and include, but not be limited to, the following:

1. Contract administration of capital improvement projects
2. Construction project management
3. Construction inspection for both capital improvement projects and private development projects
4. Materials testing
5. Geotechnical services
6. Erosion & sediment control inspections and reporting
7. Constructability review of design projects
8. Technical assistance and review of construction materials, products, or methods
9. Assistance with private utility relocation coordination for capital projects through design, permitting, and construction
10. Assistance with construction and regulatory compliance associated with federally funded Local Public Agency (LPA) projects or projects funded through other non-local revenue sources

Fee Schedule & Authorization of Funds

Prime AE Group, Inc. will be required to submit hourly rates for various personnel and testing services, which will govern for the contract year. These rates may be updated annually. Funding for projects will be authorized in one of two ways:

1. **Major Projects.** Major tasks or projects will require that a detailed scope of services and fee proposal be developed to ensure mutual understanding prior to authorization. The expenditure of funds associated with major projects (defined as projects exceeding \$50,000) will be authorized by Hilliard City Council concurrent with authorization of the related construction contract, subject to appropriation of funds by Hilliard City Council.
2. **Minor Projects.** Minor task assignments may not require a detailed scope of services based on the nature and extent of the services needed. The expenditure of funds associated with minor projects (defined as projects less than \$50,000) may be authorized by issuance of a Purchase Order, subject to appropriation of funds by Hilliard City Council.

Qualifications

Prime AE Group, Inc. has a Statement of Qualifications on file with the City of Hilliard. Prime AE Group, Inc. was selected for this GES contract based on technical expertise and experience; past performance; strong background in contract administration, inspection and materials testing; and familiarity City of Hilliard, Columbus, and ODOT Construction & Materials Specifications.

Council Memo: Legislation (22-R-28)

Subject: GPD Group PSA for General Engineering Services
From: Michelle Crandall, City Manager
Initiated by: Letty Schamp, Transportation & Mobility Director
Date: April 11, 2022

Executive Summary

This resolution authorizes a professional service agreement (PSA) for a General Engineering Services (GES) contract with GPD Group, Inc. to provide annual traffic engineering services and annual municipal plan review services. Services are used on an “as-requested” basis for basic City operational needs, for specific capital improvement projects, and for private development projects.

Staff Recommendation

Staff recommends approval of this resolution to provide technical expertise to the City in the area of traffic engineering & operations and to assist with engineering plan review, as needed.

Background

The City of Hilliard Division of Transportation & Mobility utilizes the services of a contract traffic engineer to provide technical expertise and general support of staff. Traffic engineering services include:

- assistance in planning, operations, and maintenance of traffic signals and other traffic control devices
- evaluation of new traffic or communication technologies or products
- review of traffic control plans and traffic studies
- development or update of traffic design standards, best practices, or standard construction drawings

The Division of Engineering utilizes the services of consultants to perform plan review services for a variety of capital improvement projects and private development projects.

The City has worked with GPD in the past in these capacities, and they have provided excellent service to the City. Therefore, staff desires to enter into a new annual contract with GPD. This contract is eligible for up to four annual extensions for a total of five years, provided that GPD continues to provide satisfactory and responsive service.

Financial Impacts

In 2022, the financial impact is summarized below.

Traffic Engineering Services

- Operating Budget (101.407.53204): \$45,000
- Capital Budget, T-144 (202.627.55855): \$15,000
- Capital Budget, T-149 (202.627.55858): \$ 5,000

Total: \$65,000

Municipal Plan Review Services

- Operating Budget (283.919.53204): \$75,000

Expected Benefits

The benefit of this professional service agreement is to ensure that the City has sufficient technical expertise and engineering assistance to support the operating and project-related needs of the City.

Attachments

- Exhibit A - Professional Service Agreement



Resolution: 22-R-28

Adopted:

Page 1 of

Effective:

AUTHORIZING THE CITY MANAGER TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT (PSA) WITH GPD GROUP TO PROVIDE GENERAL ENGINEERING SERVICES AND AUTHORIZING AN EXPENDITURE.

WHEREAS, GPD Group serves as the City's Contract Professional Traffic Operations Engineer (PTOE), providing on-call services and technical expertise to the City related to engineering, operations, maintenance, product review, and development of standards for traffic control devices, including traffic signals, school zone flashing lights, beacons, signs, markings, signal communications, preemptions systems, and other related devices; and

WHEREAS, GPD Group assists the Community Development Department in plan reviews for private development and capital projects; and

WHEREAS, the Professional Services Agreement (PSA) for General Engineering Services (GES) is an annual contract and tasks are performed on an "as-directed" basis, whereby GPD will provide services only as requested and directed by the City based on specific work to be performed; and

WHEREAS, the existing GES contract for traffic engineering and plan review services expires on July 2, 2022; and

WHEREAS, the City of Hilliard desires to enter into a new PSA with GPD Group based on their technical experience and training, past performance, and familiarity with Hilliard's traffic systems and Hilliard's design requirements; and

WHEREAS, by the passage of Ordinance No. 21-36 on November 22, 2021, funds in the amount of \$120,000 were appropriated in the Operating Budget; and

WHEREAS, by passage of Ordinance No. 21-41 on December 13, 2021, funds in the amount of \$20,000 were appropriated in the Capital Budget; and

WHEREAS, pursuant to Section 3.10 of the Charter of the City, authorization to fund the Services may be established by Resolution of Council.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Hilliard, Ohio that:

SECTION 1. An expenditure is authorized in 2022 as follows:

- Fund 101, Object 53 = \$45,000
 - Fund 202, Object 55 = \$20,000
 - Fund 283, Object 53 = \$75,000
- Total = \$140,000

SECTION 2. The City Manager is hereby authorized to enter into a professional services agreement ("Agreement") with GPD Group in substantially the same form as the one **attached** hereto as Exhibit "A" and incorporated herein, for General Engineering Services. The City Manager is authorized to make such changes to the Agreement that are not inconsistent with this Resolution and not adverse to the City.

SECTION 3. The City Manager is authorized to extend this Agreement for up to four additional years,

subject to satisfactory performance and the appropriation of sufficient funds by City Council, except for fees deposited into Fund 283, Object 53, which funds are appropriated upon deposit.

SECTION 4. The Finance Director is authorized to make any accounting changes to revise the funding source for any contract or contract modification associated with expenditure of the funds provided herein.

SECTION 5. This Resolution is effective upon its adoption.

ATTEST:

SIGNED:

Diane C. Werbrich, MMC
Clerk of Council

President of Council

APPROVED AS TO FORM:

Philip K. Hartmann
Director of Law

✓ Vote Record - Resolution 22-R-28					
		Yes/Aye	No/Nay	Abstain	Absent
<input type="checkbox"/> Adopted	Andy Teater	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Adopted as Amended	Omar Tarazi	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Defeated	Les Carrier	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Tabled	Tina Cottone	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Held Over	Peggy Hale	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Withdrawn	Pete Marsh	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Positive Recommendation	Cynthia Vermillion	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> No Recommendation					
<input type="checkbox"/> Referred Back To Committee					

CERTIFICATE OF THE CLERK

I, Diane C. Werbrich, Clerk of Council for the City of Hilliard, Ohio, do hereby certify that the foregoing Resolution is a true and correct copy of Resolution No. **22-R-28** passed by the Hilliard City Council on the 11th day of April 2022.

IN TESTIMONY WHEREOF, witness my hand and official seal this 11th day of April 2022.

Diane C. Werbrich, MMC

CITY OF HILLIARD, OHIO
PROFESSIONAL SERVICES AGREEMENT

This Professional Services Agreement (“Agreement”) is by and between the City of Hilliard, Ohio, 3800 Municipal Way, Hilliard, Ohio 43026, (hereinafter referred to as “**City**”), and Glaus, Pyle, Schomer, Burns & DeHaven, Inc. (aka “GPD Group”) (hereinafter referred to as “**Service Provider**”).

Witnesseth, that for the mutual considerations herein specified, **City** and **Service Provider** have agreed and do hereby agree as follows:

SECTION I – PERFORMANCE OF SERVICES

- A. Perform the Services as set forth in Exhibit A.
- B. If the **Service Provider** is an individual, complete, sign and return the Ohio Public Employees Retirement System (“OPERS”) Independent Contractor Acknowledgement form.
- C. Give prompt notice to **City** should the **Service Provider** observe or otherwise become aware of any fault or deficit in the project or any nonconformance with the Agreement.
- D. Remit to **City** after the termination of this Agreement, all files and documents pertaining to the project that have been obtained or produced including, but not limited to, permits, licenses, applications, codes, drawings, site plans, photographs and similar materials. **Service Provider** shall be entitled to retain copies for the **Service Provider's** files.

SECTION II – OBLIGATIONS OF HILLIARD

- A. Assist the **Service Provider** by placing at its disposal all available information pertinent to the Services for the project.
- B. Use its best efforts to secure release of other data applicable to the project held by others.
- C. Make all necessary provisions to enter upon public and private property as required to perform the Services.
- D. Give prompt notice to the **Service Provider** should **City** observe or otherwise become aware of any fault or deficit in the project or any nonconformance with the Agreement.

SECTION III – TERM AND TERMINATION

- A. This Agreement begins on the date signed by the City Manager and the **Service Provider**

shall promptly provide the **City** with the Services as set forth in Exhibit A.

- B. The **City** may terminate this Agreement at any time by giving **Service Provider** thirty (30) days advance written notice. In the event this Agreement is terminated by **City** prior to its natural expiration, **Service Provider** shall be paid the amounts for work actually performed in accordance with this Agreement to the date of this early termination.
- C. This Agreement will terminate upon completion of the Services outlined in Exhibit A. This Agreement may be extended for an additional year(s) if agreed to in writing, executed by the **City** and the **Service Provider**, subject to the appropriation of sufficient funds.

SECTION IV - PAYMENT

- A. **Service Provider** shall be compensated for the Services outlined in Exhibit A for a total not to exceed \$140,000 in 2022. For any assigned additional tasks/projects, **Service Provider** shall be compensated as agreed upon by the **Service Provider** and **City**, contingent upon the appropriation of sufficient funds and the approval of Hilliard City Council, if required.
- B. The **Service Provider** shall submit invoices to the attention of the **City's** Project Manager properly identified with the appropriate **City** purchase order number. Payment to **Service Provider** shall be made within thirty (30) days of receiving an invoice, if additional information is not required by the **City** in order to pay the invoice.

SECTION V – RELATIONSHIP OF PARTIES

The parties acknowledge and agree that **Service Provider** is an independent contractor and is not an agent or employee of **City**. Nothing in this Agreement shall be construed to create a relationship between **Service Provider** and the **City** of a partnership, association, or joint venture. Further, the parties acknowledge that **Service Provider** is paid a fee, retainer or other payment as per Section IV of this Agreement; is not eligible for workers' compensation or unemployment compensation; is not eligible for employee fringe benefits such as vacation or sick leave; does not appear on **City's** payroll; is required to provide his or her own supplies and equipment; and is not controlled or supervised by **City** personnel as to the manner of work.

SECTION VI – INDEMNIFICATION

- A. Professional Liability. Relative to any and all claims, losses, damages, liability and cost, the **Service Provider** agrees to indemnify and save **City**, its officers, officials, and employees harmless from and against any and all suits, actions or claims for property losses, damages or personal injury arising from the negligent acts, errors or omissions by the **Service Provider** or its employees.
- B. Non-Professional Liability (General Liability). To the fullest extent permitted by law, the **Service Provider** shall indemnify, defend and hold harmless **City**, its officers, officials, employees or any combination thereof, from and against claims, damages, losses and expenses, including but not limited to attorneys' fees, arising out of the acts or omissions of the **Service Provider**, provided that such claim, damage, loss or expenses is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of property (other than the work itself) including loss of use resulting therefrom, but only to the extent caused by the negligent acts or omissions of the

Service Provider, any subconsultant(s) of the **Service Provider**, its agents, or anyone directly or indirectly employed by them or anyone for whose acts they may be liable. Such obligations shall not be construed to negate, abridge, or reduce other rights or obligations of indemnity which would otherwise exist as to a party or person described in this paragraph.

SECTION VII - INSURANCE

- A. The **Service Provider** shall secure and maintain, at his/her/its own expense, errors and omissions insurance in an amount not less than One Million Dollars (\$1,000,000.00) per claim/annual aggregate to protect himself from any claim arising out of the performance of professional services and caused by negligent acts, omissions or negligent acts for which the **Service Provider** may be legally negligent. The **Service Provider** shall maintain said coverage for the entire contract period and for a minimum of one year after completion of the work under the contract.
- B. In addition to errors and omissions insurance, the **Service Provider** shall also secure and maintain, at his/her own expense, insurance for protection from claims under Worker's Compensation acts, claims for damages because of bodily injury including personal injury, sickness or disease or death of any and all employees or of any person other than such employees, and from claims or damages because of injury to or destruction of property including loss of use resulting therefrom, and any other insurance prescribed by laws, rules, regulations, ordinances, codes or orders.
- C. The **Service Provider** shall secure and maintain, at his/her own expense, General Liability insurance in an amount not less than One Million Dollars (\$1,000,000.00) per occurrence.
- D. The **Service Provider** shall secure and maintain, at his/her/its own expense, Property insurance for protection from claims or damages because of damage to or destruction of property including loss of use resulting therefrom in an amount not less than Five Hundred Thousand Dollars (\$500,000.00).
- E. The **City** shall be held harmless for any damage to the **Service Provider's** property and/or equipment during the course of performance under the Contract.
- F. The above referenced insurance shall be maintained in full force and effect during the life of this Contract and for one year beyond, where specified. Certificates showing that the **Service Provider** is carrying the above referenced insurance in at least the above specified minimum amounts shall be furnished to, and approved by, the **City** prior to the start of work on the project and before the **City** is obligated to make any payments to the **Service Provider** for the work performed under the provision of this contract. All such Certificates, with the exception of those for Worker's Compensation and Errors & Omissions coverage, shall clearly reflect that the City of Hilliard is an "Additional Insured".

SECTION VIII – EMPLOYEE DOCUMENTATION

- A. **Service Provider** guarantees that the individuals employed by the Service working on this project are authorized to work in the United States. The **Service Provider** will upon demand provide **City** with appropriate documentation (Form I-9) for any

Service Provider employee performing services for **City**.

- B. The **Service Provider** agrees to indemnify **City** in accordance with Section VI of the Agreement for any issue arising out of the **Service Provider's** hiring or retention of any individual who is not authorized to work in the United States.

SECTION IX – TAXES

- A. **Service Provider** has the following identification number for income tax purposes:
_____.
- B. **Service Provider** is subject to and responsible for all applicable federal, state, and local taxes.
- C. The **City** represents that it is a tax-exempt entity and evidence of this tax-exempt status shall be provided to **Service Provider** upon written request. **Service Provider** hereby further agrees to withhold all municipal income taxes due or payable under the provisions of Chapter 183 of the Codified Ordinances of City, Ohio, for wages, salaries and commissions paid to its employees and further agrees that any of its subcontractors shall be required to agree to withhold any such municipal income taxes due under such chapter for Services performed under this Agreement.
- D. The **Service Provider** shall receive Internal Revenue Service form 1099 from the **City** for income tax reporting purposes.

SECTION X – ASSIGNMENT

Neither party may assign this Agreement without obtaining express, written consent from the other party prior to assignment.

SECTION XI – ENTIRE AGREEMENT/AMENDMENT

This Agreement constitutes the entire understanding of the parties hereto with respect to the subject matter hereof and supersedes all prior negotiations, discussions, undertakings and agreements between the parties. This Agreement may be amended or modified only by a writing executed by the duly authorized officers of the parties hereto. It is understood and agreed that this Agreement may not be changed, modified, or altered except by an instrument, in writing, signed by both parties in accordance with the laws of the State of Ohio.

SECTION XII - DISCRIMINATION

- A. No discrimination for reason of race, color, national origin, religion, sex, genetic information, pregnancy, age, ancestry, military status, sexual orientation, gender identity, marital status, veteran's status, or disability shall be permitted or authorized by **City** and/or **Service Provider** in connection with the Services.
- B. Nothing in this Agreement shall require the commission of any act contrary to any law or any rules or regulations of any union, guild, or similar body having jurisdiction over the Services of **Service Provider**.

SECTION XIII. GOVERNING LAW/VENUE.

Any controversy or claim, whether based upon contract, statute, tort, fraud, misrepresentation or other legal theory, related directly or indirectly to this Agreement, whether between the parties, or of any of the parties' employees, agents or affiliated businesses, will be resolved under the laws of the State of Ohio, in any court of competent jurisdiction in Franklin County, Ohio.

SECTION XIV. SEVERABILITY.

If any provision of this Agreement is held invalid or unenforceable, such provision shall be deemed deleted from this Agreement and shall be replaced by a valid, mutually agreeable and enforceable provision which so far as possible achieves the same objectives as the severed provision was intended to achieve, and the remaining provisions of this Agreement shall continue in full force and effect.

SECTION XV. PARAGRAPH HEADINGS.

Paragraph headings are inserted in this Agreement for convenience only and are not to be used in interpreting this Agreement.

IN WITNESS WHEREOF, the parties, each by a duly authorized representative, have entered into this Agreement and this Agreement is effective on the date signed by the City Manager as identified below.

GPD Group, Inc.

City of Hilliard, Ohio

By: _____

Michelle L. Crandall
City Manager

Its: _____

Date: _____

Date: _____

Approved as to Form

Philip K. Hartmann, Law Director

CERTIFICATE OF FUNDS

I, David D. Delande, Director of Finance of the City of Hilliard, Ohio, do hereby certify that the funds for this Agreement with GPD Group, in the amount of \$140,000, have been appropriated and are in the City Treasury or are in the process of collection, and that said funds are not and cannot be appropriated for any other purpose.

Date

David D. Delande
Director of Finance

Authorizing Appropriation Legislation:

Passed:

Effective:

Purchase Order Nos:

- Traffic Engineering Services:
- Municipal Plan Review Services:

Authorizing Contract Legislation:

Adopted:

Exhibit A – Scope of Services

General Engineering Services (GES) Contract

GPD Group

Date: March 29, 2022

Scope of Services

This work provides City staff with technical support, expertise, and additional resources to perform a variety of engineering tasks. Most tasks related to this contract will be on an “on-call” basis, serving as an extension of City staff.

GPD Group was selected for a GES contract based on their staff’s technical experience & training, breadth & depth of staff, and familiarity with the Hilliard Comprehensive Plan and the Hilliard Engineering Design Manual.

The on-call areas of service will support the Transportation & Mobility Division and the Engineering Division and include, but are not limited to, the following:

Traffic Engineering Services – Contract Professional Traffic Operations Engineer (PTOE)

1. Assistance in the Planning, Operations and Maintenance of the City’s traffic signals, signal systems, school zone flashers, pedestrian flashing beacons, detection systems, pre-emption systems, street lighting, and fiber communications systems to support signals, IT, and other smart technologies
2. Evaluation of new technologies and new technical products related to traffic signals, signal systems, school zone flashers, pedestrian flashing beacons, detection systems, pre-emption systems, street lighting, and fiber communications systems to support signals, IT, and other smart technologies
3. Assistance with development of programs or policies to better utilize new technologies
4. Maintenance and update of the City’s standards and design guidelines related to traffic signals, signal systems, school zone flashers, pedestrian flashing beacons, detection systems, pre-emption systems, street lighting, and fiber communications systems to support signals, IT, and other smart technologies
5. Work with electrical contractors, vendors & product suppliers that currently serve the City
6. Field support to the Operations Division with signal operations, maintenance & troubleshooting
7. Assistance with cost estimating and funding applications for various grant programs (safety, signals, smart technologies)
8. Oversight of the City’s traffic counting program to assist in evaluating traffic trends and prioritizing capital projects
9. Review of traffic signal, traffic control, maintenance of traffic, and lighting plans (public & private projects)
10. Review of traffic impact studies for private development proposals and support of City staff for Planning & Zoning Commission and City Council presentations related to traffic impacts

Municipal Plan Review Services for Capital Improvement Projects and Private Development Projects

1. Review of public capital improvement project plans and private development project plans, including but not limited to:
 - Roadway plans
 - Water distribution system plans
 - Sanitary sewer system plans
 - Storm sewer system plans
 - Storm water management plans
 - Grading and landscaping plans
 - Multi-Use path plans
 - Temporary sediment and soil erosion plans and/or storm water pollution prevention plans (SWPPP)
 - Traffic control plans
 - Street lighting plans
 - Plats and easements
2. Review of and assistance with Storm Water Best Management Practices (BMP's) for public and private development projects.

2022 Project Budget

Funding for this GES contract for 2022 is as follows:

Traffic Engineering Services – Contract Professional Traffic Operations Engineer (PTOE)

- Operating Budget (101.407.53204): \$45,000
- Capital Budget, T-144 (202.627.55855): \$15,000
- Capital Budget, T-149 (202.627.55858): \$ 5,000
- Total: \$65,000

If additional services are needed in 2022 or in future years, the GES contract may be extended in accordance with the Professional Service Agreement and subject to appropriation of funds by Hilliard City Council in either the Operating Budget or the Capital Budget.

Municipal Plan Review Services

- Operating Budget (283.919.53204): \$75,000

If projects, studies, or plan reviews arise due to new development or change in use, the City may increase the above funding amount using Developer plan review fees, contingent upon receipt and availability of additional funds in Fund 283.

Council Memo: Legislation (22-R-29)

Subject: DLZ Ohio PSA for Construction Services
From: Michelle Crandall, City Manager
Initiated by: Letty Schamp, Transportation & Mobility Director
Date: April 11, 2022

Executive Summary

This resolution authorizes a professional service agreement (PSA) for a General Engineering Services (GES) contract with DLZ Ohio, Inc. to provide annual construction services to support various Divisions of the City of Hilliard. Construction services are used on an “as-requested” basis for capital improvement and private development construction projects.

Staff Recommendation

Staff recommends approval of this resolution to assist the City with construction services for various projects.

Background

The City of Hilliard utilizes the services of consultants to perform construction services for a variety of capital improvement projects and private development projects throughout the year. These services include contract administration, project management during construction, inspection, materials testing, and other construction-related services. These GES contracts for construction services are used by the Divisions of Transportation & Mobility, Engineering, and Operations.

The City enters into annual service agreements with one or more consultants to perform construction services, and then staff requests a detailed fee proposal when needed for a specific construction project or activity. The expenditure of funds is then authorized by City Council on a project-by-project basis concurrent with the construction contract, when applicable.

The City has worked with DLZ in the past in this capacity, and they have provided excellent service to the City. Therefore, staff desires to enter into a new annual contract with DLZ. This contract is eligible for up to four annual extensions for a total of five years, provided that DLZ continues to provide satisfactory and responsive service.

Example projects for which DLZ may be asked to provide services in 2022 include CIP T-84 Cosgray Road/Woodview Way Improvements, T-121 Street Maintenance Program, CIP T-133 Pedestrian & Bicycle Mobility & Safety Improvements, CIP T-160 Sidewalk Maintenance Program, and to support City staff with inspection for various private development project.

Financial Impacts

There are no financial impacts to this piece of legislation as it only authorizes the annual service agreement, not an expenditure of funds.

Expected Benefits

The benefit of this professional service agreement is to ensure that City projects have sufficient oversight during construction and that contractors meet the requirements of the project plans and specifications.

Attachments

- Exhibit A - Professional Services Agreement



Resolution: 22-R-29

Adopted:

Page 1 of

Effective:

AUTHORIZING THE CITY MANAGER TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT (PSA) WITH DLZ OHIO, INC TO PROVIDE GENERAL ENGINEERING SERVICES.

WHEREAS, the City of Hilliard uses the services of consultants to assist with construction services for capital improvement projects and private development projects; and

WHEREAS, the services to be performed by DLZ Ohio include construction contract administration and project management, materials testing, inspection services, and other related construction services; and

WHEREAS, the Professional Services Agreement (PSA) for General Engineering Services (GES) is an annual contract and tasks are performed on an "as-requested" basis, whereby DLZ Ohio will provide services only as requested and directed by the City based on specific work to be performed; and

WHEREAS, the City desires to enter into a PSA with DLZ Ohio for construction services based on their technical experience and training, past performance, and familiarity with applicable construction and materials specifications; and

WHEREAS, by passage of the City's annual Capital Improvement Budget and the annual Operating Budget, funds are appropriated by Hilliard City Council for construction of various projects each year in Funds 103, 202, 206, 266, 267, 269, 283, and 304; and

WHEREAS, the expenditure of funds for each project will be authorized by Hilliard City Council by contract resolution concurrent with authorization of the corresponding construction contracts, when applicable.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Hilliard, Ohio that:

SECTION 1. The City Manager is hereby authorized to enter into a professional services agreement ("Agreement") with DLZ Ohio, Inc. in substantially the same form as the one **attached** hereto as Exhibit "A" and incorporated herein, for General Engineering Services. The City Manager is authorized to make such changes to the Agreement that are not inconsistent with this Resolution and not adverse to the City.

SECTION 2. The City Manager is authorized to extend this Agreement annually for up to four additional years, subject to satisfactory performance and the appropriation of sufficient funds by City Council, except for fees deposited into Fund 283, Object 53, which funds are appropriated upon deposit.

SECTION 3. This Resolution is effective upon its adoption.

ATTEST:

SIGNED:

Diane C. Werbrich, MMC
Clerk of Council

President of Council

APPROVED AS TO FORM:

Philip K. Hartmann
Director of Law

✓ Vote Record - Resolution 22-R-29						
		Yes/Aye	No/Nay	Abstain	Absent	
<input type="checkbox"/> Adopted	Andy Teater	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/> Adopted as Amended	Omar Tarazi	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/> Defeated	Les Carrier	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/> Tabled	Tina Cottone	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/> Held Over	Peggy Hale	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/> Withdrawn	Pete Marsh	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/> Positive Recommendation	Cynthia Vermillion	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/> No Recommendation						
<input type="checkbox"/> Referred Back To Committee						

CERTIFICATE OF THE CLERK

I, Diane C. Werbrich, Clerk of Council for the City of Hilliard, Ohio, do hereby certify that the foregoing Resolution is a true and correct copy of Resolution No. **22-R-29** passed by the Hilliard City Council on the 11th day of April 2022.

IN TESTIMONY WHEREOF, witness my hand and official seal this 11th day of April 2022.

Diane C. Werbrich, MMC

CITY OF HILLIARD, OHIO
PROFESSIONAL SERVICES AGREEMENT

This Professional Services Agreement ("Agreement") is by and between the City of Hilliard, Ohio, 3800 Municipal Way, Hilliard, Ohio 43026, (hereinafter referred to as "**City**"), and DLZ Ohio, Inc., 6121 Huntley Road, Columbus, OH 43229 (hereinafter referred to as "**Service Provider**").

Witnesseth, that for the mutual considerations herein specified, **City** and **Service Provider** have agreed and do hereby agree as follows:

SECTION I – OBLIGATIONS OF SERVICE PROVIDER

- A. Perform the Services as set forth in Exhibit A.
- B. If the **Service Provider** is an individual, complete, sign and return the Ohio Public Employees Retirement System ("OPERS") Independent Contractor Acknowledgement form.
- C. Give prompt notice to **City** should the **Service Provider** observe or otherwise become aware of any nonconformance with the City's work on the Project or with the Agreement.
- D. Remit to **City** after the termination of this Agreement, all files and documents pertaining to the project that have been obtained or produced including, but not limited to, permits, licenses, applications, codes, drawings, site plans, photographs and similar materials. **Service Provider** shall be entitled to retain copies for the **Service Provider's** files.

SECTION II – OBLIGATIONS OF CITY

- A. Assist the **Service Provider** by providing it with all available information pertinent to the Services for the project.
- B. Use its best efforts to secure release of other data applicable to the project held by others.
- C. Make all necessary provisions to enter upon public and private property as required to perform the Services.
- D. Give prompt notice to the **Service Provider** should **City** observe or otherwise become aware of any nonconformance with Service Provider's work on the Project or with the Agreement.

SECTION III – TERM AND TERMINATION

- A. This Agreement begins on the date signed by the City Manager. **Service Provider** shall

promptly provide the **City** with the Services as set forth in Exhibit A on an “as-requested” basis, upon authorization by the City through issuance of an Amendment of Professional Services Agreement signed by Service Provider and encumbrance of funds.

- B. The **City** may terminate this Agreement at any time by giving **Service Provider** thirty (30) days advance written notice. In the event this Agreement is terminated by **City** prior to its natural expiration, **Service Provider** shall be paid the amounts for work actually performed in accordance with this Agreement to the date of this early termination.
- C. This Agreement will terminate in one year or upon completion of the Services authorized previously as outlined in Exhibit A. This Agreement may be extended for an additional year(s) if agreed to in writing, executed by the **City** and the **Service Provider**, subject to the appropriation of sufficient funds.

SECTION IV - PAYMENT

- A. **Service Provider** shall be compensated for the Services outlined in Exhibit A. For each assigned task or project, **Service Provider** shall be compensated as agreed upon by the **Service Provider** and **City** in the individual work order, contingent upon the appropriation of sufficient funds and the approval of Hilliard City Council, if required.
- B. The **Service Provider** shall submit invoices to the attention of the **City's** designated Project Manager properly identified with the appropriate **City** purchase order number. Payment to **Service Provider** shall be made within thirty (30) days of receiving an invoice, if additional information is not required by the **City** in order to pay the invoice.

SECTION V – RELATIONSHIP OF PARTIES

The parties acknowledge and agree that **Service Provider** is an independent contractor and is not an agent or employee of **City**. Nothing in this Agreement shall be construed to create a relationship between **Service Provider** and the **City** of a partnership, association, or joint venture. Further, the parties acknowledge that **Service Provider** is paid a fee, retainer or other payment as per Section IV of this Agreement; is not eligible for workers' compensation or unemployment compensation; is not eligible for employee fringe benefits such as vacation or sick leave; does not appear on **City's** payroll; is required to provide his or her own supplies and equipment; and is not controlled or supervised by **City** personnel as to the manner of work.

SECTION VI – INDEMNIFICATION

- A. Professional Liability. Relative to any and all claims, losses, damages, liability and cost, the **Service Provider** agrees to indemnify and save **City**, its officers, officials, and employees harmless from and against any and all suits, actions or claims for property losses, damages or personal injury to the extent arising from the negligent acts, errors or omissions by the **Service Provider** or its employees.
- B. Non-Professional Liability (General Liability). To the fullest extent permitted by law, the **Service Provider** shall indemnify, defend and hold harmless **City**, its officers, officials, employees or any combination thereof, from and against claims, damages, losses and expenses, including but not limited to attorneys' fees, arising out of the acts or omissions of the **Service Provider**, provided that such claim, damage, loss or

expenses is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of property (other than the work itself), but only to the extent caused by the negligent acts or omissions of the **Service Provider**, any subconsultant(s) of the **Service Provider**, its agents, or anyone directly or indirectly employed by them or anyone for whose acts they may be liable. Such obligations shall not be construed to negate, abridge, or reduce other rights or obligations of indemnity which would otherwise exist as to a party or person described in this paragraph.

SECTION VII - INSURANCE

- A. The **Service Provider** shall secure and maintain, at his/her/its own expense, errors and omissions insurance in an amount not less than One Million Dollars (\$1,000,000.00) per claim/annual aggregate to protect himself from any claim arising out of the performance of professional services and caused by negligent acts, omissions or negligent acts for which the **Service Provider** may be legally negligent. The **Service Provider** shall maintain said coverage for the entire contract period and for a minimum of one year after completion of the work under the contract.
- B. In addition to errors and omissions insurance, the **Service Provider** shall also secure and maintain, at his/her own expense, insurance for protection from claims under Worker's Compensation acts, claims for damages because of bodily injury including personal injury, sickness or disease or death of any and all employees or of any person other than such employees, and from claims or damages because of injury to or destruction of property including loss of use resulting therefrom, and any other insurance prescribed by laws, rules, regulations, ordinances, codes or orders.
- C. The **Service Provider** shall secure and maintain, at his/her own expense, General Liability insurance in an amount not less than One Million Dollars (\$1,000,000.00) per occurrence.
- D. The **Service Provider** shall secure and maintain, at his/her/its own expense, Property insurance for protection from claims or damages because of damage to or destruction of property including loss of use resulting therefrom in an amount not less than Five Hundred Thousand Dollars (\$500,000.00).
- E. The **City** shall be held harmless for any damage to the **Service Provider's** property and/or equipment during the course of performance under the Contract, except to the extent any damage is caused by the City's acts or willful misconduct.
- F. The above referenced insurance shall be maintained in full force and effect during the life of this Contract and for one year beyond, where specified. Certificates showing that the **Service Provider** is carrying the above referenced insurance in at least the above specified minimum amounts shall be furnished to, and approved by, the **City** prior to the start of work on the project and before the **City** is obligated to make any payments to the **Service Provider** for the work performed under the provision of this contract. All such Certificates, with the exception of those for Worker's Compensation and Errors & Omissions coverage, shall clearly reflect that the City of Hilliard is an "Additional Insured".

SECTION VIII – EMPLOYEE DOCUMENTATION

- A. **Service Provider** guarantees that the individuals employed by the Service working on this project are authorized to work in the United States. The **Service Provider** will upon demand provide **City** with appropriate documentation (Form I-9) for any **Service Provider** employee performing services for **City**.
- B. The **Service Provider** agrees to indemnify **City** in accordance with Section VI of the Agreement for any issue arising out of the **Service Provider's** hiring or retention of any individual who is not authorized to work in the United States.

SECTION IX – TAXES

- A. **Service Provider** has the following identification number for income tax purposes:
_____.
- B. **Service Provider** is subject to and responsible for all applicable federal, state, and local taxes.
- C. The **City** represents that it is a tax-exempt entity and evidence of this tax-exempt status shall be provided to **Service Provider** upon written request. **Service Provider** hereby further agrees to withhold all municipal income taxes due or payable under the provisions of Chapter 183 of the Codified Ordinances of City, Ohio, for wages, salaries and commissions paid to its employees and further agrees that any of its subcontractors shall be required to agree to withhold any such municipal income taxes due under such chapter for Services performed under this Agreement.
- D. The **Service Provider** shall receive Internal Revenue Service form 1099 from the **City** for income tax reporting purposes.

SECTION X – ASSIGNMENT

Neither party may assign this Agreement without obtaining express, written consent from the other party prior to assignment.

SECTION XI – ENTIRE AGREEMENT/AMENDMENT

This Agreement constitutes the entire understanding of the parties hereto with respect to the subject matter hereof and supersedes all prior negotiations, discussions, undertakings and agreements between the parties. This Agreement may be amended or modified only by a written contract extension or contract modification executed by the duly authorized officers of the parties hereto. It is understood and agreed that this Agreement may not be changed, modified, or altered except by an instrument, in writing, signed by both parties in accordance with the laws of the State of Ohio.

SECTION XII - DISCRIMINATION

- A. No discrimination for reason of race, color, national origin, religion, sex, genetic information, pregnancy, age, ancestry, military status, sexual orientation, gender identity, marital status, veteran's status, or disability shall be permitted or authorized by **City** and/or **Service Provider** in connection with the Services.

- B. Nothing in this Agreement shall require the commission of any act contrary to any law or any rules or regulations of any union, guild, or similar body having jurisdiction over the Services of **Service Provider**.

SECTION XIII. GOVERNING LAW/VENUE.

Any controversy or claim, whether based upon contract, statute, tort, fraud, misrepresentation or other legal theory, related directly or indirectly to this Agreement, whether between the parties, or of any of the parties' employees, agents or affiliated businesses, will be resolved under the laws of the State of Ohio, in any court of competent jurisdiction in Franklin County, Ohio.

SECTION XIV. SEVERABILITY.

If any provision of this Agreement is held invalid or unenforceable, such provision shall be deemed deleted from this Agreement and shall be replaced by a valid, mutually agreeable and enforceable provision which so far as possible achieves the same objectives as the severed provision was intended to achieve, and the remaining provisions of this Agreement shall continue in full force and effect.

SECTION XV. PARAGRAPH HEADINGS.

Paragraph headings are inserted in this Agreement for convenience only and are not to be used in interpreting this Agreement.

IN WITNESS WHEREOF, the parties, each by a duly authorized representative, have entered into this Agreement and this Agreement is effective on the date signed by the City Manager as identified below.

DLZ Ohio, Inc.

City of Hilliard, Ohio

By: _____

Michelle L. Crandall
City Manager

Its: _____

Date: _____

Date: _____

Approved as to Form

Philip K. Hartmann, Law Director

Authorizing Contract Legislation:
Adopted:

Exhibit A – Scope of Services

General Engineering Services (GES) Contract – Construction Services

DLZ

Date: March 29, 2022

Scope of Services

This work provides City staff with technical support, expertise, and additional resources to perform a variety of tasks related to construction, geotechnical services, and materials testing. Projects will be assigned by City staff on an as-needed basis by means of individual task orders or projects.

Consultant tasks will vary and include, but not be limited to, the following:

1. Contract administration of capital improvement projects
2. Construction project management
3. Construction inspection for both capital improvement projects and private development projects
4. Materials testing
5. Geotechnical services
6. Erosion & sediment control inspections and reporting
7. Constructability review of design projects
8. Technical assistance and review of construction materials, products, or methods
9. Assistance with private utility relocation coordination for capital projects through design, permitting, and construction
10. Assistance with construction and regulatory compliance associated with federally funded Local Public Agency (LPA) projects or projects funded through other non-local revenue sources

Fee Schedule & Authorization of Funds

DLZ will be required to submit hourly rates for various personnel and testing services, which will govern for the contract year. These rates may be updated annually. Funding for projects will be authorized in one of two ways:

1. **Major Projects.** Major tasks or projects will require that a detailed scope of services and fee proposal be developed to ensure mutual understanding prior to authorization. The expenditure of funds associated with major projects (defined as projects exceeding \$50,000) will be authorized by Hilliard City Council concurrent with authorization of the related construction contract, subject to appropriation of funds by Hilliard City Council.
2. **Minor Projects.** Minor task assignments may not require a detailed scope of services based on the nature and extent of the services needed. The expenditure of funds associated with minor projects (defined as projects less than \$50,000) may be authorized by issuance of a Purchase Order, subject to appropriation of funds by Hilliard City Council.

Qualifications

DLZ has a Statement of Qualifications on file with the City of Hilliard. DLZ was selected for this GES contract based on technical expertise and experience; past performance; strong background in contract administration, inspection and materials testing; and familiarity City of Hilliard, Columbus, and ODOT Construction & Materials Specifications.

Council Memo: Legislation (22-R-30)

Subject: StreetScan Service Agreement
From: Michelle Crandall, City Manager
Initiated by: Letty Schamp, Transportation & Mobility Director
Date: April 11, 2022

Executive Summary

This resolution authorizes a services agreement with StreetScan, Inc. for a citywide inventory and condition assessment of all public sidewalks, trails, and curb ramps. A one-year license for the asset management module of StreetLogix software, which allows for planning, budgeting, and reporting, is included in the services.

Staff Recommendation

Staff recommends approval of this resolution to assist in long-range planning and budgeting for sidewalk, trail, and curb ramp maintenance.

Background

The Goal Statement for Hilliard City Council Focus Area #3 is: *The City is committed to implementing a strategy that includes public infrastructure maintenance and delivery of City services that support residents as they maintain properties in our older neighborhoods.* Hilliard City Council directed City staff to develop a program to specifically address sidewalk maintenance.

Hilliard City Code Sections 909.01 and 909.03 states that maintenance of sidewalks is the responsibility of the property owner. In practice, since the mid-2000's, the City of Hilliard replaced sidewalk panels only if a property owner reported a complaint and if the reported sidewalk was in poor condition or presented a trip hazard due to a public street tree or a public utility. No program was in place to pro-actively inspect sidewalks and notify property owners of their repair responsibilities.

Keeping sidewalks in good repair not only impacts neighborhood aesthetics but also is a requirement of the Americans with Disabilities Act (ADA) to ensure accessibility for all citizens. Therefore, developing a program to systematically evaluate and repair or replace sidewalks citywide is necessary to important to ensure that the City is meeting its accessibility requirements.

In the summer of 2021, the Division of Transportation & Mobility hired a student intern to begin inspecting sidewalks, collecting data, and conducting research on best practices for sidewalk programs. Inspection and data collection efforts were focused in two neighborhoods: Hilliard Heights and Avery subdivision. A presentation was made to Hilliard City Council on August 23, 2021, summarizing findings, estimating costs, and making recommendations for next steps.

Because data collection was extremely labor intensive and time consuming, staff began researching tools to automate the process. The goal was to find a tool to assist staff in developing a citywide program to:

- Inventory all sidewalk, trail, and curb ramp assets citywide to accurately locate in the City's GIS
- Assess condition of sidewalks, trails, and curb ramps
- Estimate cost to repair or replace sidewalks, trails, and curb ramps (public and private costs)
- Establish priorities and corresponding annual budgets to repair or replace all sidewalks, trails, and curb ramps citywide
- Develop a plan to systematically work through sections of the City to improve condition and to bring all sidewalks, trails, and curb ramps into compliance with ADA

City staff selected StreetScan, Inc. to perform the services and supply the software for these purposes. The estimated cost for the services is as follows:

StreetScan sidewalk services (data collection & condition assessment):	\$132,551
* Contingency (approx. 10%):	\$13,249
StreetLogix Asset Management Module (software, data hosting & support):	<u>\$11,000</u>
	\$156,800

*The sidewalk services are based on *assumed* sidewalk and trail mileage and based on *assumed* number of curb ramps. Because the actual quantity of sidewalks, trails and curb ramps could be higher than assumed, staff recommends that approximately ten percent contingency be authorized by City Council to ensure StreetScan can be paid for an “overage” in quantity, consistent with the terms of the service agreement.

The not to exceed amount included in the authorizing legislation is \$156,800.

Financial Impacts

The 2022 Capital Improvement Budget (ORD 21-41) passed by Hilliard City Council on December 13, 2021, included funding for the services as follows:

CIP T-160 Sidewalk Maintenance Program & ADA Compliance =	\$141,800
CIP T-161 Trail Maintenance Program =	<u>\$15,000</u>
Total Expenditure =	\$156,800

Expected Benefits

The benefits of the project include:

1. Condition assessment of sidewalks, trails, and curb ramps citywide
2. Software tool to assist in prioritizing, planning and budgeting for the annual sidewalk maintenance program and the annual trail maintenance program

Attachments

- Exhibit A - Services Agreement

AGREEMENT FOR SERVICES
BY AND BETWEEN

STREETSCAN, INC.
AND

THE CITY OF HILLIARD, OHIO

THIS AGREEMENT is made this _____ day of _____, 2022, by and between The City of Hilliard OH, with offices at 3800 Municipal Way, Hilliard, OH hereinafter called the MUNICIPALITY and STREETSCAN, INC., with offices at 603 Salem Street, Wakefield, MA 01880, hereinafter called STREETSCAN (together the “PARTIES”).

WITNESSETH, for the consideration hereinafter set forth, the parties hereto agree as follows:

ARTICLE 1 - ENGAGEMENT OF STREETSCAN

The MUNICIPALITY hereby engages STREETSCAN, and STREETSCAN hereby accepts the engagement to perform certain pavement inspection and management services for the MUNICIPALITY.

ARTICLE 2 - SCOPE OF SERVICES

The Scope of Services will be performed in accordance with STREETSCAN’S proposal to the MUNICIPALITY submitted the 28th day of March 2022 (herein referred to as the “PROJECT”) attached hereto as Exhibit C, showing a list of purchased services in Exhibit B, and in accordance with the supplemental information submitted by the MUNICIPALITY dated March 29, 2022 attached hereto as Exhibit D.

This AGREEMENT represents the full and complete agreement between the PARTIES. Terms and conditions may be changed, or additional terms added only by written amendment to this AGREEMENT signed by both PARTIES.

ARTICLE 3 - RESPONSIBILITIES OF THE MUNICIPALITY

The MUNICIPALITY, without cost to STREETSCAN, shall do the following in a timely manner so as not to delay the services of STREETSCAN:

- 3.1 Designate in writing a person to act as the MUNICIPALITY’s representative with respect to work to be performed under this AGREEMENT, such person to have complete authority to transmit instructions, receive information, interpret, and define the MUNICIPALITY’s policies and decisions with respect to materials, equipment elements and systems pertinent to the work covered by this AGREEMENT.
- 3.2 The MUNICIPALITY’s representative will coordinate with officials and other MUNICIPALITY employees who have knowledge of pertinent conditions and will confer

with STREETSCAN regarding both general and special considerations relating to the PROJECT.

- 3.3 Assist STREETSCAN by placing at STREETSCAN'S disposal all available information pertinent to the PROJECT or requested by STREETSCAN including sidewalk and trail GIS data in the MUNICIPALITY.
- 3.4 Arrange for access to and make all provisions for STREETSCAN to enter upon public lands as required for STREETSCAN to perform its work under this AGREEMENT.
- 3.5 Furnish STREETSCAN all municipal boundary information. Data provided in standard GIS file formats are preferred.

We require a target sidewalk GIS layer with segmentation from the client. If segmentation of sidewalks and trails is not available, we can create it from a list of target roads from intersection to intersection or as otherwise directed, charging STREETSCAN's standard engineering billing rates attached hereto as Exhibit A. If MUNICIPALITY requests a different segmentation after the processing has begun, results will be delayed, and STREETSCAN will charge engineering rate for implementing the segmentation change.

STREETSCAN will use MUNICIPALITY's pavement maintenance methods and pricing for the pavement maintenance plan, if it is provided by the end of the data collection. Otherwise we'll use our default pavement maintenance methods and pricing. Subsequent changes are billed at STREETSCAN's standard engineering billing rates.

- 3.6 Cooperate with and assist STREETSCAN in all additional work that is mutually agreed upon.
- 3.7 Pay STREETSCAN for work performed in accordance with the terms specified herein.

ARTICLE 4 – TIME OF PROJECT

STREETSCAN will initiate work under this AGREEMENT following formal acceptance of this AGREEMENT by the MUNICIPALITY. STREETSCAN agrees to provide services described herein in a timely manner in accordance with Exhibit E. The PARTIES recognize that the services being provided by STREETSCAN are subject to impact by weather, labor, fire, construction, and technological issues that may cause delays during the pavement inspection period. STREETSCAN agrees to use its best efforts to avoid delays.

ARTICLE 5 - PAYMENTS TO STREETSCAN

- 5.1 Fees. For services performed under this AGREEMENT, the MUNICIPALITY agrees to pay STREETSCAN an amount not to exceed the total set forth in the Sales Order attached hereto as Exhibit B, subject to the revisions directed by paragraph 5.2, based on those services selected by the MUNICIPALITY as set forth in the Sales Order after review of the proposal.

- 5.2 Reconciliation. The parties hereby acknowledge that the total amount set forth in Exhibit B may be subject to adjustment based on the actual quantities surveyed, which will not be known until STREETSCAN'S field work is complete. MUNICIPALITY agrees to pay for all services set forth in Exhibit B based on the actual quantities surveyed, whether more or less than set forth above or estimated in the proposal. If actual quantities surveyed exceed the quantities assumed in Exhibit C, STREETSCAN shall notify the MUNICIPALITY upon completion of field work and a contract modification will be executed by both parties to ensure sufficient funds are encumbered for the additional work.
- 5.3 Monthly Payment. Fees for this PROJECT shall be billed monthly as they accrue based upon the services performed and deliverables received by the MUNICIPALITY in the format and schedule established in Exhibit D or other mutually agreed upon milestones. The MUNICIPALITY agrees to make payment to STREETSCAN upon receipt of the monthly invoice and upon receipt of data in the format and schedule established in Exhibit D.
- 5.5 Remedies. If the MUNICIPALITY fails to make any payment due STREETSCAN for services and expenses within thirty (30) days after receipt of STREETSCAN's statement therefor, STREETSCAN may, after giving seven (7) days' written notice to the MUNICIPALITY, suspend services under this AGREEMENT. Unless payment is received by STREETSCAN within seven (7) days of the date of the notice, the suspension shall take effect without further notice. In the event of a suspension of services, STREETSCAN shall have no liability to the MUNICIPALITY for delay or damage caused the MUNICIPALITY because of such suspension of services.
- 5.6 Costs of Collection. The MUNICIPALITY agrees to pay all collection related costs that STREETSCAN incurs enforcing the terms of this AGREEMENT, including attorney's fees.

ARTICLE 6 - GENERAL PROVISIONS

6.1 Standard of Care

The services provided by STREETSCAN shall be performed in accordance with generally accepted professional practice consistent with that degree of skill and care ordinarily exercised by similar professionals performing similar services under the same or similar circumstances and conditions. STREETSCAN makes no other representations or warranties, whether expressed or implied, with respect to the services rendered hereunder.

6.2 Risk Allocation/Limitation of Liability

6.2.1 STREETSCAN is not responsible for any delay, disruption or liabilities caused by the failure or the inability of any state, federal, local, or other authority to review or take other appropriate action on a timely basis with respect to services performed by STREETSCAN under this AGREEMENT.

6.2.2 STREETSCAN shall indemnify, defend and hold harmless the MUNICIPALITY, its directors, officers and employees from any and all claims, liabilities, causes of actions, losses and expenses (collectively, "Claims") arising out of the gross negligence or willful misconduct of STREETSCAN, its directors, officers, employees, agents and representatives. Neither party shall be liable to the other party for incidental, consequential or special damages, including, without limitation, loss of business or profits, even if a party receives notice in advance that these kinds of damages might result.

6.4 Governing Law

The AGREEMENT shall be governed by and interpreted in accordance with the laws of the State of Ohio.

6.5 Comprehensive General Liability Insurance

STREETSCAN shall secure and maintain, for the duration of this PROJECT, the following Comprehensive General Liability Insurance policy or policies at no cost to the MUNICIPALITY.

With respect to the operations STREETSCAN performs STREETSCAN shall carry:

Comprehensive General Liability Insurance providing a combined single limit of One Million Dollars (\$1,000,000) for bodily injuries, death, and property damage to others with a Two Million Dollars (\$2,000,000) General Aggregate.

6.6 Automobile Liability Insurance

STREETSCAN shall secure and maintain for the duration of this PROJECT, Automobile Liability Insurance covering the operation of all motor vehicles, including those hired or borrowed, used by STREETSCAN in connection with this AGREEMENT, in the following amount:

6.6.1 Not less than Five Hundred Thousand Dollars (\$500,000) for all damages arising out of bodily injuries to or death of one person and subject to that limit for each person, a total limit of Five Hundred Thousand Dollars (\$500,000) for all damages arising out of bodily injuries to or death of two or more persons in any one accident or occurrence, and

6.6.2 Not less than One Million Dollars (\$1,000,000) for all damages arising out of injury to or destruction of property in any one accident or occurrence.

6.7 Workers Compensation Insurance Coverage

6.7.1 STREETSCAN shall maintain statutory Worker's Compensation insurance coverage for all of its employees at the PROJECT as required by the Commonwealth of Massachusetts.

6.7.2 If the MUNICIPALITY is located outside of the Commonwealth of Massachusetts, STREETSCAN agrees to obtain statutory Worker's Compensation insurance coverage for all of its employees at the PROJECT, if any, as required by the laws of the state where the work is performed and provide proof of to the MUNICIPALITY.

6.8 Non-Discrimination In Employment – STREETSCAN

STREETSCAN agrees and certifies that in providing the services described herein, it shall not discriminate against any employee or applicant because of race, color, national origin, religion, sex, genetic information, pregnancy, age, ancestry, military status, sexual orientation, gender identity, marital status, veteran's status, or disability. STREETSCAN further agrees to be bound by and abide by any and all applicable governmental regulations pertaining to non-discrimination.

6.9 Precedence

These Terms and Conditions shall take precedence over any inconsistent or contradictory provisions contained in any proposal, contract, purchase order, requisition, notice to proceed, or like document regarding STREETSCAN'S services.

6.10 Severability

If any of these Standard Terms and Conditions shall be finally determined to be invalid or unenforceable in whole or part, the remaining provisions hereof shall remain in full force and effect and be binding upon the parties hereto. The parties agree to reform this AGREEMENT to replace any such invalid or unenforceable provision with a valid enforceable provision that comes as close as possible to the intention of the stricken provision

6.11 Survival

ARTICLE 6 shall survive the completion of services under this AGREEMENT and the termination of this AGREEMENT for any cause.

6.12 Force Majeure

Neither MUNICIPALITY nor STREETSCAN shall be considered in default in the performance of its obligations hereunder if such obligations were prevented or delayed by any cause beyond the reasonable control of the party which include, but are not limited to acts of God, labor disputes, or civil unrest.

The party affected by force majeure shall inform the other parties in writing regarding the particulars of the event of force majeure, and shall, within fifteen (15) days from the occurrence of such event, provide a report to the other parties explaining the reason for which the obligations cannot be performed in whole or in part and delayed performance is necessary and the proposed remedy.

ARTICLE 7 - TERMINATION

- 7.1 Subject to the terms set forth in Article 5.5 above, the obligation to provide further services under this AGREEMENT may be terminated by either party upon thirty days' written notice.
- 7.2 If the PROJECT is suspended or abandoned in whole or in part for more than three months, STREETSCAN shall be compensated for all services performed prior to receipt of written notice from the MUNICIPALITY of such suspension or abandonment. If the PROJECT is resumed after being suspended for more than three months, the PARTIES agree that STREETSCAN'S compensation shall be adjusted to the market rates for the services selected by the MUNICIPALITY at the time the PROJECT is resumed.

ARTICLE 8 - OWNERSHIP AND USE OF DOCUMENTS

- 8.1 MUNICIPALITY shall retain ownership of all processed work product including, but not limited to, field data, analyses, calculations, notes and other records relating to the project prepared by STREETSCAN.
- 8.2 Following delivery of final results, MUNICIPALITY will be able to access all results for a period of one year from the date of delivery. MUNICIPALITY will be able to export the data at any time using a secured Feature Service (REST endpoint) with export to other formats enabled. STREETSCAN agrees to maintain the MUNICIPALITY'S web-based Streetlogix portal for their access and will maintain a backup version of the data onsite and through cloud-based services. MUNICIPALITY'S initial license for this access is active for 1 year and sold with the initial proposal.
- 8.3 At the conclusion of the one-year period referenced in 8.2, MUNICIPALITY has the option to renew its access subscription on an annual basis. Renewals are good for one (1) year and must be paid in a one-time payment made at the beginning of the renewal term. STREETSCAN reserves the right to withhold access pending receipt of the renewal payment. Renewal pricing is based on the surveyed lane miles and is subject to adjustment for inflation based on the most recent annual Consumer Price Index for All Urban Consumers (CPI-U) in the Columbus, OH area. STREETSCAN shall notify MUNICIPALITY of any increases in renewal price no later than November 1 of each calendar year. Any and all renewals will be handled by the execution of an additional subscription agreement. The renewal period will not begin until payment is received by STREETSCAN. Renewals may be made as long as the MUNICIPALITY desires access to the data. Non-payment of the renewal notice, once the renewal has begun, will lead to removal of the web-based portal from STREETSCAN'S server and termination of MUNICIPALITY'S access to their data.

ARTICLE 9 – CONFIDENTIALITY

MUNICIPALITY agrees not to disclose any of STREETSCAN'S confidential or proprietary information to any person unless requested in writing from STREETSCAN and approved in writing by STREETSCAN, and agrees to bind its employees, officers, and

agents to this same obligation. Notwithstanding the previous statement, public records laws of the State of Ohio will be followed as applicable.

ARTICLE 10 – SOLE REMEDY

Notwithstanding anything to the contrary contained herein, MUNICIPALITY and STREETSCAN agree that their sole and exclusive claim, demand, suit, judgment, or remedy against each other shall be asserted against each other's corporate entity and not against each other's shareholders, directors, officers, or employees.

IN WITNESS WHEREOF, the parties hereto have executed this AGREEMENT the day and year first above written.

ACCEPTED FOR
STREETSCAN, INC.

CITY OF HILLIARD, OHIO

By Its _____

By: _____

Michelle L. Crandall

City Manager

EXHIBIT A

StreetScan 2022 Rates	\$/Hourly
Project Manager	\$150
Customer Success Manager	\$150
GIS Manager	\$100
GIS Technician	\$85
Field Technician	\$60
QC Technician	\$45

SALES ORDER | **SEWALK SERVICES**

Sales Order Number
Municipality
Sales Rep
Agreement for Services Date

BE-SWT-44648
City of Hilliard, Ohio
Bill Eddy
Monday, March 28, 2022

**SIDEWALK MANAGEMENT**

	SERVICES INCLUDED	SIDEWALK MILES	\$/mi	TOTAL
Sidewalk Management Services	ScanCart Data Collection	272 mi	\$253	\$68,816
	Data Processing			
	Data Delivery			
Mobilization & Setup Cost			<fixed>	\$8,885
TOTAL				\$77,701
	UNIT	QTY (est)	\$/unit	TOTAL
ADA Sidewalk width	S-Miles	272	\$40	\$10,880
Sidewalk GIS Database (~10% missing), Data Cleaning, Segmentation Adjustments	Hours	32	\$85	\$2,720
ADA Ramp Compliance		3,750	\$11	\$41,250
TOTAL - A LA CARTE Services				\$54,850
TOTAL SIDEWALK SERVICES SELECTED				\$132,551

PAYMENT TERMS

UPON COMPLETION OF	PROGRESS PAYMENT	OF SERVICE	PAYMENT AMOUNT
ScanCart Data Collection	100%	Mobilization & Setup Cost	\$8,885
ScanCart Data Collection	50%	Sidewalk Management Services	\$34,408
Data Processing	40%	Sidewalk Management Services	\$27,526
Data Delivery	10%	Sidewalk Management Services	\$6,882
Sidewalk GIS Database (~10% missing), Data Cleaning, Segmentation Adjustments	100%	Sidewalk GIS Work	\$2,720
ADA Sidewalk width	100%	ADA Sidewalk width	\$10,880
ADA Ramp Compliance	100%	ADA Ramp Compliance	\$41,250
TOTAL SIDEWALK SERVICES SELECTED			\$132,551

ACCEPTED FOR:
STREETSCAN INC

Jon-Erik Dillon
Jon-Erik Dillon, CEO

Date: March 28th 2022

ACCEPTED BY:
City of Hilliard, Ohio

Date: _____

Attachment: EXHIBIT A_Hilliard OH StreetScan Service Agreement-220329 (22-R-30 : StreetScan Service Agreement)

SALES ORDER | STREETLOGIX SERVICES

Sales Order Number
Municipality
Sales Rep
Agreement for Services Date

BE-SLX-44648
City of Hilliard, Ohio
Bill Eddy
Monday, March 28, 2022



STREETLOGIX				
	SERVICES INCLUDED	POPULATION		TOTAL
ASSET MANAGEMENT MODULE	Annual Software License	36,534		\$7,500
Implementation Services (One-Time)		<fixed>		\$2,500
TOTAL				\$10,000
				TOTAL
Data Hosting & Support	Fixed	1	\$1,000	\$1,000
TOTAL - A LA CARTE Services				\$1,000
TOTAL STREETLOGIX SERVICES SELECTED				\$11,000

PAYMENT TERMS

UPON COMPLETION OF	PROGRESS PAYMENT	OF SERVICE	PAYMENT AMOUNT
Execution of License Agreement	50%	ASSET MANAGEMENT MODULE	\$3,750
Software Implementation	50%	ASSET MANAGEMENT MODULE	\$3,750
Software Implementation	100%	Implementation Services (One-Time)	\$2,500
Data Hosting & Support	100%	Data Hosting & Support	\$1,000
TOTAL STREETLOGIX SERVICES SELECTED			\$11,000

ACCEPTED FOR:
STREETSCAN INC

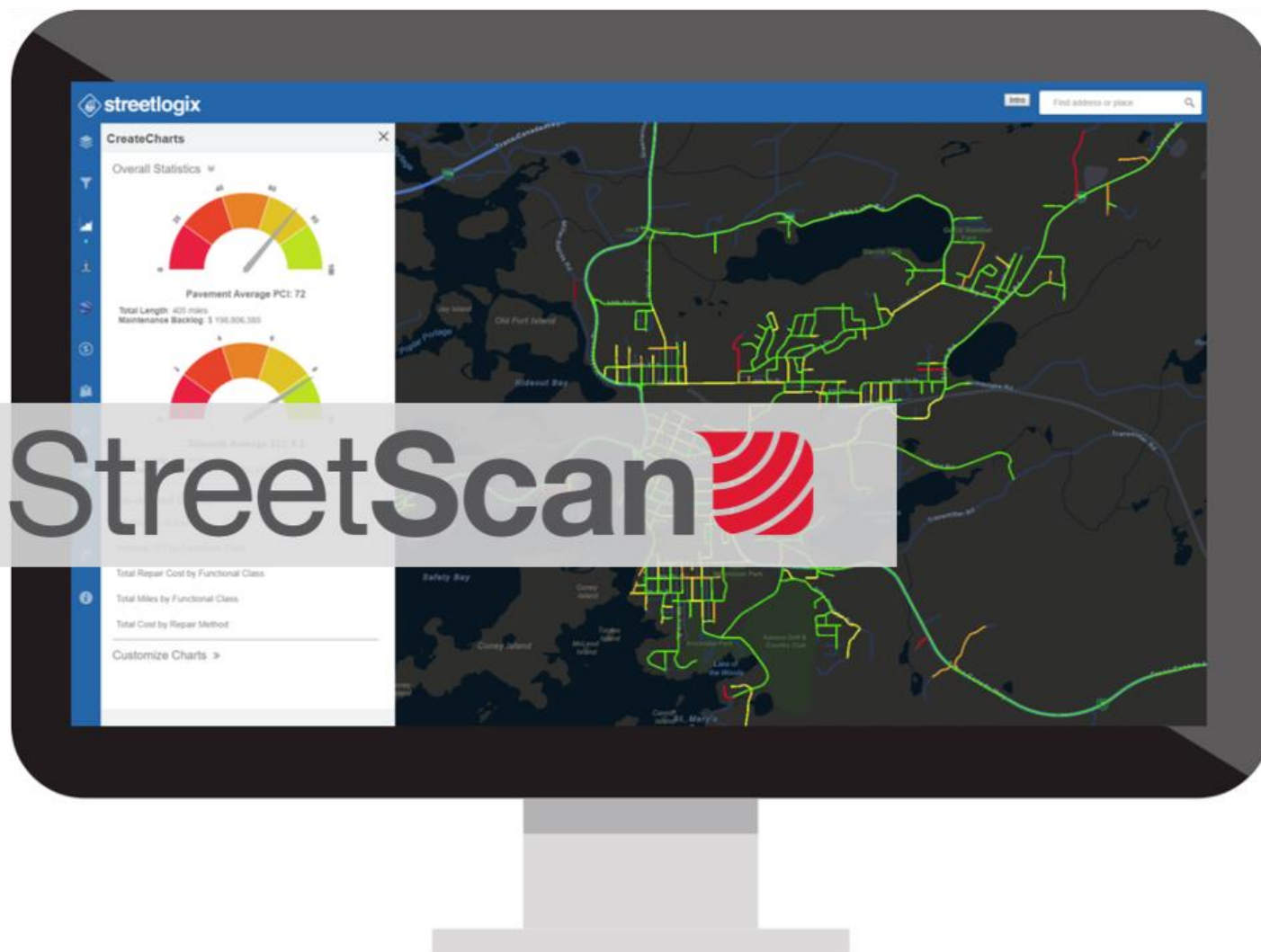
Jon-Erik Dillon
Jon-Erik Dillon, CEO

Date: March 28th 2022

ACCEPTED BY:
City of Hilliard, Ohio

Date:

Exhibit C



Automated Asset Management Proposal

Hilliard, Ohio

February 28, 2022

Revised March 28, 2022

Proposal for the City of Hilliard

Prepared for:

Dan Ralley

Assistant City Manager

City of Hilliard

3800 Municipal Way

Hilliard, OH 43026

614-527-4165

Prepared by:

StreetScan Inc.

603 Salem Street

Wakefield, MA 01880

617.399.8236

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Automated Asset Management Proposal
Hilliard, OH

February 28th, 2022

Dan Ralley, Assistant City Manager
City of Hilliard
3800 Municipal Way
Hilliard, OH 43026

Thank you for your interest in StreetScan. Municipalities worldwide are faced with aging infrastructure and limited budget resources to repair and maintain them. Having the ability to monitor the health of your street network through an abundance of data collected via multiple vehicle-mounted sensors allows your staff to properly allocate repair and maintenance budgets. This is now made possible in an affordable, objective way utilizing StreetScan's advanced mobile sensing vehicle and online web-based app.

Our service offering includes:

- Data Collection: vehicle survey of paved lane miles.
- Data Processing of pavement condition and assets.
- Data Visualization: pavement monitoring system including StreetScan's Pavement Rating (SPR) Report.
- Pavement Management Plan: maintenance and budget options, suggestions and scenarios; optional cloud-based access with robust interactive planning and budgeting tools.

Also available (see Appendices for more details):

- 360° imagery Viewer
- Optional asset extractions including pavement markings, traffic signs, utility assets, street lighting, sidewalks, curbs, trees, etc.

On behalf of the team at StreetScan, we are pleased to submit this proposal for your review. We strive to be as accurate as possible in our initial projections and cost estimates, and look forward to meeting with you soon to discuss any questions you may have.

Yours truly,



William Eddy
Account Manager

1.ABOUT US

At StreetScan, we come to work each day because we want to solve our clients' biggest problems when it comes to monitoring their street assets. We have a Smart City Mobile Sensing Service Offering targeted at providing clients with an intelligent, objective and affordable way to manage those assets.

Throughout the history of business, people have used data to make more informed decisions. StreetScan enables exactly this for our municipal clients.

Municipalities no longer have to send inspectors into the field for pavement surveys. Now, they can leverage the power of data to improve their decision-making abilities.

This all came about as a result of a 2009 groundbreaking project at Northeastern University that received more than \$18 million in funding over a 5-year period. This stamp of approval was due to the power of the project to end localized pavement inspections and enable continuous network-wide health monitoring of roadways.

What kind of technology made this possible? Versatile Onboard Traffic Embedded Roaming Sensors (VOTERS). A framework, prototype and blueprint were successfully designed and developed, and in 2015, StreetScan was launched as a spin-off of the project. It is our comprehensive, advanced hardware and software turn-key solution that distinguishes us from the competition. More importantly, it provides street asset monitoring at a reasonable cost for our clients.

2017 saw the emergence of our current Smart City Service Offering and we have combined this service with our pavement management offering. Clients save time, money and no longer require additional field surveys. Our ScanCars can enable municipalities and other clients to extract and monitor critical assets such as pavement condition, traffic signage, pavement markings, streetlights and other transportation infrastructure assets.

We embrace progress. In 2018, StreetScan launched Streetlogix. This extensively customizable, web-based GIS asset management software has changed the landscape for municipalities. Municipalities can now optimize their budget within a user-friendly GIS environment. The system provides objective information on the current state of their infrastructure and makes maintenance and repair recommendations, including the prioritization of roadway projects. Using unprecedented data visualization and budget optimization tools, our clients have been creating defensible data-driven Capital Improvement Plans while successfully justifying their budgeting requests.

The most important thing you need to know about StreetScan is our data-driven approach. It will change the way you monitor your street assets – for the better and for the future.



Powered by AI



2. OUR TEAM



William Eddy – Sr. Account Manager – William is an experienced Sales Professional and Smart City Solutions provider. He has been working with Municipalities in the Eastern US for over 10 years assisting cities in the deployment of cutting-edge, data-driven solutions to improve operations and create efficiencies. Bill has worked with industry leaders such as Bigbelly and Enevo. He is a graduate of the University of Massachusetts and resides in New England.



David M. Vines – Sr. Project Manager – David will provide project management leadership for the road condition assessment of the municipal road network. As the primary point of client contact, David will coordinate the project from the kickoff meeting to project delivery. He will provide geotechnical support for route creation, results publishing and end-user training on software functionality. David joined StreetScan as a Research and Development Engineer and was instrumental in the initial setup of the firm. He received his Ph.D. in Civil Engineering and a MS in Structural Engineering from Northeastern University in Boston, MA, as well as a B.S. in Civil Engineering from Valparaiso University in Valparaiso, IN.



Kathy Zarrehparvar – Sr. Implementation Project Manager – Kathy works closely with Streetlogix customers to successfully implement our software products. She manages projects from initiation to delivery and ensures that Streetlogix users are properly onboarded. Kathy brings 15 years' experience in project management, software implementation, and process improvements skills. She is well versed in understanding customers' needs and goals to help tailor solutions that optimize their operations and workflows. A Certified Project Management Professional, Kathy received her B.S. in Civil Engineering from the Eastern Mediterranean University in Northern Cyprus, and an Associate Certificate in Applied Web Development from the British Columbia Institute of Technology.



Ivano Teti – Customer Success Manager, Streetlogix – Ivano provides ongoing support to our customers from their onboarding of Streetlogix through the long term, ensuring they reach their goals for integrating asset management technologies to enhance their daily operations. He brings over 13 years' experience in sales and management, with a strong knowledge of the traffic, transit signal and detection industry. Prior to joining Streetlogix, Ivano managed accounts and inside sales at Electromega Ltd. where he provided adaptable and cost-efficient traffic solutions to Ontario municipalities alongside external partners such as Leotek, Siemens, and others. Ivano has completed management courses at Concordia University's John Molson School of Business in Montreal, QC.

3.THE STREETSCAN SYSTEM

StreetScan's automated data collection and algorithm-based roads prioritization software can help optimize your road budget and provide user-friendly analytics about the status of your roads and sidewalks.



Data Collection

StreetScan's vehicles equipped with multi-sensor systems detect pavement & sidewalk surface distresses without interrupting traffic flow.

Data Processing

Optimized algorithms evaluate and prioritize repairs of assets, including pavement, sidewalks, traffic signs, and more.

GIS Analytics

Collected data goes into Streetlogix, our unique **cloud-based application**, allowing municipalities to visualize and manage road assets in order to schedule maintenance within a user-friendly GIS environment.



4. STREETLOGIX SOFTWARE

4.1 ASSET MANAGEMENT SOFTWARE

Streetlogix's **Asset Management Module** is a cloud-based mapping, analysis, and decision-making tool for the public sector. Use it to create maps, analyze data and plan road repairs, sidewalk projects, traffic signs and right-of-way budgeting decisions. Your data and maps are stored in a secure and private infrastructure and can be configured to meet your mapping and IT requirements.

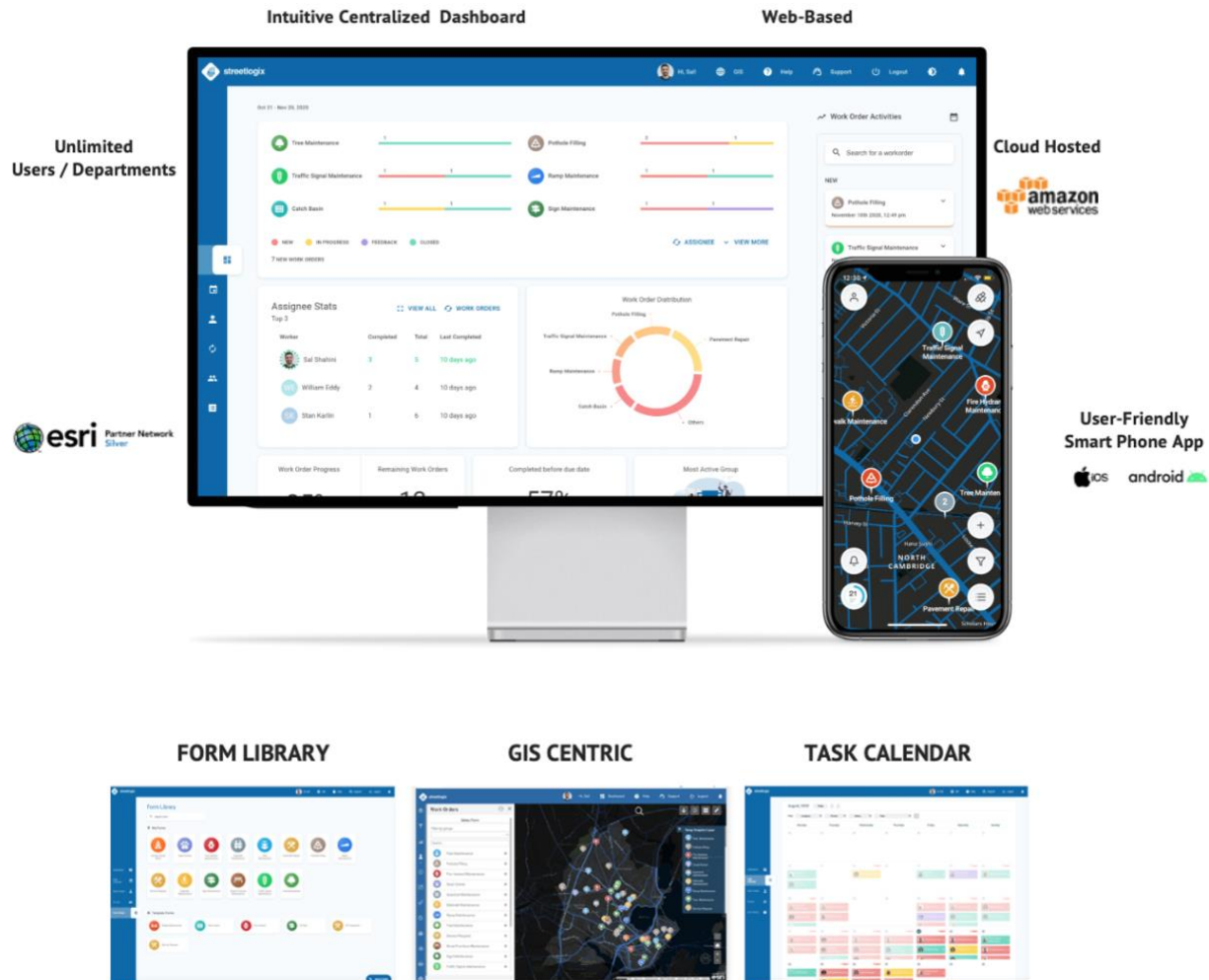
Asset Management Key Features:



4.2 WORK ORDER MANAGEMENT SYSTEM

Streetlogix's **Work Order Management System** brings greater organization, efficiency, and accountability to your task management planning, allowing you to effectively schedule, track and manage all work orders, as well as monitor work order performance metrics in a centralized dashboard. Plus, you can track and complete work orders in the field using our app on your mobile device.

Work Order Key Features:



Automated Asset Management Proposal Hilliard, OH

4.3 CITIZEN ENGAGEMENT APP

Streetlogix's **Citizen Engagement App** empowers your residents to submit service requests while enabling you to easily monitor the submissions. Our 311 application ensures your residents that each request is heard, acknowledged and tracked. It is simple to use, easy to set up, and allows automatic updates for residents on efforts to keep their community functioning. Streetlogix Citizen Engagement app helps you build a collaborative, transparent and stronger community.

Resident Online Form:

The four screenshots illustrate the user interface of the Citizen Engagement App:

- Screenshot 1:** The 'Add location of issue' screen. It features a map of Hilliard, OH, with a red pin indicating the location. Below the map is a 'NEXT' button. To the right, a sidebar shows 'Open Complaints' with a list of recent issues, including 'Pipe leakage' and 'Dead Animal'.
- Screenshot 2:** The 'Report an Issue' screen. It prompts the user to 'Type of Complaint' and 'Describe this issue'. There is a 'Upload Images' section with a 'Choose File' button. A 'NEXT' button is at the bottom right.
- Screenshot 3:** The 'Form Completion' screen. It displays fields for 'First Name*', 'Last Name*', 'Email Address*', 'Street Address', 'City', 'State', and 'Postal Code'. A 'SUBMIT' button is at the bottom right.
- Screenshot 4:** The 'Form Completion' screen, identical to Screenshot 3, showing the final step before submission.

Layout Editor:

*Seamless integration
with Work Order App*


The screenshot shows the 'Service Request' interface with a table of complaints:

Complaints	Type	Reported by	Address	Submission Date	Status	Source
13	Pipe leakage	Sally Shabine	101 South 1st Street, Austin, TX, USA	January 19, 2021	New	Call
6	Other	Sally Shabine	2001 Touchstone St, Austin, TX 78705, USA	December 22nd 2020	In Progress	Citizen App
7	ADA Ramp	Sally Shabine	1804 Vance Ct, Austin, TX 78701, USA	December 22nd 2020	New	Citizen App
4	Bridge	Ronnie Turner	Atlantic Ocean	December 16th 2020	In Progress	Citizen App
5	Support	Ronnie Turner	Service de vit et de maintenance, Brossard, QC, J4C 0A6, Canada	December 16th 2020	New	Citizen App
4	Light Fixture	Ronnie Turner	16016 Montclair Lane, SC 29717 SCS, Canada	December 16th 2020	In Progress	Citizen App

At the bottom right, there is a 'RESULTS' button and a pagination indicator showing '16 of 8'.


5. PRICING OVERVIEW

5.1 DATA COLLECTION (STREETSCAN)

SIDEWALK MANAGEMENT				
	SERVICES INCLUDED	SIDEWALKS MILES	\$/MI	TOTAL
 DATA COLLECTION	ScanCart Data Collection	*272 mi	\$253	\$68,816
	Data Processing			
	Sidewalk Videos			
	Processed Data Results			
Mobilization and Setup Cost				\$8,885
TOTAL				\$77,701

*Trails: include 36 miles (mostly asphalt and varying between 8' and 10' wide)

5.2 SOFTWARE (STREETLOGIX)

STREETLOGIX SOFTWARE MODULE PRICING					
 MODULES	POPULATION	ANNUAL LICENSE	ANNUAL DATA	IMPLEMENTATION FEE	TOTALS
ASSET MANAGEMENT	36,534	\$7,500	\$1,000	\$2,500	\$11,000
USERS	UNLIMITED				

5.3 OPTIONAL SERVICES AND ASSETS

One of our unique advantages is the ability for our clients to extract, assess and obtain actionable data from other Municipal assets utilizing the same data collected for the Pavement Management Survey. Below is a list of additional assets we can process from the collected data. This is set up as an a-la-carte menu so you can pick and choose the assets to meet your asset management needs.

Assets	Unit L=Lane CL=Centerline	QTY (est.)	Price (\$/Unit)	PRICE ADDER (est.)
Assets Extracted from ScanCart Dataset (Sidewalk Management Service Required)				
ADA Sidewalk Width	S-Miles	272	\$40	\$10,880
ADA Ramp Compliance	Ramp	3,750	\$11	\$41,250
Sidewalk GIS Database (~10% missing), Data Cleaning, Segmentation Adjustments	Hours	32	\$85	\$2,720

Assumptions:

All asset quantities are estimated based on lane or centerline miles except for:

- ADA Ramp Inventory and Ramp GIS database which is estimated at Sidewalk Miles multiplied by 15

Annex

APPENDIX A – SCOPE OF WORK AND DELIVERABLES

ROAD AND SIDEWALK ASSESSMENT SERVICE

StreetScan offers a technology-based Pavement Management approach for continuous health monitoring of your road network. Combining years of R&D at Northeastern University, StreetScan's vehicles and web-based app Streetlogix save you time and make your repair dollars go further. We have developed a 4-step process to effectively Scan, Process and Manage your road data.

STEP 1: DATA COLLECTION

Roads

Vehicle Deployed: ScanCar



StreetScan utilizes 3D imaging technology to measure road defects, such as cracking and bumps. The 3D imaging cameras provide a 8' (2.4m) of lateral road coverage and seamless road coverage in the direction of travel at speeds up to 65 mph (72kph). A 360 degree camera system provides imagery of the road surface and ROW. An Inertial Measurement Unit (IMU) enabled GNSS position system provides position location, even in the event of intermittent GPS satellite coverage.

Sidewalks

Vehicle Deployed: ScanCarts

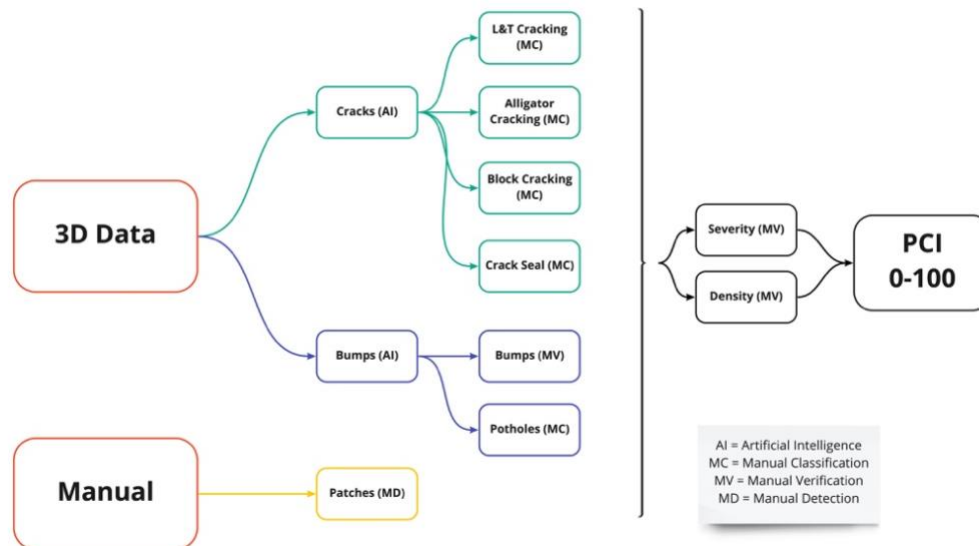


StreetScan has developed a technology stroller-based approach which captures all the necessary distress & ADA data. We currently have 5 Carts in our fleet. StreetScan utilizes 2D imaging technology to measure sidewalk defects, such as Uplifts, Bumps, Holes, Cracking & Surface Texture. A laptop computer is used for controlling data collection. An encoder on each wheel of the ScanCart's rear wheels provides accurate linear displacement along with a GPS, providing position information.

STEP 2: DATA EXTRACTION

Roads

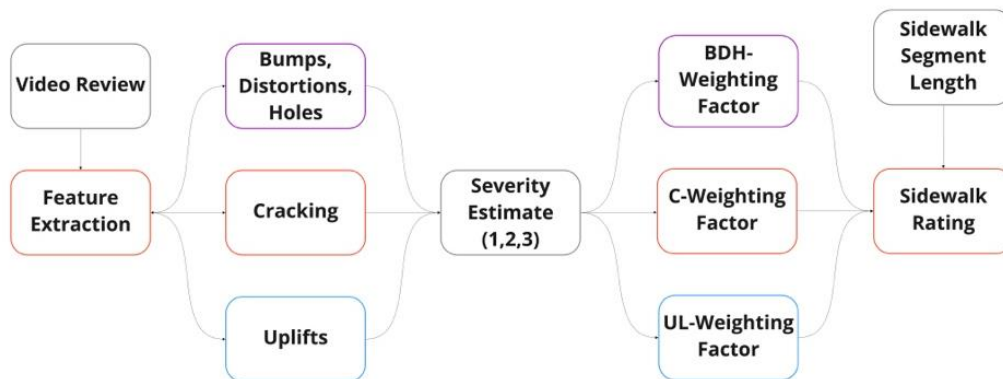
The collected data (TBs/day) is uploaded to the StreetScan server, where automated software processes the raw sensor data. Using advanced processing algorithms, the sensors' raw data is converted into meaningful parameters representing different aspects of pavement condition. Several of our key indicators are fused to determine the **StreetScan Pavement Rating (PCI)** for each road segment. StreetScan's GIS specialists segment the pavement evaluation data from intersection to intersection and populate the database allocated to the segment.



Sidewalks

StreetScan's basic approach uses a weighted failures scheme per linear distance for a given sidewalk segment. Individual failure or feature types are given various weightings depending on their contribution to perceived sidewalk condition. As an example, an uplift is considered to have more impact to the sidewalk quality than aggregate loss, so it is given a greater weighting in the rating formula.

Sidewalk Algorithm



STEP 3: DATA VISUALIZATION AND ANALYTICS

Roads

Municipal staff will be given access to Streetlogix, our GIS web-based application, in order to view and analyze all collected survey data in addition to data from other sources to assist in decision making.

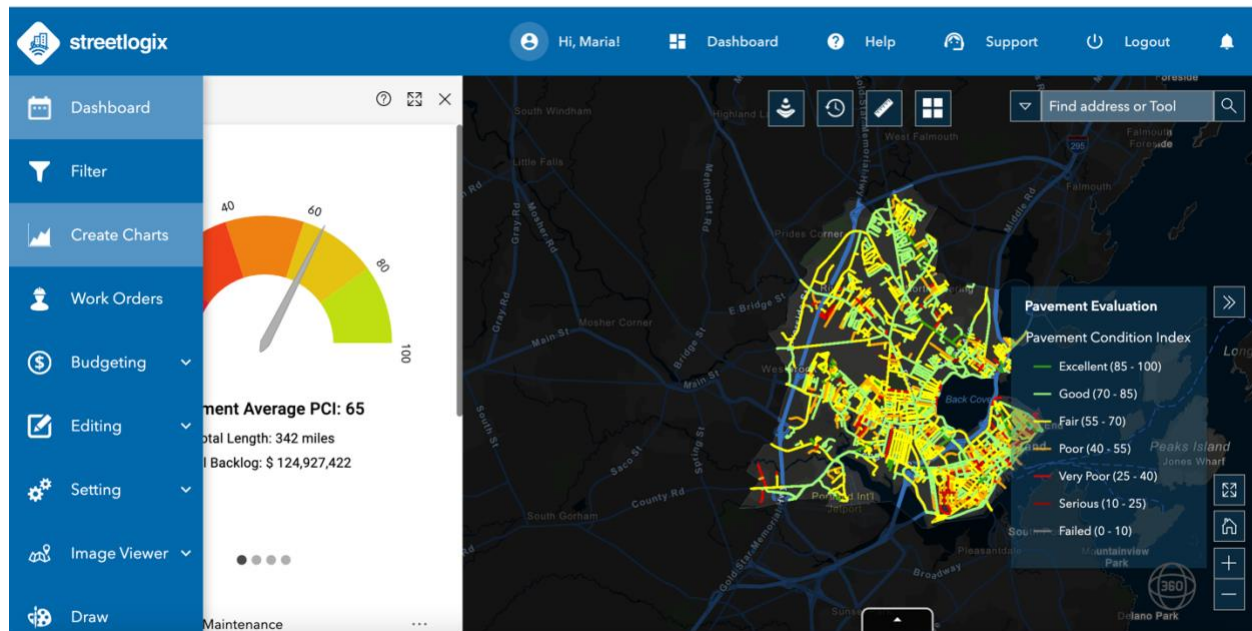
This provides staff an easy-to-use tool to quickly review PCI results, distress data and 360 images along with pavement history and other data that the municipality wants to be integrated. All data is hosted in the cloud, allowing users to login from anywhere on any computer to view the results. Streetlogix has many data import and export features making it compatible with any existing GIS solution concerning asset management. Streetlogix provides powerful data visualization and management tools including 360 viewer and extensive charts and dashboards (example below).

Sidewalks

Municipalities are given access to our GIS web-based application, Streetlogix, in order to view and analyze all collected survey data in addition to data from other sources to assist in decision making.

This provides clients an easy-to-use tool to quickly review sidewalk condition results, distresses and sidewalk images. All data is hosted in the cloud allowing users to login from anywhere on any computer to view the results. Streetlogix has many data import and export features making it compatible with any existing GIS solution. Streetlogix provides powerful data visualization and management tools including 360 viewer and extensive charts and dashboards (example below).

Portal view: Overall stats and available layers



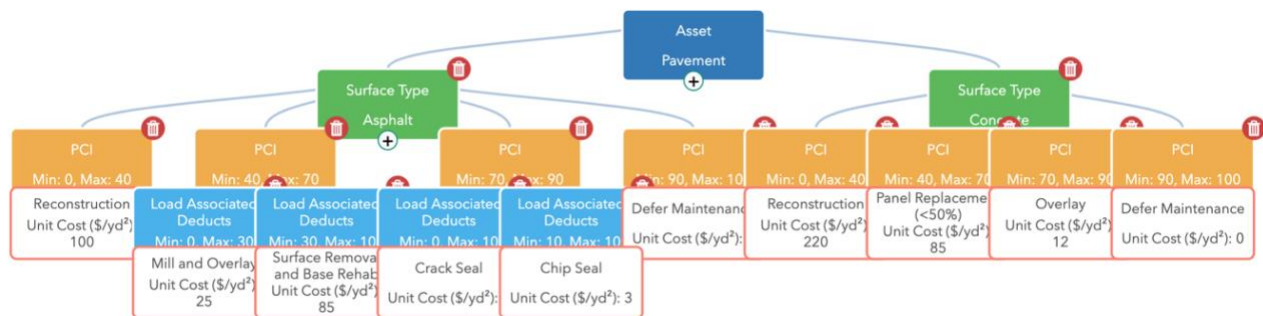
STEP 4: MAINTENANCE PLANNING

Roads

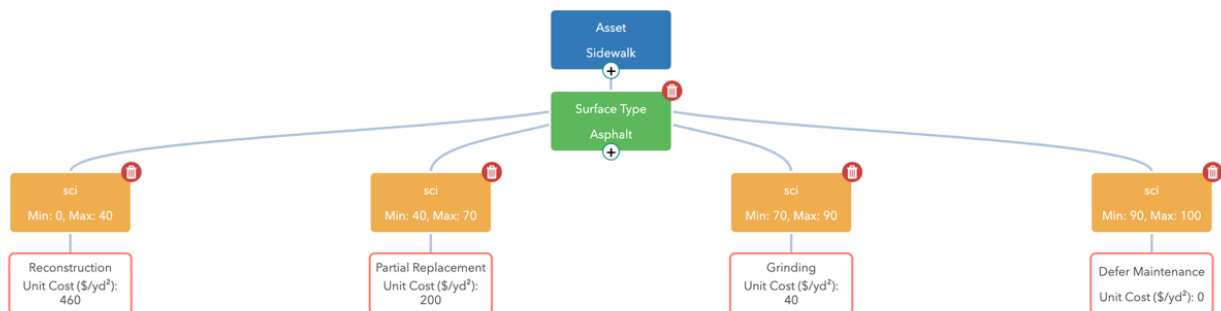
Once the inventory condition database and GIS web-app have been finalized, the work on implementing the pavement management side of the software begins. While pavement condition indicators are concerned with the current condition of the network, the management side of the process concerns itself with the analysis of condition, prediction of future condition, generation of maintenance options and pavement management scenarios. At this stage, the Client's preferred repair methods and associated costs are used to customize our Streetlogix asset management module. The results are compiled and reported to the client in our Streetlogix software and as a digital storymap.

Our decision-trees are highly customizable and we work with staff to tailor it to ensure our AI will provide the necessary maintenance and repair suggestions. All decision trees & underlying data will be editable by staff.

Roads:



Sidewalks:



APPENDIX B – OPTIONAL SERVICES AND ASSET COLLECTION

StreetScan leverages AI with Semantic Segmentation in order to process the attributes which are included as part of the Work Order Module. As a result we guarantee over 80% accuracy of detecting all assets within the right of way but is subject to error due to obstructions or miss classifying the asset. 360 Imagery has the lowest margin of error and therefore is reliant on the imagery processed to obtain the assets.

ADA Sidewalk Width

StreetScan will take 2 measurements for every sidewalk (Start & End Point) and average the width for the entire segment.

ADA Ramp Compliance Survey

StreetScan will determine the compliance of ADA Ramps, measuring the following attributes: ramp slope & cross slope, road slope & cross slope, flare slopes, ramp width, landing area, tactile pad (present/not present/condition). As part of this service, StreetScan provides imagery of all ramps and a GIS data layer accessible in Streetlogix, showing location of ADA ramps and all measured properties.

Deliverables:

- GIS Layer with ramp location & missing ramps
- Image of ramps/no ramp
- Compliance
- Measured Attributes (shown below)

Attributes	Description
GPS Location	Global Positioning System (GPS) location (typically +/- 1.5 meters)
Image	Image of Ramp
Ramp Slope / Cross Slope	Angle (+/- 0.5 Percent)
Road Slope / Cross Slope	Angle (+/- 0.5 Percent)
Flare Slopes	Angle (+/- 0.5 Percent)
Ramp Width Compliance	Yes/No
Landing Area Compliance	Yes, No/Obstructed
Tactile Pad	Present/Not Present & Condition

APPENDIX C – OUR CLIENTS

REFERENCES & ADDITIONAL INFORMATION

City of Lafayette, IN

Project Objective:

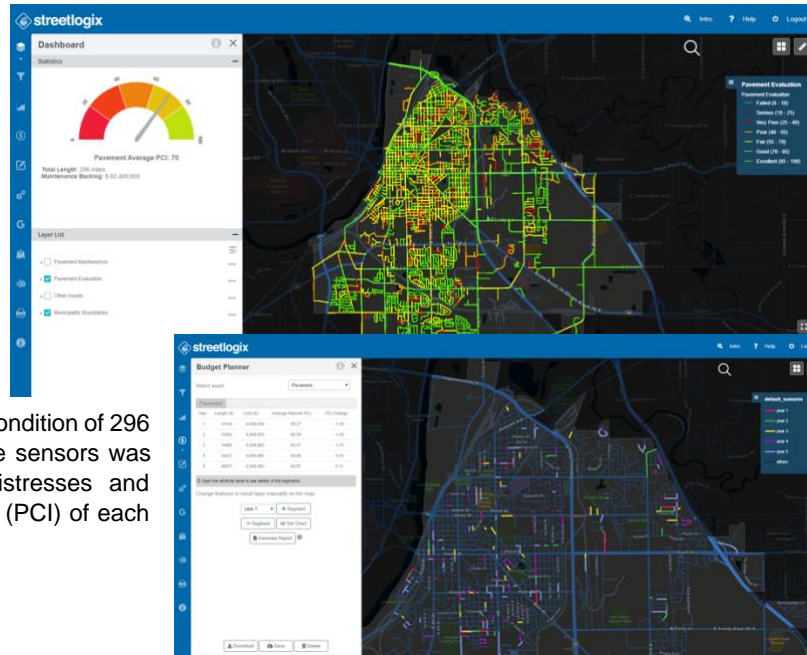
StreetScan was contracted by the City of Lafayette, IN, to assess the condition and provide repair suggestions for city-maintained roadways.

Project Description:

StreetScan utilized specialized vehicles outfitted with 3D cameras to assess the condition of 296 centerline miles. Data collected from the sensors was processed to identify specific road distresses and determine the pavement condition index (PCI) of each segment.

Project Outcome:

Data collection was completed in May 2019. Results from the survey were placed in Streetlogix, StreetScan's GIS web-based software, providing an enriched view of the City's road network with color-coded pavement conditions and other assets, along with images for every scanned road and a range of decision-making tools. In addition to repair suggestions and cost estimates, StreetScan prioritized repairs and developed work plans for the City. The City can use the software to visualize and export the information, as well as to adjust parameters and modify or generate new repair work plans.



Project Contacts	
City of Lafayette, IN	Jeromy Grenard, City Engineer and Public Works Director (765) 807-1050 x1051 / jgrenard@lafayette.in.gov
StreetScan	Salar Shahini, Chief Data Officer (617) 399-8236 / salar.shahini.s@streetscan.com

Automated Asset Management Proposal Hilliard, OH

City of New Bedford, MA

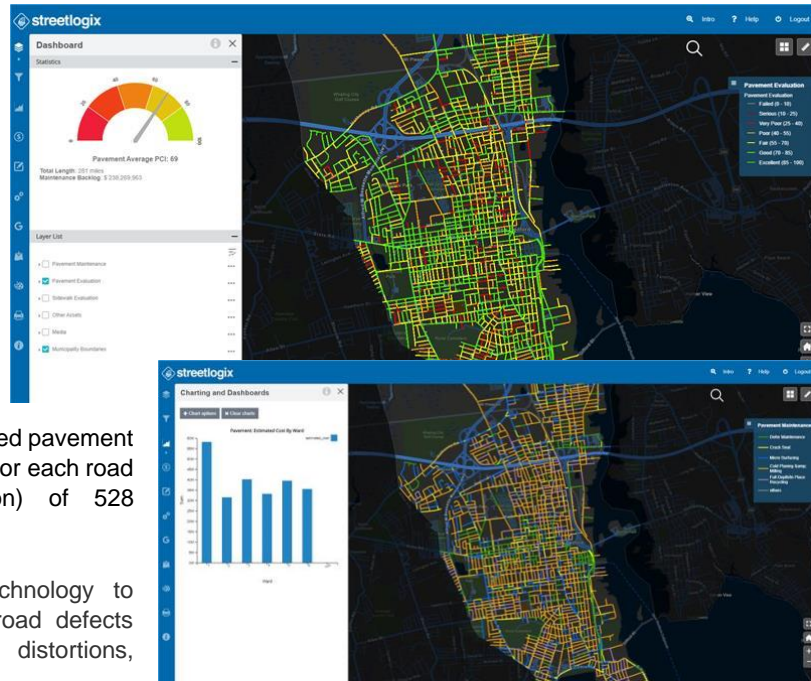
Project Objective:

StreetScan was contracted by the City of New Bedford to perform a road assessment survey that would objectively collect pavement condition and ROW data and provide a custom pavement management plan.

Project Description:

In the spring of 2019, StreetScan collected pavement condition, texture and roughness rating for each road segment (intersection to intersection) of 528 centerline miles.

The system utilized 3D imaging technology to measure the severity and extent of road defects including cracking, bumps, surface distortions, surface texture and potholes.



Additionally, the City selected StreetScan's Enhanced visualization package consisting of 360° HD camera that captured optical imagery of the road surface and right-of-way. StreetScan provided curb locations, determined from front or side facing imagery, via a GIS layer. The mandate included the assessment of 268 pavement markings.

The City added a Sidewalk and Ramp Assessment Survey to be carried out in the spring of 2020.

Project Outcome:

StreetScan delivered a custom pavement management plan and decision-making solutions via Streetlogix, StreetScan's GIS web-based software, whose algorithm utilizes PCI, road usage data and a cost benefit analysis to determine road maintenance, repair costs and prioritization per segment. Budgeting and planning tools allow for editable short- and long-term planning as well as level of service analysis with target PCI.

Project Contacts	
City of New Bedford, MA	Adam Hart, Supervising Civil Engineer (508) 9791550 x 67332 / adam.hart@newbedford-ma.gov
StreetScan	Salar Shahini, Chief Data Officer (617) 399-8236 / salar.shahini.s@streetscan.com

Automated Asset Management Proposal Hilliard, OH

City of Portland, ME

Project Objective:

The City of Portland, ME, selected StreetScan to perform a mobile sensing survey of City's road network and prepare custom Maintenance and Repair suggestions.

The mandate comprised the assessment of traffic signs, pavement markings and Streetlight Lux Levels.

Project Description:

Data collection for the project included:

- 221 centerline miles of city-maintained roadways
- 21,847 traffic signs inventoried
- 2,585 pavement markings (line features: lane dividers, bike lanes, etc.)
- 4,429 pavement markings (point features: left arrow, bicycle marking, etc.)

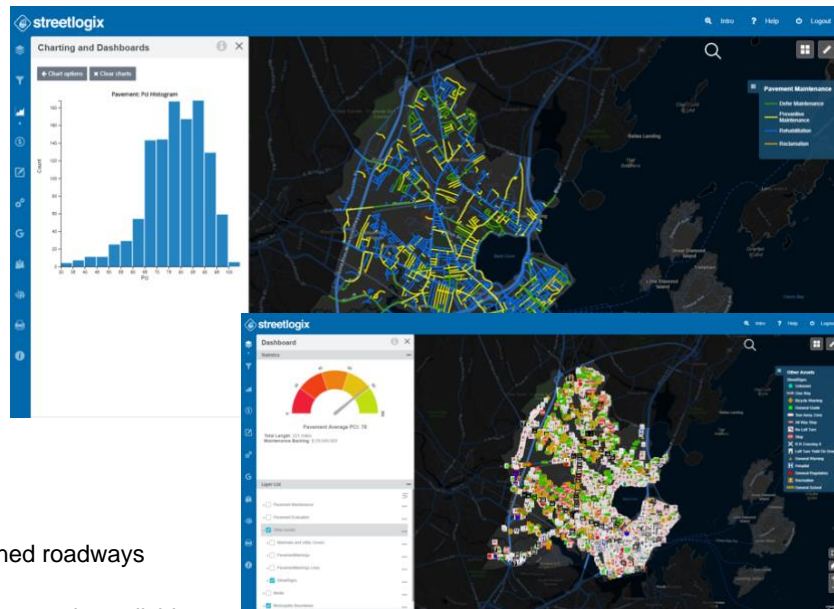
StreetScan used specialized ScanVan vehicles to assess the condition of roadways in normal traffic flow. During the survey, imagery collected from 2D Camera systems were used to locate pavement markings and traffic sign locations. Consequently, Manual on Uniform Traffic Control Devices (MUTCD) attributes were extracted from the traffic sign images by our technicians.

A Streetlight Lux Level Pilot was also performed. Utilizing a vehicle equipped with light sensors, StreetScan surveyed the Municipality at night to collect light level illumination data and provided a GIS layer also accessible through its web-based software.

Project Outcome:

Data collection was completed in December 2016. Survey results were placed in Streetlogix, a customizable, GIS web-based application, whose algorithm utilizes PCI, road usage data and a cost benefit analysis to determine road maintenance, repair costs and prioritization per segment. Budgeting and planning tools allow for editable short- and long-term planning as well as level of service analysis with target PCI.

A second road data collection was performed in October 2019.



Project Contacts	
City of Portland, ME	Christopher Branch, Public Works Director (207) 874-8801 / cbranch@portlandmaine.gov
StreetScan	Salar Shahini, Chief Data Officer (617) 399-8236 / salar.shahini.s@streetscan.com

Sample of other Clients:



Town of Amherst, MA



County of Tippecanoe, IN



City of Parma Heights, OH



City of Kilgore, TX



City of Hillsboro, OR



City of Lafayette, IN



City of New Bedford, MA



City of Spokane Valley, WA



Town of Somers, CT



Town of Dover, NJ



City of Portland, ME



City of Sidney, OH



City of Greenwood, AR



City of Castle Pines, CO



County of Tulsa, OK



City of Barrie, ON



Town of Beverly, MA



Town of Hampstead, QC

CASE STUDY



Data-driven approach enables Lorain to prioritize and justify roadway repairs

OVERVIEW

User

City of Lorain, OH

Challenge

To replace a labor-intensive, subjective approach to assess its roads, the City needed a data-driven way to evaluate the condition of its roadway network.

Solution

- StreetScan's mobile sensing vehicle
- Streetlogix street asset management software

Results

The City now has the data and software tools to prioritize road repairs, eliminate outside influences and spend its money more efficiently through better planning.

The City of Lorain is located in northeastern Ohio on Lake Erie, approximately 30 miles west of Cleveland. With over 60,000 residents, Lorain has numerous historical sites and activities to participate in for both residents and visitors and is home to the Charles Berry Bridge, the second-largest bascule bridge in the world.

The Challenge

Like many municipalities in North America, Lorain was utilizing a visual assessment to gather information on the status of its road network. This subjective and labor-intensive method motivated the City to embrace a faster, objective, and transparent way to assess roadway conditions and determine which roads needed repair, along with how and in what order they needed to be repaired. Lorain's small engineering group was also receiving numerous complaints from residents. "Everyone thinks their street is in poor condition and we needed the ability to properly prioritize maintenance and improvements in a data-driven, scientific approach," said Guy Singer, Lorain's Deputy Director of Engineering.

The Solution

Lorain embarked on a rigorous RFP process to select a pavement management provider and proceeded to interview the top three candidates. StreetScan was selected by a committee. “The attribute that the committee believed set StreetScan apart from other vendors was their Streetlogix asset management software,” explained Singer.

StreetScan performed a City-wide condition assessment using its Smart City Mobile Sensing Technology. This automated method was developed to provide municipalities with a fast, objective analysis, ensuring that repair and maintenance decisions are based on complete and up-to-date data.

StreetScan’s mobile-sensing vehicle travelled 272 centerline miles of roads to assess road conditions in normal traffic flow and, using a pavement condition index scale which runs from 0-100 (with 0 being the worst and 100 being ideal), developed a City-wide inventory of road conditions. The system utilizes 3D imaging technology to aid in the detection of various road defects. The automated detection results, combined with extensive human QA/QC, provided reliable and accurate surface condition estimates.

The Results

Lorain’s overall pavement condition index (PCI) was rated at an average PCI of 66, with 84.4% of the roads above a critical PCI condition of 55. Only 6% of the roads were rated as ‘very poor’ or ‘serious’.

All survey results were placed in the Streetlogix platform, a powerful GIS asset management software that provides the City unprecedented tools to develop capital improvement plans and perform projections on their roadway conditions. Streetlogix AI-engine utilizes PCI, road usage data and a cost benefit analysis to determine road maintenance, repair costs and prioritization per segment. Budgeting and planning tools allow for editable short- and long-term planning as well as level of service analysis with target PCI.

The Benefit

City Staff is now able to interactively share, edit, and view the up-to-date roadway data on a common platform, as well as perform budget planning and develop multi-year capital improvement & maintenance programs. “With Streetlogix, we plan to develop a system that accurately estimates the road maintenance required year to year. This will create an iterative process for us that we believe will improve as we move into the future,” concluded Singer.

“The attribute that the committee believed set StreetScan apart from other vendors was their Streetlogix asset management software.”
Guy Singer
Deputy Director of Engineering
City of Lorain, OH

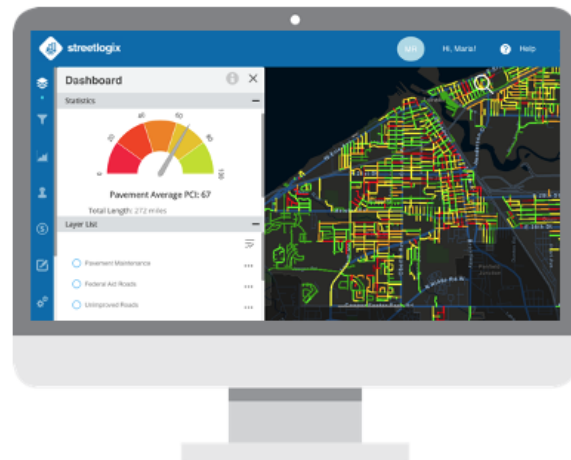


EXHIBIT D
March 29, 2022

The following supplemental information is provided by the City of Hilliard to ensure mutual understanding of data deliverables, including attributes, file formats, and other data-specific information.

1. Upon execution of this Agreement, the City of Hilliard will provide GIS data in File Geodatabase format for the location of all public sidewalks and trails and the current Municipal boundary. Private sidewalks and trails will not be included in the City's data. STREETSCAN shall maintain all existing attributes provided in this data. For any areas within the City of Hilliard that sidewalk or trail assets exist but have not been included in the GIS data, the City of Hilliard will provide clearly defined static maps reflecting the areas that should be included in the STREETSCAN data collection and inventory. Any GIS work required to finalize the data will be at our GIS technician hourly rate of \$85.
2. STREETSCAN will utilize sidewalk segmentation and unique identifier provided by the City unless otherwise agreed upon by both parties.
3. The following sidewalk and trail attributes will be collected by STREETSCAN: surface type, width (in feet), and length (in feet). STREETSCAN will provide GIS data in secured Feature Service format (REST endpoint) with export to other formats enabled, including all attribute fields, to the City upon completion of the data collection phase (Step 1) and will maintain the format to enable the data to be mutually shared between the City GIS platform and the StreetLogix platform at future regular intervals (no more than two times per year).
4. The following sidewalk and trail attributes will be established by STREETSCAN for each segment and mutually shared between the City GIS platform and the StreetLogix platform to enable the City of Hilliard enter appropriate data: Hilliard Functional classification, Year of original installation, Year last modified, Type of modification (repair or replace), and a Notes field.
5. STREETSCAN will collect the following located condition data for sidewalks and trails to reflect types of distress: cracks, surface distortions, grass, vertical displacements (due to public trees in the tree lawn), vertical displacements (due to trees on private property), vertical displacements (due to Utilities such as Manholes and Valve Covers), and vertical displacements (other). STREETSCAN will provide GIS data in secured Feature Service format (REST endpoint) with export to other formats enabled, including all attribute fields, for condition data to the City upon completion of the data extraction phase (Step 2) and will maintain the format to enable the data to be mutually shared between the City GIS platform and the StreetLogix platform at future regular intervals (no more than two times per year). Concurrently, STREETSCAN will provide all video files to the City in a downloadable file share.
6. STREETSCAN and the City of Hilliard will mutually agree upon sidewalk and trail maintenance strategies, criteria, and cost in development of the decision tree, estimating, and budgeting tools used in maintenance and planning (Step 4).
7. The following curb ramp attributes will be collected by STREETSCAN to clearly identify ADA compliance of all ramps (or missing ramps): all attributes listed on page 20 of the proposal plus landing cross slopes, verification of perpendicular grade breaks, and verification of flush landings will be treated as pass/fail as one attribute. STREETSCAN will provide GIS data in secured Feature Service format (REST

endpoint) with export to other formats enabled, including all attribute fields, for curb ramp data to the City upon completion of the curb ramp inventory and condition assessment and will maintain the format to enable the data to be mutually shared between the City GIS platform and the StreetLogix platform at future regular intervals (no more than two times per year). Concurrently, STREETSCAN will provide all photographs to the City in a downloadable file share.

EXHIBIT E

Exhibit E



	W1	W2	W3	W4	W5	W6	W7	W8	W9	W10	W11	W12	W13	W14	W15	W16	W17	W18
Project Planning																		
Segment Confirmation Deadline																		
Project Kick-Off Meeting																		
Data Collection Preparations																		
SW Data Collection																		
Ramps Data Collection																		
Results QC + Data Compilation																		
Delivery Meeting																		
Streetlogix Budget and Training																		





Resolution: 22-R-30

Adopted:

Page 1 of

Effective:

AUTHORIZING THE CITY MANAGER TO ENTER INTO A SERVICE AGREEMENT WITH STREETSCAN, INC FOR A CITYWIDE SIDEWALK, TRAIL, AND CURB RAMP INVENTORY AND ASSESSMENT AND AUTHORIZING THE EXPENDITURE OF FUNDS.

WHEREAS, in accordance with Hilliard City Council goals, the City is committed to implementing a strategy that includes public infrastructure maintenance and delivery of City services that support residents as they maintain properties in our older neighborhoods; and

WHEREAS, the City desires to conduct a citywide assessment of sidewalks, trails, and curb ramps to inventory assets, assess asset condition, and assess asset compliance with the Americans with Disability Act (ADA); and

WHEREAS, the City desires a software solution to assist with asset management, GIS integration, planning, and budgeting for maintenance of sidewalk, trail, and curb ramp assets (collectively “the Project”); and

WHEREAS, the City has selected StreetScan, Inc. to perform data collection, data processing, GIS integration, and software for the Project; and

WHEREAS, a Services Agreement, Scope, and Fee for the Project are included herein as “Exhibit A”; and

WHEREAS, the estimated cost of the services for the Project is \$143,551 based on an assumed 272 miles of sidewalk and trails and 3,750 curb ramps citywide; and

WHEREAS, a contingency is needed to cover additional quantity of sidewalks, trails, and curb ramps encountered during data collection for a total not to exceed amount of \$156,800; and

WHEREAS, by the passage of Ordinance No. 21-41 on December 13, 2021, funds in the amount of \$156,800 were appropriated in the Capital Improvements Budget, and pursuant to Section 3.10 of the Charter of the City, authorization to fund the Services may be established by Resolution of Council.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Hilliard, Ohio that:

SECTION 1. An expenditure in the amount of \$156,800 is authorized from Fund 206, Object 55 to fund the Services Agreement with StreetScan, Inc.

SECTION 2. The City Manager is authorized to enter into a services agreement with StreetScan, Inc., in substantially the same form as Exhibit “A”, attached hereto and incorporated herein, and in an amount not to exceed \$156,800. The City Manager is authorized to make such changes to the attached Agreement that are not inconsistent with this Resolution and that are not adverse to the City.

SECTION 3. The Finance Director is authorized to make any accounting changes to revise the funding source for any contract or contract modification associated with expenditure of the funds provided herein.

SECTION 4. This Resolution is effective upon its adoption.

ATTEST:

SIGNED:

Diane C. Werbrich, MMC
Clerk of Council

President of Council

APPROVED AS TO FORM:

Philip K. Hartmann
Director of Law

✓ Vote Record - Resolution 22-R-30					
		Yes/Aye	No/Nay	Abstain	Absent
<input type="checkbox"/> Adopted	Andy Teater	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Adopted as Amended	Omar Tarazi	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Defeated	Les Carrier	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Tabled	Tina Cottone	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Held Over	Peggy Hale	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Withdrawn	Pete Marsh	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Positive Recommendation	Cynthia Vermillion	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> No Recommendation					
<input type="checkbox"/> Referred Back To Committee					

CERTIFICATE OF THE CLERK

I, Diane C. Werbrich, Clerk of Council for the City of Hilliard, Ohio, do hereby certify that the foregoing Resolution is a true and correct copy of Resolution No. **22-R-30** passed by the Hilliard City Council on the 11th day of April 2022.

IN TESTIMONY WHEREOF, witness my hand and official seal this 11th day of April 2022.

Diane C. Werbrich, MMC

Council Memo: Legislation (22-R-31)

Subject: Fiber Lateral Build Father DiPietro Park
From: Michelle Crandall, City Manager
Initiated by: Duane Powell, Director of IT
Date: April 11, 2022

Executive Summary

This legislation would authorize the City to purchase equipment and services from Thayer Power and Communication Line Construction Co. for the construction of fiber optic cable to Father DiPietro Park and the traffic signal at Davidson and Dublin Road for the purpose of connecting to HIFIO network.

Staff Recommendation

Staff recommends authorizing the City Manager to enter the contract with Thayer Power and Communication Line Construction Co. for the construction of fiber to Father DiPietro Park and the traffic signal at Davidson and Dublin Road.

Background

In 2019, City Council initially authorized the construction of the City's fiber network (the "Project"). This portion of the Project will connect Father DiPietro Park and the traffic signal at Davidson and Dublin Road by extending fiber from Davidson and Truman Blvd. This build will enable network access to this location for site security, access control and public Wi-Fi.

Financial Impacts

Funds for the construction of fiber optic cable laterals was included in the 2022 Capital Improvement Budget in the amount of \$300,000 and this specific lateral will cost the City \$85,000.

Expected Benefits

This project will enable connectivity at Father DiPietro Park for access control for restrooms and the maintenance area, public Wi-Fi and remote management to the traffic signal at Davidson and Dublin Road.

Attachments

N/A



Resolution: 22-R-31

Adopted:

Page 1 of

Effective:

AUTHORIZING THE CONSTRUCTION AND EXPENDITURE OF FUNDS IN ORDER TO BUILD A FIBER OPTIC CABLE TO FATHER DIPIETRO PARK AND THE TRAFFIC SIGNAL AT DAVIDSON AND DUBLIN ROAD.

WHEREAS, the Hilliard Municipal Fiber Network (HIFIO) was created to improve city services, advance economic development and create a foundation for Smart City development; and

WHEREAS, in 2019, the City began construction portions of the Hilliard Municipal Fiber Network (the "Project"); and

WHEREAS, this portion of the Project will connect the City's Father DiPietro Park and the traffic signal at Davidson Road and Dublin Road; and

WHEREAS, by the passage of Ordinance No. 21-41, on December 13, 2021 funds in the amount of were appropriated in the Capital Improvements Budget, and pursuant to Section 3.10 of the Charter of the City, authorization for the expenditure may be established by Resolution of Council.

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Hilliard, Ohio, that:

SECTION 1. An expenditure in an amount not to exceed \$85,000 is authorized from Fund 304 Object 55.

SECTION 2. Hilliard City Council authorizes the City Manager to extend the contract with Thayer and purchase associated hardware to construct additional portions of the Hilliard Municipal Fiber Network to connect Father DiPietro Park and the traffic signal at Davidson and Dublin Road at a total cost not to exceed \$85,000.

SECTION 3. The Finance Director is authorized to make any accounting changes to revise the funding source for any contract or contract modification associated with expenditure of the funds.

SECTION 4. This Resolution is effective upon its adoption.

ATTEST:

SIGNED:

Diane C. Werbrich, MMC
Clerk of Council

President of Council

APPROVED AS TO FORM:

Philip K. Hartmann
Director of Law

✓ Vote Record - Resolution 22-R-31						
		Yes/Aye	No/Nay	Abstain	Absent	
<input type="checkbox"/> Adopted	Andy Teater	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/> Adopted as Amended	Omar Tarazi	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/> Defeated	Les Carrier	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/> Tabled	Tina Cottone	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/> Held Over	Peggy Hale	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/> Withdrawn	Pete Marsh	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/> Positive Recommendation	Cynthia Vermillion	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/> No Recommendation						
<input type="checkbox"/> Referred Back To Committee						

CERTIFICATE OF THE CLERK

I, Diane C. Werbrich, Clerk of Council for the City of Hilliard, Ohio, do hereby certify that the foregoing Resolution is a true and correct copy of Resolution No. **22-R-31** passed by the Hilliard City Council on the 11th day of April 2022.

IN TESTIMONY WHEREOF, witness my hand and official seal this 11th day of April 2022.

Diane C. Werbrich, MMC

Council Memo: Legislation (22-R-32)

Subject: Replacement of Access Control System
From: Michelle Crandall, City Manager
Initiated by: Duane Powell, Director of IT
Date: April 11, 2022

Executive Summary

This legislation would authorize the City to enter into an agreement with All Secured Security Services LLC to replace the existing system with new door controllers, software, and locks used in all City buildings.

Staff Recommendation

The staff recommends authorizing the City Manager to enter the contract with All Secured Security Services LLC to replace the existing system with new door controllers, software, and locks because this new system will integrate with City building alarms and Digital Watchdog, the City's IP based camera system.

Background

In 2008, the City installed its first access control system. At that time the system only supported the Joint Safety Services Building ("JSSB"). In 2016, a major renovation was conducted at the JSSB which expanded the access control system to all City facilities, excluding the City's operations division. During that renovation, the access control software was upgraded from a proprietary end of life software to Imron. In 2018, Imron discontinued support for the Axis A1001 door controllers which the City had implemented City wide. So as to not replace physical hardware, the City purchased a new software, called Averics, to support the Axis devices. At the beginning of 2021, Averics was purchased by another company which has advised that it will no longer support Axis devices.

On February 16, 2022, the City issued a Request for Proposals through the Bid Express website seeking firm or firms to replace the City's access control system due to the loss of support of the current system. On March 10, 2022, four proposals were received and each was reviewed and scored by the City. It was determined All Secured Security Services LLC offered the best design build services for a new access control system.

Financial Impacts

The upgrade (IT-1) was included in the 2022 Capital Budget in the amount of \$250,000. The support for this hardware is included in the purchase price for one year. This is a multi-year project, and the IT Department will request additional funds in the 2023 Capital Budget for the remainder of the Project.

Expected Benefits

This project will eliminate the proprietary hardware and move to a supported open architecture software platform that will improve reliability and functionality. The open architecture will allow for integration with our building security platform and security cameras.

Attachments

- All Secured Security Services LLC RFP response and score sheet



Resolution: 22-R-32

Adopted:

Page 1 of

Effective:

AUTHORIZING THE CITY MANAGER TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT (PSA) WITH ALL SECURED SECURITY SERVICES LLC FOR THE PURCHASE AND BUILD OF ACCESS CONTROL IN ALL CITY STRUCTURES.

WHEREAS, on February 16, 2022, the Division of Information Technology issued a Request for Proposals for the purpose of contracting with a qualified firm or firms to provide a design build solution for the City's access control needs (the "Services"); and

WHEREAS, by installing a new access control system, the City desires to:

- Improve functionality with door locks
- Move to a supported platform
- Improve reliability
- Integrate security alarm and camera system
- Establish a vendor support agreement

WHEREAS, four proposals were received by the Information Technology Department on March 10, 2022; and

WHEREAS, the City reviewed the proposals and determined that All Secured Security Services LLC ("All Secured") was the best firm to provide these Services; and

WHEREAS, on March 22, 2022, All Secured was notified of selection for it to provide these Services to the City; and

WHEREAS, by the passage of Ordinance No. 21-41 on December 13, 2021, funds in the amount of \$250,000 was appropriated in the Capital Improvements Budget, and pursuant to Section 3.10 of the Charter of the City, authorization to fund the Services may be established by Resolution of Council.

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Hilliard, Ohio, that:

SECTION 1. An expenditure in an amount not to exceed \$250,000 is authorized from Fund 304 Object 601.

SECTION 2. The City Manager is hereby authorized to enter into an agreement with All Secured Security Services LLC to purchase professional services and equipment for the installation of an access control system at a total cost not to exceed \$250,000.

SECTION 3. The City Manager authorized to sign and execute any and all documents or agreements necessary to effectuate the purchase of equipment and professional services as authorized hereunder.

SECTION 4. The Finance Director is authorized to make any accounting changes to revise the funding source for any contract or contract modification associated with expenditure of the funds.

SECTION 5. This Resolution is effective upon its adoption.

ATTEST:

SIGNED:

Diane C. Werbrich, MMC
Clerk of Council

President of Council

APPROVED AS TO FORM:

Philip K. Hartmann
Director of Law

✓ Vote Record - Resolution 22-R-32						
			Yes/Aye	No/Nay	Abstain	Absent
<input type="checkbox"/> Adopted	Andy Teater		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Adopted as Amended	Omar Tarazi		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Defeated	Les Carrier		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Tabled	Tina Cottone		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Held Over	Peggy Hale		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Withdrawn	Pete Marsh		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Positive Recommendation	Cynthia Vermillion		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> No Recommendation						
<input type="checkbox"/> Referred Back To Committee						

CERTIFICATE OF THE CLERK

I, Diane C. Werbrich, Clerk of Council for the City of Hilliard, Ohio, do hereby certify that the foregoing Resolution is a true and correct copy of Resolution No. **22-R-32** passed by the Hilliard City Council on the 11th day of April 2022.

IN TESTIMONY WHEREOF, witness my hand and official seal this 11th day of April 2022.

Diane C. Werbrich, MMC



Prepared especially for
The City of Hilliard

On 3/10/2022
Prepared by Kristoffer Zulantt

Attachment: All Secured bid file (22-R-32 : Replacement of Access Control System)

Proposal: 68
Created: 08/24/202
Printed: 3/10/202

PROPOSED INSTALLATION LOCATION:

The City of Hilliard Ohio
Park and Recreations Maintenance Warehouse
3756 Veterans Memorial Dr
Hilliard, Ohio 43026
Attention: Adam Maynard - IT Director
614-334-2471

PROPOSED INSTALLATION SERVICES:

Alarm / Access Control Installation:

1. Access Controlled Door with Keypad / Card Reader, Electric Strike, Storeroom Lever Lock, Door Contact and REX Motion
2. Door Contacts on (2) Overhead Doors

* Network new Access Controller with assistance of IT ADMIN to create security VLAN and security infrastructure throughout City Buildings

* Setup of Expansion Access Controller for customers system and setup all Access Control Zones and Security Levels

* Installation of existing Access Controlled Doors at customer location to new Access Control Sub Panel - Rewire with Access Control Composite Smart Cable and ADD Double Pull Double Throw Doors Contacts and Request to EXIT Motion Sensors for Alarm integrations and Access Control Reports of Door Held Open and Door Forced Open signals

* Setup Systems with Customer IT Admin for master control and security levels for all City of Hilliard of Access Credentials

* Train customer how to use the system and manage all Access Control and Alarm features for new systems installed

QUOTE APPROVAL PROCESS:

All Estimates are based on the information presented at discovery. It is only an estimate and can change based on new information related to the job being quoted.

All jobs are executed upon the:

- Completed Quote Approval Process
- 50 Percent Deposit Payment
- Product Availability
- ALL CUSTOMER APPROVALS must be executed through the All Secured CMR Software by simply clicking the link in the email and following the instructions.
- If this process is not followed the receipt of the approval will not reach the Service Department, which may delay your project.
- The deposit invoice will be forwarded upon receipt of your approval.

Attachment: All Secured bid file (22-R-32 : Replacement of Access Control System)

By accepting this estimate, customer agrees that upon job sign off all funds are to be paid as agreed. Any legal remedy needed to obtain full payment would be the legal responsibility of the customer once sign off sheet acknowledges completion. Attorney fees, court fees, filing fees, late fees, etc. Due to unseen circumstances the job is canceled there will be a 30% restocking fee of the proposal total (less sales tax). Please do not hesitate to call the office at 614-424-6730 with any questions.

Warranty for All Secured Installation of Security Equipment Controls:

·All Secured offers a 1 Year Warranty on all Parts and Labor for customer Access Control Systems, Fire Alarms, Intrusion Alarms, Intercoms, ADA Operators, Vehicle Access Systems and Security Camera Installations – All warranty services to be provided will be honored during normal business hours through the All Secured service schedule to be arranged through the All Secured office – Any warranty services that need to be performed outside of the normal All Secured business hours of Monday-Friday 8am-5pm will require an overtime charge for each technician needed to perform said service – Any services for customer location during overtime hours will need customer approval to proceed either by work order or email verification from customer to validate customer understands warranty service does not apply during overtime hours.

·All Secured will honor all manufacturer warranties for materials outside of the 1 Year warranty if there is still valid warranty available – If there is a valid manufacturer warranty still available there would still be a technician charge for the technician to perform any service beyond the 1 Year warranty that would require a technician to exchange equipment including any programming needed to get system back up an operating properly.

All Secured Warranty Exclusions for Access Control System Installations:

- 1. Any damages caused by Acts of God, System Tampering by unauthorized personnel not employed by All Secured (This includes any tampering with any security equipment, power supplies, wiring, electronic lock and mechanical lock hardware) , Damages caused by vandalism or unauthorized intrusion can void warranty
- 2. Any Internet Service Interruptions caused by loss of IT services, Changes to IT services (Such as IP addresses, Port changes, Password changes) Performed by the customer IT admin/vendor without first notifying All Secured for any IT services related to the Access Control, Intercom or Camera System that would cause a malfunction of said system for any reason
- 3. Power Surges caused by electrical surges, lightening strikes or storms and other means that would cause surges to back feed and damage installed security equipment
- 4. Any problems caused by door, door frame or lock hardware issues not installed by All Secured
- 5. Any existing items that would be reused for said installation that were not installed new by All Secured at time of installation
- 6. Any electrical services installed by others that could malfunction causing issues with any power requirements that any electronic security system would need to operate properly
- 7. Any issues caused by Phone Lines that would be needed that would relate to service issues or malfunction of said phone communication – (This would apply to intercoms systems, fire alarm systems or intrusion alarm systems without Cellular Communicators)
- 8. Any password issues caused by Terminated Employees or Forgotten Passwords by customer or staff . (All Secured does not record passwords unless specifically asked to track passwords for a customer by special request)

Warranty for Locksmith / Door Installation Services / Safe Service:

·All Secured offers a 3 Month warranty for any locksmith and door work to be provided for a customer location unless other warranty arrangements have been agreed to in writing by All Secured

Warranty Exclusions for Locksmith / Lock / Door Service:

- 1. Any damages caused by Acts of God or Tampering by unknown persons not certified as a locksmith or door technician
- 2. Visible damages caused by misuse of lock or hardware not specified and approved by manufacturer or vandalism to lock and hardware caused by unknown persons
- 3. Shifting of doors or frames not installed by All Secured
- 4. Conditions of doors that may prevent door or lock from operating as it should and causing lock issues to arise
- 5. Any issues that involve forgotten numerical passwords - All Secured does not track any customer codes or personal identification numbers unless specifically asked by the customer by special request

·All Secured offers a 3 Month Warranty on all Parts and Labor for customer Access Control System installations – All warranty services to be provided will be honored during normal business hours through the All Secured service schedule to be arranged through the office – Any warranty services to be performed outside of the normal business hours of Monday-Friday 8am-5pm will require an overtime charge for each technician needed to perform service for customer location

·All Secured will honor all manufacturer warranties for materials outside of the 3 Month warranty if there is still a manufacturer warranty available – If there is a valid manufacturer warranty still available there would still be a technician charge for the technician to perform any service beyond the 3 Month Warranty

Customer Information:

Company Name: The City Hilliard
 Contact Name:
 Address 1: 3800 Municipal Way
 Address 2:
 City: Columbus State: OH Zip: 43026
 Phone: 614-876-7361

Job Site Information:

Company Name: Park and Recreation Maintenance
 Warehouse
 Contact Name: Adam Maynard
 Address 1: 3850 Veterans Memorial Dr.
 Address 2:
 City: Columbus State: OH Zip: 43026
 Phone: 614-876-7361

Material

Quantity	Description	Unit Price	Total
1	RS2-E-BURG-MFG DMP ALARM INTERFACE	\$450.00	\$450.00
1	RS-LP1502 INTELLIGENT 2 PORTAL 2 READER COMBINATION CONTROLLER	\$1,100.00	\$1,100.00
1	RS2-4DR-E2M-P4A LP POWER ENCLOSURE	\$650.00	\$650.00
1	HONEYWELL IS3100 REX MOTION	\$105.00	\$105.00
3	NASCOM DPDT DOOR CONTACT	\$65.00	\$195.00
1	HES 5000 ELECTRIC STRIKE	\$150.00	\$150.00
1	HES COMMERCIAL STOREROOM LEVER LOCK	\$165.00	\$165.00
1	HES LATCH PROTECTOR	\$45.00	\$45.00
1	ACCESS SMART WIRE / MISC. INSTALLATION SUPPLIES	\$500.00	\$500.00
1	HID RPK40 KEYPAD/CARD READER	\$400.00	\$400.00
Material Sub Totals			\$3,760.00

Labor

Quantity	Description	Unit Price	Total
1	Installation of RS2 Access Control Sub Panel with Lock Power Supply for Access Control Integration of Access Controlled Doors	\$500.00	\$500.00
1	Installation of NEW Access Controlled Door - Card Reader, Electric Lock / Strike, REX Motion and DPDT Door Contact	\$750.00	\$750.00
1	Installation of Alarm Control Panel for customer location - Setup Alarm Control Panel and Connect to Central Station	\$500.00	\$500.00
1	Installation of Alarm Keypad Control	\$150.00	\$150.00
2	Installation of Overhead Door Contact (ALARM ONLY)	\$150.00	\$300.00
Labor Sub Total			\$2,200.00

Your Price: \$5,960.00

Sales Tax: \$0.00

Up Front Total: \$5,960.00

Prices are firm until 4/13/2022 4:00:00AM Terms: COD

Quoted by: Kristoffer Zulandt

Accepted by: _____ Date: _____

Attachment: All Secured bid file (22-R-32 : Replacement of Access Control System)



Prepared especially for
The City of Hilliard

On 3/10/2022
Prepared by Kristoffer Zulantt

Attachment: All Secured bid file (22-R-32 : Replacement of Access Control System)

Proposal: 68
Created: 08/24/202
Printed: 3/10/202

PROPOSED INSTALLATION LOCATION:

The City of Hilliard Ohio
Senior Center / Recreation Center
3800 Veterans Memorial Dr
Hilliard, Ohio 43026
Attention: Adam Maynard - IT Director
614-334-2471

PROPOSED INSTALLATION SERVICES:

Community Center Building A

1. Access Controlled Door for Front Auto Slider Door - Repair/ Replace Lock on Nabco Door and Add Keypad / Card Reader with Door Contact and REX Motion
2. Access Controlled Door with Card Reader, Electric Strike, Door Contact and REX Motion - ADD Latch Protector
3. Access Controlled Door with Card Reader, Electric Strike, Door Contacts and REX Motion
4. Access Controlled Door with Card Reader, Electric Strike, Door Contacts and REX Motion - Replace with new Strike
5. Access Controlled Door with Card Reader, Electric Strike, Door Contacts and REX Motion - Replace with new Strike
6. ADD ON - Access Controlled Door with Card Reader, Electric Strike, Door Contacts and REX Motion
7. ADD ON - Access Controlled Door with Card Reader, Electric Strike, Door Contacts and REX Motion
8. Access Controlled Door with Card Reader, Electric Strike, Door Contacts and Add Second Card Reader
9. Access Controlled Door with Card Reader, Electric Strike, Door Contacts and REX Motion
10. Access Controlled Door with Card Reader, Electric Strike, Door Contacts and REX Motion
11. Access Controlled Door with Card Reader, Electric Strike, Door Contacts and REX Motion
12. Access Controlled Door with Card Reader, Electric Strike, Door Contacts and REX Motion

* Network new Access Controller with assistance of IT ADMIN to create security VLAN and security infrastructure throughout City Buildings

* Setup of Expansion Access Controller for customers system and setup all Access Control Zones and Security Levels

* Installation of existing Access Controlled Doors at customer location to new Access Control Sub Panel - Rewire with Access Control Composite Smart Cable and ADD Double Pull Double Throw Doors Contacts and Request to EXIT Motion Sensors for Alarm integrations and Access Control Reports of Door Held Open and Door Forced Open signals

* Setup Systems with Customer IT Admin for master control and security levels for all City of Hilliard of Access Credentials

* Train customer how to use the system and manage all Access Control and Alarm features for new systems installed

QUOTE APPROVAL PROCESS:

All Estimates are based on the information presented at discovery. It is only an estimate and can change based on new information related to the job being quoted.

Attachment: All Secured bid file (22-R-32 : Replacement of Access Control System)

All jobs are executed upon the:

- Completed Quote Approval Process
- 50 Percent Deposit Payment
- Product Availability

·ALL CUSTOMER APPROVALS must be executed through the All Secured CMR Software by simply clicking the link in the email and following the instructions.

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Warranty for All Secured Installation of Security Equipment Controls:

·All Secured offers a 1 Year Warranty on all Parts and Labor for customer Access Control Systems, Fire Alarms, Intrusion Alarms, Intercoms, ADA Operators, Vehicle Access Systems and Security Camera Installations – All warranty services to be provided will be honored during normal business hours through the All Secured service schedule to be arranged through the All Secured office – Any warranty services that need to be performed outside of the normal All Secured business hours of Monday-Friday 8am-5pm will require an overtime charge for each technician needed to perform said service – Any services for customer location during overtime hours will need customer approval to proceed either by work order or email verification from customer to validate customer understands warranty service does not apply during overtime hours.

·All Secured will honor all manufacturer warranties for materials outside of the 1 Year warranty if there is still valid warranty available – If there is a valid manufacturer warranty still available there would still be a technician charge for the technician to perform any service beyond the 1 Year warranty that would require a technician to exchange equipment including any programming needed to get system back up an operating properly.

All Secured Warranty Exclusions for Access Control System Installations:

- 1. Any damages caused by Acts of God, System Tampering by unauthorized personnel not employed by All Secured (This includes any tampering with any security equipment, power supplies, wiring, electronic lock and mechanical lock hardware) , Damages caused by vandalism or unauthorized intrusion can void warranty
- 2. Any Internet Service Interruptions caused by loss of IT services, Changes to IT services (Such as IP addresses, Port changes, Password changes) Performed by the customer IT admin/vendor without first notifying All Secured for any IT services related to the Access Control, Intercom or Camera System that would cause a malfunction of said system for any reason
- 3. Power Surges caused by electrical surges, lightening strikes or storms and other means that would cause surges to back feed and damage installed security equipment
- 4. Any problems caused by door, door frame or lock hardware issues not installed by All Secured
- 5. Any existing items that would be reused for said installation that were not installed new by All Secured at time of installation
- 6. Any electrical services installed by others that could malfunction causing issues with any power

requirements that any electronic security system would need to operate properly

·7. Any issues caused by Phone Lines that would be needed that would relate to service issues or malfunction of said phone communication – (This would apply to intercoms systems, fire alarm systems or intrusion alarm systems without Cellular Communicators)

·8. Any password issues caused by Terminated Employees or Forgotten Passwords by customer or staff .
(All Secured does not record passwords unless specifically asked to track passwords for a customer by special request)

Warranty for Locksmith / Door Installation Services / Safe Service:

·All Secured offers a 3 Month warranty for any locksmith and door work to be provided for a customer location unless other warranty arrangements have been agreed to in writing by All Secured

Warranty Exclusions for Locksmith / Lock / Door Service:

- 1. Any damages caused by Acts of God or Tampering by unknown persons not certified as a locksmith or door technician
- 2. Visible damages caused by misuse of lock or hardware not specified and approved by manufacturer or vandalism to lock and hardware caused by unknown persons
- 3. Shifting of doors or frames not installed by All Secured
- 4. Conditions of doors that may prevent door or lock from operating as it should and causing lock issues to arise
- 5. Any issues that involve forgotten numerical passwords - All Secured does not track any customer codes or personal identification numbers unless specifically asked by the customer by special request

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Attachment: All Secured bid file (22-R-32 : Replacement of Access Control System)

Customer Information:

Company Name: The City Hilliard
 Contact Name:
 Address 1: 3800 Municipal Way
 Address 2:
 City: Columbus State: OH Zip: 43026
 Phone: 614-876-7361

Job Site Information:

Company Name: City of Hilliard Ohio - Senior Center / Recreation
 Contact Name: Adam Maynard
 Address 1: 3810 Veterans Memorial Dr.
 Address 2:
 City: Columbus State: OH Zip: 43026
 Phone: 614-876-7361

Material

Quantity	Description	Unit Price	Total
1	RS2-E-BURG-MFG DMP ALARM INTERFACE	\$450.00	\$450.00
2	RS-LP1502 INTELLIGENT 2 PORTAL 2 READER COMBINATION CONTROLLER	\$1,100.00	\$2,200.00
11	RS2-MR52-S3 2 PORTAL 4 READER SIO W/READER INTERFACE	\$600.00	\$6,600.00
2	RS2-16DR-E8M2-P16A LP POWER SUPPLY ENCLOSURE	\$2,250.00	\$4,500.00
25	HONEYWELL IS3100 REX MOTION	\$105.00	\$2,625.00
30	NASCOM DPDT DOOR CONTACT	\$65.00	\$1,950.00
1	ADAMS RITE ELECTRONIC LOCK KIT	\$450.00	\$450.00
1	HES LATCH PROTECTOR	\$45.00	\$45.00
1	COMMERCIAL STOREROOM LEVER LOCK	\$165.00	\$165.00
1	HES 5000 ELECTRIC STRIKE	\$150.00	\$150.00
1	DMP XR150N ALARM CONTROL PANEL	\$425.00	\$425.00
1	DMP 263 LTE VERIZON CELL COM	\$225.00	\$225.00
4	DMP 714 16ZN EXP PANEL	\$150.00	\$600.00
2	DMP 7060W KEYPAD	\$125.00	\$250.00
1	NABCO AUTOMATIC DOOR ACCESS LOCK	\$650.00	\$650.00
1	ACCESS SMART WIRE / MISC. INSTALLATION SUPPLIES	\$3,000.00	\$3,000.00
14	HID RP40 CARD READER	\$210.00	\$2,940.00
2	HID RPK40 KEYPAD/CARD READER	\$400.00	\$800.00
1	ALTRONIX RELAY FOR ADA OPERATOR	\$100.00	\$100.00
Material Sub Totals			\$28,125.00

Attachment: All Secured bid file (22-R-32 : Replacement of Access Control System)

Labor

Quantity	Description	Unit Price	Total
2	Installation of RS2 Access Control Sub Panel with Lock Power Supply for Access Control Integration of Access Controlled Doors	\$500.00	\$1,000.0
20	Installation of existing Access Controlled Doors to new Access Control Sub Panel - Install new Access Control Smart Cabling to all Access Controlled Doors - Update all Door Contacts and Egress Controls for Door Forced / Held Open Signals	\$500.00	\$10,000.0
5	Installation of NEW Access Controlled Door - Card Reader, Electric Lock / Strike, REX Motion and DPDT Door Contact	\$750.00	\$3,750.0
1	Installation of Alarm Control Panel for customer location - Setup Alarm Control Panel and Connect to Central Station	\$750.00	\$750.0
2	Installation of Alarm Keypad Control	\$150.00	\$300.0
4	Installation of Pedestrian Door Contact for NON-Access Controlled Door (ALARM ONLY)	\$150.00	\$600.0
Labor Sub Total			\$16,400.0

Your Price: \$44,525.0

Sales Tax: \$0.0

Up Front Total: \$44,525.0

Prices are firm until 4/13/2022 4:00:00AM Terms: COD

Quoted by: Kristoffer Zulant

Accepted by: _____ Date: _____

Attachment: All Secured bid file (22-R-32 : Replacement of Access Control System)



All Secured Security Services
343 E. Barthman Ave

Columbus, OH 432
Phone No.: 1-614-424-67
Fi

Prepared especially for
The City of Hilliard

On 3/10/2022
Prepared by Kristoffer Zulantt

Attachment: All Secured bid file (22-R-32 : Replacement of Access Control System)

Proposal: 68
Created: 08/24/202
Printed: 3/10/202

PROPOSED INSTALLATION LOCATION:

The City of Hilliard Ohio
Hilliard Family Aquatic Center
3850 Veterans Memorial Dr.
Hilliard, Ohio 43026
Attention: Adam Maynard - IT Director
614-334-2471

PROPOSED INSTALLATION SERVICES:

Aquatic Center Rear Pump House with Office: Alarm / Access Control Installation

1. Access Controlled Door - Card Reader, Electronic Lever Lock, Door Contact and REX Motion
2. Access Controlled Door - Card Reader, Electronic Lever Lock, Door Contact and REX Motion
3. Access Controlled Door - Card Reader, Electric Strike, Door Contact and REX Motion - ADD Lever Lock with Latch Protector
4. Access Controlled Door - Card Reader, Electric Strike, Door Contact and REX Motion - ADD Lever Lock with Latch Protector
5. Access Controlled Door - Card Reader, Electric Strike, Door Contact and REX Motion - ADD Lever Lock with Latch Protector
6. Access Controlled Door - Card Reader, Electric Strike, Door Contact and REX Motion - ADD Lever Lock with Latch Protector
7. Access Controlled Door - Card Reader, Electric Strike, Door Contact and REX Motion - ADD Lever Lock with Latch Protector

Aquatic Center Front Pump House - First Aid - Alarm / Access Control Installation

8. Access Controlled Door - Card Reader, Electronic Lever Lock, Door Contact and REX Motion
9. Access Controlled Door - Card Reader, Electronic Lever Lock, Door Contact and REX Motion

Pool Office:

10. Access Controlled Door - Card Reader, Electronic Lever Lock, Door Contact and REX Motion
11. Access Controlled Door - Card Reader, Electronic Lever Lock, Door Contact and REX Motion

* Setup of Expansion Access Controller for customers system and setup all Access Control Zones and Security Levels

* Installation of existing Access Controlled Doors at customer location to new Access Control Sub Panel - Rewire with Access Control Composite Smart Cable and ADD Double Pull Double Throw Doors Contacts and Request to EXIT Motion Sensors for Alarm integrations and Access Control Reports of Door Held Open and Door Forced Open signals

* Update Alarm System in building with Alarms for new Commercial DMP Alarm Control Panels and install in same location as Access Control Sub Panels to allow for seamless integration of Alarm / Access Control Panels

* Setup Systems with Customer IT Admin for master control and security levels for all City of Hilliard of Access Credentials

* Train customer how to use the system and manage all Access Control and Alarm features for new systems installed

Attachment: All Secured bid file (22-R-32 : Replacement of Access Control System)

QUOTE APPROVAL PROCESS:

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- 50 Percent Deposit Payment
- Product Availability

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Warranty for All Secured Installation of Security Equipment Controls:

· All Secured offers a 1 Year Warranty on all Parts and Labor for customer Access Control Systems, Fire Alarms, Intrusion Alarms, Intercoms, ADA Operators, Vehicle Access Systems and Security Camera Installations – All warranty services to be provided will be honored during normal business hours through the All Secured service schedule to be arranged through the All Secured office – Any warranty services that need to be performed outside of the normal All Secured business hours of Monday-Friday 8am-5pm will require an overtime charge for each technician needed to perform said service – Any services for customer location during overtime hours will need customer approval to proceed either by work order or email verification from customer to validate customer understands warranty service does not apply during overtime hours.

· All Secured will honor all manufacturer warranties for materials outside of the 1 Year warranty if there is still valid warranty available – If there is a valid manufacturer warranty still available there would still be a technician charge for the technician to perform any service beyond the 1 Year warranty that would require a technician to exchange equipment including any programming needed to get system back up an operating properly.

All Secured Warranty Exclusions for Access Control System Installations:

- 1. Any damages caused by Acts of God, System Tampering by unauthorized personnel not employed by All Secured (This includes any tampering with any security equipment, power supplies, wiring, electronic lock and mechanical lock hardware) , Damages caused by vandalism or unauthorized intrusion can void warranty
- 2. Any Internet Service Interruptions caused by loss of IT services, Changes to IT services (Such as IP addresses, Port changes, Password changes) Performed by the customer IT admin/vendor without first notifying All Secured for any IT services related to the Access Control, Intercom or Camera System that would cause a malfunction of said system for any reason
- 3. Power Surges caused by electrical surges, lightening strikes or storms and other means that would

cause surges to back feed and damage installed security equipment

- 4. Any problems caused by door, door frame or lock hardware issues not installed by All Secured
- 5. Any existing items that would be reused for said installation that were not installed new by All Secured at time of installation
- 6. Any electrical services installed by others that could malfunction causing issues with any power requirements that any electronic security system would need to operate properly
- 7. Any issues caused by Phone Lines that would be needed that would relate to service issues or malfunction of said phone communication – (This would apply to intercoms systems, fire alarm systems or intrusion alarm systems without Cellular Communicators)
- 8. Any password issues caused by Terminated Employees or Forgotten Passwords by customer or staff . (All Secured does not record passwords unless specifically asked to track passwords for a customer by special request)

Warranty for Locksmith / Door Installation Services / Safe Service:

- All Secured offers a 3 Month warranty for any locksmith and door work to be provided for a customer location unless other warranty arrangements have been agreed to in writing by All Secured

Warranty Exclusions for Locksmith / Lock / Door Service:

- 1. Any damages caused by Acts of God or Tampering by unknown persons not certified as a locksmith or door technician
- 2. Visible damages caused by misuse of lock or hardware not specified and approved by manufacturer or vandalism to lock and hardware caused by unknown persons
- 3. Shifting of doors or frames not installed by All Secured
- 4. Conditions of doors that may prevent door or lock from operating as it should and causing lock issues to arise
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Customer Information:

Company Name: The City Hilliard
 Contact Name:
 Address 1: 3800 Municipal Way
 Address 2:
 City: Columbus State: OH Zip: 43026
 Phone: 614-876-7361

Job Site Information:

Company Name: Hilliard Family Aquatic Center
 Contact Name: Adam Maynard
 Address 1: 3850 Veterans Memorial Dr.
 Address 2:
 City: Columbus State: OH Zip: 43026
 Phone: 614-876-7361

Material

Quantity	Description	Unit Price	Total
3	RS2-E-BURG-MFG DMP ALARM INTERFACE	\$450.00	\$1,350.00
3	RS-LP1502 INTELLIGENT 2 PORTAL 2 READER COMBINATION CONTROLLER	\$1,100.00	\$3,300.00
3	RS2-MR52-S3 2 PORTAL 4 READER SIO W/READER INTERFACE	\$600.00	\$1,800.00
3	RS2-8DR-E6M-P8A LP POWER SUPPLY	\$1,375.00	\$4,125.00
11	HONEYWELL IS3100 REX MOTION	\$105.00	\$1,155.00
14	NASCOM DPDT DOOR CONTACT	\$65.00	\$910.00
6	LSDA COMMERCIAL STOREROOM LEVER LOCK	\$165.00	\$990.00
8	HES LATCH PROTECTOR	\$45.00	\$360.00
3	DMP XR150N ALARM CONTROL PANEL	\$425.00	\$1,275.00
3	DMP 263 LTE VERIZON CELL COM	\$225.00	\$675.00
3	DMP 714 16ZN EXP PANEL	\$150.00	\$450.00
3	DMP 7060W KEYPAD	\$125.00	\$375.00
1	ACCESS SMART WIRE / MISC. INSTALLATION SUPPLIES	\$2,000.00	\$2,000.00
Material Sub Totals			\$18,765.00

Labor

Quantity	Description	Unit Price	Total
3	Installation of RS2 Access Control Sub Panel with Lock Power Supply for Access Control Integration of Access Controlled Doors	\$500.00	\$1,500.00
11	Installation of existing Access Controlled Doors to new Access Control Sub Panel - Install new Access Control Smart Cabling to all Access Controlled Doors - Update all Door Contacts and Egress Controls for Door Forced / Held Open Signals	\$500.00	\$5,500.00
3	Installation of Alarm Control Panel for customer location - Setup Alarm Control Panel and Connect to Central Station	\$1,500.00	\$4,500.00
3	Installation of Alarm Keypad Control	\$150.00	\$450.00
Labor Sub Total			\$11,950.00

Your Price: \$30,715.00

Sales Tax: \$0.00

Up Front Total: \$30,715.00

Prices are firm until 4/13/2022 4:00:00AM Terms: COD

Quoted by: Kristoffer Zulantt

Accepted by: _____ **Date:** _____

Attachment: All Secured bid file (22-R-32 : Replacement of Access Control System)



Prepared especially for
The City of Hilliard

On 3/10/2022
Prepared by Kristoffer Zulantt

Attachment: All Secured bid file (22-R-32 : Replacement of Access Control System)

Proposal: 68
Created: 08/24/202
Printed: 3/10/202

PROPOSED INSTALLATION LOCATION:

The City of Hilliard Ohio
Hilliard Station Park
4021 Main St.
Hilliard, Ohio 43026
Attention: Adam Maynard - IT Director
614-334-2471

PROPOSED INSTALLATION SERVICES:

Building 1: Alarm / Access Control Installation

1. Access Controlled Door with Card Reader, Electric Strike, Door Contacts and REX Motion
2. Access Controlled Door with Card Reader, Electric Strike, Door Contacts and REX Motion
3. Access Controlled Door with Card Reader, Electric Strike, Door Contacts and REX Motion
4. Access Controlled Door with Card Reader, Electric Strike, Door Contacts and REX Motion
5. Access Controlled Door with Card Reader, Electric Strike, Door Contacts and REX Motion
6. Access Controlled Door with Card Reader, Electric Strike, Door Contacts and REX Motion
7. Alarm Contacts on all Overhead Doors (6)

Building 2: Alarm / Access Control Installation

8. Access Controlled Door with Card Reader, Electric Strike, Door Contacts and REX Motion
9. Access Controlled Door with Card Reader, Electric Strike, Door Contacts and REX Motion
10. Access Controlled Door with Card Reader, Electric Strike, Door Contacts and REX Motion
11. Access Controlled Door with Card Reader, Electric Strike, Door Contacts and REX Motion
12. Access Controlled Door with Card Reader, Electric Strike, Door Contacts and REX Motion
13. Access Controlled Door with Card Reader, Electric Strike, Door Contacts and REX Motion - Remove Trilogy Lock and Patch and install new Lever Lock
14. Access Controlled Door with Card Reader, Electric Strike, Door Contacts and REX Motion - Remove Trilogy Lock and Patch and install new Lever Lock
15. Access Controlled Door with Card Reader, Electric Strike, Door Contacts and REX Motion - Add Mortise Cylinder remove Thumb Turn from Exterior Lock Trim
16. Access Controlled Door with Card Reader, Electric Strike, Door Contacts and REX Motion
17. ADD ON - Access Controlled Door with Card Reader, Electronic Lever Lock, Auto Flush Bolts, Door Contacts and REX Motion

* Setup of Expansion Access Controller for customers system and setup all Access Control Zones and Security Levels

* Installation of existing Access Controlled Doors at customer location to new Access Control Sub Panel - Rewire with Access Control Composite Smart Cable and ADD Double Pull Double Throw Doors Contacts and Request to EXIT Motion Sensors for Alarm integrations and Access Control Reports of Door Held Open and Door Forced Open signals

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* Train customer how to use the system and manage all Access Control and Alarm features for new systems installed

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- 1. Any damages caused by Acts of God or Tampering by unknown persons not certified as a locksmith or door technician
- 2. Visible damages caused by misuse of lock or hardware not specified and approved by manufacturer or vandalism to lock and hardware caused by unknown persons
- 3. Shifting of doors or frames not installed by All Secured
- 4. Conditions of doors that may prevent door or lock from operating as it should and causing lock issues to arise
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Customer Information:

Company Name: The City Hilliard
 Contact Name:
 Address 1: 3800 Municipal Way
 Address 2:
 City: Columbus State: OH Zip: 43026
 Phone: 614-876-7361

Job Site Information:

Company Name: Hilliard Station Park
 Contact Name: Adam Maynard
 Address 1: 4021 Main Street
 Address 2:
 City: Columbus State: OH Zip: 43026
 Phone: 614-876-7361

Material

Quantity	Description	Unit Price	Total
2	RS2-E-BURG-MFG DMP ALARM INTERFACE	\$450.00	\$900.00
2	RS-LP1502 INTELLIGENT 2 PORTAL 2 READER COMBINATION CONTROLLER	\$1,100.00	\$2,200.00
7	RS2-MR52-S3 2 PORTAL 4 READER SIO W/READER INTERFACE	\$600.00	\$4,200.00
2	RS2-16DR-E8M2-P16A LP POWER SUPPLY ENCLOSURE	\$2,250.00	\$4,500.00
1	HONEYWELL IS3100 REX MOTION	\$105.00	\$105.00
1	NASCOM DPDT DOOR CONTACT	\$65.00	\$65.00
1	SCHLAGE EL80 ELECTRONIC LEVER LOCK	\$650.00	\$650.00
2	IVES AUTO FLUSH BOLTS	\$75.00	\$150.00
1	RCI ARMORED DOOR CABLE	\$45.00	\$45.00
4	HES 1006 ELECTRIC STRIKE	\$390.00	\$1,560.00
2	DON JO DOOR REMODEL KIT	\$45.00	\$90.00
1	SCHLAGE MORTISE CYLINDER	\$55.00	\$55.00
1	LSDA COMMERCIAL STOREROOM LEVER LOCK	\$165.00	\$165.00
2	DMP XR150N ALARM CONTROL PANEL	\$425.00	\$850.00
2	DMP 263 LTE VERIZON CELL COM	\$225.00	\$450.00
3	DMP 714 16ZN EXP PANEL	\$150.00	\$450.00
3	DMP 7060W KEYPAD	\$125.00	\$375.00
1	ACCESS SMART WIRE / MISC. INSTALLATION SUPPLIES	\$3,000.00	\$3,000.00
14	HID RP40 CARD READER	\$210.00	\$2,940.00
2	HID RPK40 KEYPAD/CARD READER	\$400.00	\$800.00
Material Sub Totals			\$23,550.00

Attachment: All Secured bid file (22-R-32 : Replacement of Access Control System)

Labor

Quantity	Description	Unit Price	Total
2	Installation of RS2 Access Control Sub Panel with Lock Power Supply for Access Control Integration of Access Controlled Doors	\$500.00	\$1,000.0
15	Installation of existing Access Controlled Doors to new Access Control Sub Panel - Install new Access Control Smart Cabling to all Access Controlled Doors - Update all Door Contacts and Egress Controls for Door Forced / Held Open Signals	\$500.00	\$7,500.0
1	Installation of NEW Access Controlled Door - Card Reader, Electric Lock / Strike, REX Motion and DPDT Door Contact	\$750.00	\$750.0
1	Installation of Alarm Control Panel for customer location - Setup Alarm Control Panel and Connect to Central Station	\$750.00	\$750.0
3	Installation of Alarm Keypad Control	\$150.00	\$450.0
4	Installation of Overhead Door Contact (ALARM ONLY)	\$150.00	\$600.0
Labor Sub Total			\$11,050.0

Your Price: \$34,600.0

Sales Tax: \$0.0

Up Front Total: \$34,600.0

Prices are firm until 4/13/2022 4:00:00AM

Terms: COD

Quoted by: Kristoffer Zulantt

Accepted by: _____ Date: _____

Attachment: All Secured bid file (22-R-32 : Replacement of Access Control System)



Prepared especially for
The City of Hilliard

On 3/10/2022
Prepared by Kristoffer Zulantt

Attachment: All Secured bid file (22-R-32 : Replacement of Access Control System)

Proposal: 70
Created: 09/01/2021
Printed: 3/10/2022

PROPOSED INSTALLATION LOCATION:

The City of Hilliard Ohio
Clyde "Butch" Seidle Community Pool
4450 Schirtzinger Rd
Hilliard, Ohio 43026
Attention: Adam Maynard - IT Director
614-334-2471

PROPOSED INSTALLATION SERVICES:

East Community Pool Concession Office: Alarm / Access Control Installation

1. Access Controlled Door - Card Reader, Electric Strike, ADD DPDT Door Contact and REX Motion
2. Access Controlled Door - Card Reader, Electric Strike, ADD DPDT Door Contact and REX Motion
3. Access Controlled Door - Card Reader, Electric Strike, ADD DPDT Door Contact and REX Motion
4. Access Controlled Door - Card Reader, Electric Strike, ADD DPDT Door Contact and REX Motion
5. Access Controlled Door - Card Reader, Electric Strike, ADD DPDT Door Contact and REX Motion
6. Access Controlled Door - Card Reader, Electric Strike, ADD DPDT Door Contact and REX Motion
7. Access Controlled Door - Card Reader, Electric Strike, ADD DPDT Door Contact and REX Motion
8. Access Controlled Door - Card Reader, Electric Strike, ADD DPDT Door Contact and REX Motion
9. Access Controlled Door - Card Reader, Electric Strike, ADD DPDT Door Contact and REX Motion

East Community Pool Pump House - Alarm / Access Control Installation

10. Access Controlled Door - Card Reader, Electric Strike, ADD DPDT Door Contact and REX Motion - ADD Door Closer to Door
11. Access Controlled Door - Card Reader, Electric Strike, ADD DPDT Door Contact and REX Motion

East Community Pool Pedestrian Gate - Alarm / Access Control Installation

12. Access Controlled Gate - Keypad / Card Reader, Electronic Gate Lock and Egress Controls
13. Access Controlled Gate - Keypad / Card Reader, Electronic Gate Lock and Egress Controls
14. ADD ON - Access Controlled Gate - Keypad / Card Reader, Electronic Gate Lock and Egress Controls

* Setup of Expansion Access Controller for customers system and setup all Access Control Zones and Security Levels

* Installation of existing Access Controlled Doors at customer location to new Access Control Sub Panel - Rewire with Access Control Composite Smart Cable and ADD Double Pull Double Throw Doors Contacts and Request to EXIT Motion Sensors for Alarm integrations and Access Control Reports of Door Held Open and Door Forced Open signals

* Update Alarm System in building with Alarms for new Commercial DMP Alarm Control Panels and install in same location as Access Control Sub Panels to allow for seamless integration of Alarm / Access Control Panels

Attachment: All Secured bid file (22-R-32 : Replacement of Access Control System)

- * Setup Systems with Customer IT Admin for master control and security levels for all City of Hilliard of Access Credentials
- * Train customer how to use the system and manage all Access Control and Alarm features for new systems installed

QUOTE APPROVAL PROCESS:

All Estimates are based on the information presented at discovery. It is only an estimate and can change based on new information related to the job being quoted.

All jobs are executed upon the:

- Completed Quote Approval Process
- 50 Percent Deposit Payment
- Product Availability
- ALL CUSTOMER APPROVALS must be executed through the All Secured CMR Software by simply clicking the link in the email and following the instructions.
- If this process is not followed the receipt of the approval will not reach the Service Department, which may delay your project.
- The deposit invoice will be forwarded upon receipt of your approval.

By accepting this estimate, customer agrees that upon job sign off all funds are to be paid as agreed. Any legal remedy needed to obtain full payment would be the legal responsibility of the customer once sign off sheet acknowledges completion. Attorney fees, court fees, filing fees, late fees, etc. Due to unseen circumstances the job is canceled there will be a 30% restocking fee of the proposal total (less sales tax). Please do not hesitate to call the office at 614-424-6730 with any questions.

Warranty for All Secured Installation of Security Equipment Controls:

- All Secured offers a 1 Year Warranty on all Parts and Labor for customer Access Control Systems, Fire Alarms, Intrusion Alarms, Intercoms, ADA Operators, Vehicle Access Systems and Security Camera Installations – All warranty services to be provided will be honored during normal business hours through the All Secured service schedule to be arranged through the All Secured office – Any warranty services that need to be performed outside of the normal All Secured business hours of Monday-Friday 8am-5pm will require an overtime charge for each technician needed to perform said service – Any services for customer location during overtime hours will need customer approval to proceed either by work order or email verification from customer to validate customer understands warranty service does not apply during overtime hours.
- All Secured will honor all manufacturer warranties for materials outside of the 1 Year warranty if there is still valid warranty available – If there is a valid manufacturer warranty still available there would still be a technician charge for the technician to perform any service beyond the 1 Year warranty that would require a technician to exchange equipment including any programming needed to get system back up an operating properly.

All Secured Warranty Exclusions for Access Control System Installations:

- 1. Any damages caused by Acts of God, System Tampering by unauthorized personnel not employed by All Secured (This includes any tampering with any security equipment, power supplies, wiring, electronic lock and mechanical lock hardware) , Damages caused by vandalism or unauthorized intrusion can void warranty

Attachment: All Secured bid file (22-R-32 : Replacement of Access Control System)

- 2. Any Internet Service Interruptions caused by loss of IT services, Changes to IT services (Such as IP addresses, Port changes, Password changes) Performed by the customer IT admin/vendor without first notifying All Secured for any IT services related to the Access Control, Intercom or Camera System that would cause a malfunction of said system for any reason
- 3. Power Surges caused by electrical surges, lightening strikes or storms and other means that would cause surges to back feed and damage installed security equipment
- 4. Any problems caused by door, door frame or lock hardware issues not installed by All Secured
- 5. Any existing items that would be reused for said installation that were not installed new by All Secured at time of installation
- 6. Any electrical services installed by others that could malfunction causing issues with any power requirements that any electronic security system would need to operate properly
- 7. Any issues caused by Phone Lines that would be needed that would relate to service issues or malfunction of said phone communication – (This would apply to intercoms systems, fire alarm systems or intrusion alarm systems without Cellular Communicators)
- 8. Any password issues caused by Terminated Employees or Forgotten Passwords by customer or staff . (All Secured does not record passwords unless specifically asked to track passwords for a customer by special request)

Warranty for Locksmith / Door Installation Services / Safe Service:

- All Secured offers a 3 Month warranty for any locksmith and door work to be provided for a customer location unless other warranty arrangements have been agreed to in writing by All Secured

Warranty Exclusions for Locksmith / Lock / Door Service:

- 1. Any damages caused by Acts of God or Tampering by unknown persons not certified as a locksmith or door technician
- 2. Visible damages caused by misuse of lock or hardware not specified and approved by manufacturer or vandalism to lock and hardware caused by unknown persons
- 3. Shifting of doors or frames not installed by All Secured
- 4. Conditions of doors that may prevent door or lock from operating as it should and causing lock issues to arise
- 5. Any issues that involve forgotten numerical passwords - All Secured does not track any customer codes or personal identification numbers unless specifically asked by the customer by special request

·All Secured offers a 3 Month Warranty on all Parts and Labor for customer Access Control System installations – All warranty services to be provided will be honored during normal business hours through the All Secured service schedule to be arranged through the office – Any warranty services to be performed outside of the normal business hours of Monday-Friday 8am-5pm will require an overtime charge for each technician needed to perform service for customer location

·All Secured will honor all manufacturer warranties for materials outside of the 3 Month warranty if there is still a manufacturer warranty available – If there is a valid manufacturer warranty still available there would still be a technician charge for the technician to perform any service beyond the 3 Month Warranty

Customer Information:

Company Name:
Contact Name:
Address 1:
Address 2:
City: State: Zip:
Phone:

Job Site Information:

Company Name: Clyde "Butch" Seidle Community Po
Contact Name: Adam Maynard
Address 1: 4450 Schirtzinger Rd
Address 2:
City: Hilliard State: Ohio Zip: 43026
Phone: 614-334-2471

Material

Quantity	Description	Unit Price	Total
2	RS2-E-BURG-MFG DMP ALARM INTERFACE	\$450.00	\$900.00
2	RS-LP1502 INTELLIGENT 2 PORTAL 2 READER COMBINATION CONTROLLER	\$1,100.00	\$2,200.00
5	RS2-MR52-S3 2 PORTAL 4 READER SIO W/READER INTERFACE	\$600.00	\$3,000.00
3	RS2-16DR-E8M2-P16A LP POWER SUPPLY	\$2,250.00	\$6,750.00
1	RS2-4DR-E2M-P4A LP POWER SUPPLY	\$650.00	\$650.00
11	HONEYWELL IS3100 REX MOTION	\$105.00	\$1,155.00
14	NASCOM DPDT DOOR CONTACT	\$65.00	\$910.00
2	DMP XR150N ALARM CONTROL PANEL	\$425.00	\$850.00
2	DMP 263 LTE VERIZON CELL COM	\$225.00	\$450.00
2	DMP 714 16ZN EXP PANEL	\$150.00	\$300.00
3	DMP 7060W KEYPAD	\$125.00	\$375.00
1	DMP WIRELESS DOOR CONTACT	\$475.00	\$475.00
1	ACCESS SMART WIRE / MISC. INSTALLATION SUPPLIES	\$2,000.00	\$2,000.00
10	HID RP40 CARD READER	\$210.00	\$2,100.00
4	HID RPK40 KEYPAD/CARD READER	\$400.00	\$1,600.00
1	LOCKEY GATE CLOSER	\$400.00	\$400.00
1	LCN DOOR CLOSER	\$490.00	\$490.00
Material Sub Totals			\$24,605.00

Attachment: All Secured bid file (22-R-32 : Replacement of Access Control System)

Labor

Quantity	Description	Unit Price	Total
2	Installation of RS2 Access Control Sub Panel with Lock Power Supply for Access Control Integration of Access Controlled Doors	\$500.00	\$1,000.0
11	Installation of existing Access Controlled Doors to new Access Control Sub Panel - Install new Access Control Smart Cabling to all Access Controlled Doors - Update all Door Contacts and Egress Controls for Door Forced / Held Open Signals	\$500.00	\$5,500.0
2	Installation of Alarm Control Panel for customer location - Setup Alarm Control Panel and Connect to Central Station	\$1,500.00	\$3,000.0
3	Installation of Alarm Keypad Control	\$150.00	\$450.0
2	Installation of existing Access Controlled Pedestrian Gate with Egress Controls	\$500.00	\$1,000.0
1	Installation of NEW Access Controlled Pedestrian Gate with Egress Controls	\$1,250.00	\$1,250.0
1	Repair Existing Pedestrian Gate with Door Contact and Add Door Closer	\$500.00	\$500.0
Labor Sub Total			\$12,700.0

Your Price: **\$37,305.0**

Sales Tax: **\$0.0**

Up Front Total: \$37,305.0

Prices are firm until 4/15/2022 4:00:00AM Terms: COD

Quoted by: Kristoffer Zulant

Accepted by: _____ **Date:** _____

Attachment: All Secured bid file (22-R-32 : Replacement of Access Control System)



Prepared especially for
The City of Hilliard

On 3/10/2022
Prepared by Kristoffer Zulantt

Attachment: All Secured bid file (22-R-32 : Replacement of Access Control System)

Proposal: 67
Created: 08/23/202
Printed: 3/10/202

PROPOSED INSTALLATION LOCATION:

The City of Hilliard Ohio
Street Maintenance Division / Signal Shop / Hydrant Shop / Operations
3770 Municipal Way
Hilliard, Ohio 43026
Attention: Adam Maynard - IT Director
614-334-2471

PROPOSED INSTALLATION SERVICES:

Maintenance Shop: Alarm Panel

Alarm Only on this location:

1. Man Door Contact
2. Motion Sensor 360
3. Motion Sensor 360
4. Keyfob Access Controlled Alarm Keypad for Alarm System

Signal Shop Doors and Office:

Alarm / Access Control Doors:

1. (SHOP ENTRANCE) - Modify existing door with Remodel Kit and install Storeroom Lever Lock with Latch Protector - Install Access Controlled Door - Card Reader, Electric Strike, REX and DPDT Door Contact
2. (SHOP OFFICE) - Installation of Access Controlled Door with (2) Auto Flush Bolts on Secondary Door and install Electronic Lever Lock with Card Reader, DPDT Door Contacts and REX
3. (SIGNAL SUPERVISOR OFFICE) - Installation of Access Controlled Door with Card Reader and Electric Strike
3. Installation of Alarm System Control Panel with Keypad
4. Installation of (4) Overhead Door Contacts
5. Installation of (1) Alarm Only Door Contact

Hydrant Shop Entrance Door:

1. Installation of Access Controlled Door - Card Reader, Electric Strike, DPDT Door Contact and REX Motion
2. Same Building as Signal Shop and this will share the alarm controller with partitioning

Attachment: All Secured bid file (22-R-32 : Replacement of Access Control System)

Vehicle Gate / Man Gate:

Access Control Exterior Gates:

1. Man Gate with Magnetic Lock and Egress Controls - Switch out Keypad and Add Keypad / Card Reader and Connect to Access Control System
2. Vehicle Gate with Auto Operator - Add Weigand Bridge and Add to Access Control System - Add Keypad / Card Reader to Gate for Entry with additional Long Range Reader
3. ADD ON - Man Gate with Magnetic Lock and Egress Controls with Keypad / Card Reader

Operations Building:

Alarm / Access Control Doors:

1. NEW ADD ON DOOR - Installation of Access Controlled Door with Card Reader, Electric Strike, Storeroom Lever Lock, Door Contact and REX Motion
2. NEW ADD ON DOOR - Installation of Access Controlled Door with Card Reader, Electric Strike, Storeroom Lever Lock, Door Contact and REX Motion
3. NEW ADD ON DOOR - Installation of Access Controlled Door with Card Reader, Electric Strike, Storeroom Lever Lock - Door Contact and REX Motion - Auto Flush Bolts for Double Doors
4. NEW ADD ON DOOR - Installation of Access Controlled Door with Card Reader, Electric Strike, Storeroom Lever Lock - Door Contact and REX Motion
5. NEW ADD ON DOOR - Installation of Access Controlled Door with Card Reader, Electric Strike, Storeroom Lever Lock - Door Contact and REX Motion
6. Alarm Contacts on (4) Overhead Doors
7. Alarm Keypad at Front Entrance

Equipment Building:

Access Controlled Doors:

1. NEW ADD ON DOOR - Installation of Access Controlled Door with Card Reader, Electric Strike, Storeroom Lever Lock, Door Contacts and REX Motion
2. Alarm Contact on Overhead Doors (2)

Fleet Garage:

Alarm / Access Control Doors:

1. NEW ADD ON DOOR- Access Controlled Door with Card Reader, Electric Strike, Latch Protector, Storeroom Lever Lock, Door Contact and REX Motion
2. NEW ADD ON DOOR- Access Controlled Door with Card Reader, Electric Strike, Latch Protector, Storeroom Lever Lock, Door Contact and REX Motion
3. NEW ADD ON DOOR- Access Controlled Door with Card Reader, Electric Lever Lock, Auto Flush Bolts, Latch Protector, Door Contact and REX Motion
4. NEW ADD ON DOOR- Access Controlled Door with Card Reader, Electric Lever Lock, Auto Flush Bolts, Latch Protector, Door Contact and REX Motion
5. NEW ADD ON DOOR- Access Controlled Door with Card Reader, Electric Lever Lock, Auto Flush Bolts, Latch Protector,

Door Contact and REX Motion

6. Alarm Contacts on Overhead Doors (6)

* Network new Access Controller with assistance of IT ADMIN to create security VLAN and security infrastructure throughout City Buildings

* Setup of Expansion Access Controller for customers system and setup all Access Control Zones and Security Levels

* Installation of existing Access Controlled Doors at customer location to new Access Control Sub Panel - Rewire with Access Control Composite Smart Cable and ADD Double Pull Double Throw Doors Contacts and Request to EXIT Motion Sensors for Alarm integrations and Access Control Reports of Door Held Open and Door Forced Open signals

* Update Alarm System in building with Alarms for new Commercial DMP Alarm Control Panels and install in same location as Access Control Sub Panels to allow for seamless integration of Alarm / Access Control Panels

* Setup Systems with Customer IT Admin for master control and security levels for all City of Hilliard of Access Credentials

* Train customer how to use the system and manage all Access Control and Alarm features for new systems installed

QUOTE APPROVAL PROCESS:

All Estimates are based on the information presented at discovery. It is only an estimate and can change based on new information related to the job being quoted.

All jobs are executed upon the:

- Completed Quote Approval Process
- 50 Percent Deposit Payment
- Product Availability

· ALL CUSTOMER APPROVALS must be executed through the All Secured CMR Software by simply clicking the link in the email and following the instructions.

· If this process is not followed the receipt of the approval will not reach the Service Department, which may delay your project.

· The deposit invoice will be forwarded upon receipt of your approval.

By accepting this estimate, customer agrees that upon job sign off all funds are to be paid as agreed. Any legal remedy needed to obtain full payment would be the legal responsibility of the customer once sign off sheet acknowledges completion. Attorney fees, court fees, filing fees, late fees, etc. Due to unseen circumstances the job is canceled there will be a 30% restocking fee of the proposal total (less sales tax). Please do not hesitate to call the office at 614-424-6730 with any questions.

Warranty for All Secured Installation of Security Equipment Controls:

· All Secured offers a 1 Year Warranty on all Parts and Labor for customer Access Control Systems, Fire Alarms, Intrusion Alarms, Intercoms, ADA Operators, Vehicle Access Systems and Security Camera Installations – All warranty services to be provided will be honored during normal business hours through the All Secured service schedule to be arranged through the All Secured office – Any warranty services that need to be performed outside of the normal All Secured business hours of Monday-Friday 8am-5pm will require an overtime charge for each technician needed to perform said service – Any services for customer location during overtime hours will need customer approval to proceed either by work order or email verification from customer to validate customer understands warranty service does not apply during overtime

Attachment: All Secured bid file (22-R-32 : Replacement of Access Control System)

hours.

·All Secured will honor all manufacturer warranties for materials outside of the 1 Year warranty if there is still valid warranty available – If there is a valid manufacturer warranty still available there would still be a technician charge for the technician to perform any service beyond the 1 Year warranty that would require a technician to exchange equipment including any programming needed to get system back up an operating properly.

All Secured Warranty Exclusions for Access Control System Installations:

- 1. Any damages caused by Acts of God, System Tampering by unauthorized personnel not employed by All Secured (This includes any tampering with any security equipment, power supplies, wiring, electronic lock and mechanical lock hardware) , Damages caused by vandalism or unauthorized intrusion can void warranty
- 2. Any Internet Service Interruptions caused by loss of IT services, Changes to IT services (Such as IP addresses, Port changes, Password changes) Performed by the customer IT admin/vendor without first notifying All Secured for any IT services related to the Access Control, Intercom or Camera System that would cause a malfunction of said system for any reason
- 3. Power Surges caused by electrical surges, lightening strikes or storms and other means that would cause surges to back feed and damage installed security equipment
- 4. Any problems caused by door, door frame or lock hardware issues not installed by All Secured
- 5. Any existing items that would be reused for said installation that were not installed new by All Secured at time of installation
- 6. Any electrical services installed by others that could malfunction causing issues with any power requirements that any electronic security system would need to operate properly
- 7. Any issues caused by Phone Lines that would be needed that would relate to service issues or malfunction of said phone communication – (This would apply to intercoms systems, fire alarm systems or intrusion alarm systems without Cellular Communicators)
- 8. Any password issues caused by Terminated Employees or Forgotten Passwords by customer or staff . (All Secured does not record passwords unless specifically asked to track passwords for a customer by special request)

Warranty for Locksmith / Door Installation Services / Safe Service:

- All Secured offers a 3 Month warranty for any locksmith and door work to be provided for a customer location unless other warranty arrangements have been agreed to in writing by All Secured

Warranty Exclusions for Locksmith / Lock / Door Service:

- 1. Any damages caused by Acts of God or Tampering by unknown persons not certified as a locksmith or door technician
- 2. Visible damages caused by misuse of lock or hardware not specified and approved by manufacturer or vandalism to lock and hardware caused by unknown persons
- 3. Shifting of doors or frames not installed by All Secured
- 4. Conditions of doors that may prevent door or lock from operating as it should and causing lock issues to arise
- 5. Any issues that involve forgotten numerical passwords - All Secured does not track any customer codes or personal identification numbers unless specifically asked by the customer by special request

·All Secured offers a 3 Month Warranty on all Parts and Labor for customer Access Control

System installations – All warranty services to be provided will be honored during normal business hours through the All Secured service schedule to be arranged through the office – Any warranty services to be performed outside of the normal business hours of Monday-Friday 8am-5pm will require an overtime charge for each technician needed to perform service for customer location

·All Secured will honor all manufacturer warranties for materials outside of the 3 Month warranty if there is still a manufacturer warranty available – If there is a valid manufacturer warranty still available there would still be a technician charge for the technician to perform any service beyond the 3 Month Warranty

Attachment: All Secured bid file (22-R-32 : Replacement of Access Control System)

Customer Information:

Company Name: The City Hilliard
 Contact Name:
 Address 1: 3800 Municipal Way
 Address 2:
 City: Columbus State: OH Zip: 43026
 Phone: 614-876-7361

Job Site Information:

Company Name: Street Maintenance / Maintenance
 Division
 Contact Name:
 Address 1: 3800 Municipal Way
 Address 2:
 City: Columbus State: OH Zip: 43026
 Phone: 614-876-7361

Material

Quantity	Description	Unit Price	Total
1	RS2-E-BURG-MFG DMP ALARM INTERFACE	\$450.00	\$450.00
5	RS-LP1502 INTELLIGENT 2 PORTAL 2 READER COMBINATION CONTROLLER	\$1,100.00	\$5,500.00
4	RS2-MR52-S3 2 PORTAL 4 READER SIO W/READER INTERFACE	\$600.00	\$2,400.00
2	RS2-16DR-E8M2-P16A LP POWER ENCLOSURE	\$650.00	\$1,300.00
3	RS2-8DR-E6M-P8A LP POWER ENCLOSURE	\$450.00	\$1,350.00
15	HONEYWELL IS3100 REX MOTION	\$105.00	\$1,575.00
22	NASCOM DPDT DOOR CONTACT	\$65.00	\$1,430.00
5	SCHLAGE EL80 ELECTRONIC LEVER LOCK	\$550.00	\$2,750.00
5	RCI ARMORED DOOR CABLE	\$45.00	\$225.00
8	IVES AUTO FLUSH BOLTS	\$75.00	\$600.00
9	HES 5000 ELECTRIC STRIKE	\$150.00	\$1,350.00
9	LSDA COMMERCIAL STOREROOM LEVER LOCK	\$165.00	\$1,485.00
12	HES LATCH PROTECTOR	\$45.00	\$540.00
1	LOCINOX 1200LB GATE MAGNETIC LOCK W/HANDLE - INCLUDES INSTALLATION MATERIALS	\$850.00	\$850.00
6	DMP XR150N ALARM CONTROL PANEL	\$425.00	\$2,550.00
6	DMP 263 LTE VERIZON CELL COM	\$225.00	\$1,350.00
8	DMP 714 16ZN EXP PANEL	\$150.00	\$1,200.00
6	DMP 7060W KEYPAD	\$125.00	\$750.00
1	DMP 7060W KEYPAD W/ BUILT IN PROX	\$210.00	\$210.00
2	BOSCH LONG RANGE ALARM MOTION DETECTOR	\$125.00	\$250.00
1	ACCESS SMART WIRE / MISC. INSTALLATION SUPPLIES	\$4,000.00	\$4,000.00
11	HID RP40 CARD READER	\$210.00	\$2,310.00
7	HID RPK40 KEYPAD/CARD READER	\$400.00	\$2,800.00
1	TRES LONG RANGE READER W/ MOUNT (VEHICLE GATE)	\$1,700.00	\$1,700.00
Material Sub Totals			\$38,925.00

Attachment: All Secured bid file (22-R-32 : Replacement of Access Control System)

Labor

Quantity	Description	Unit Price	Total
6	Installation of RS2 Access Control Sub Panel with Lock Power Supply for Access Control Integration of Access Controlled Doors	\$500.00	\$3,000.0
15	Installation of NEW Access Controlled Door - Card Reader, Electric Lock / Strike, REX Motion and DPDT Door Contact	\$750.00	\$11,250.0
1	Installation of NEW Access Controlled Exterior Pedestrian Gate	\$1,500.00	\$1,500.0
1	Installation of Existing Vehicle Gate and Add to new Access Control System	\$750.00	\$750.0
1	Installation of Existing Pedestrian Gate and Add to new Access Control System	\$750.00	\$750.0
5	Installation of Alarm Control Panel for customer location - Setup Alarm Control Panel and Connect to Central Station	\$750.00	\$3,750.0
8	Installation of Alarm Keypad Control	\$150.00	\$1,200.0
16	Installation of Overhead Door Contact (ALARM ONLY)	\$150.00	\$2,400.0
6	Installation of Pedestrian Door Contact for NON-Access Controlled Door (ALARM ONLY)	\$150.00	\$900.0
2	Installation of Alarm Motion Detector	\$150.00	\$300.0
Labor Sub Total			\$25,800.0

Your Price: \$64,725.0

Sales Tax: \$0.0

Up Front Total: \$64,725.0

Prices are firm until 4/13/2022 4:00:00AM Terms: COD

Quoted by: Kristoffer Zulantt

Accepted by: _____ Date: _____

Attachment: All Secured bid file (22-R-32 : Replacement of Access Control System)



Prepared especially for
The City of Hilliard

On 3/10/2022
Prepared by Kristoffer Zulantt

Attachment: All Secured bid file (22-R-32 : Replacement of Access Control System)

Proposal: 67
Created: 08/20/202
Printed: 3/10/202

PROPOSED INSTALLATION LOCATION:

The City of Hilliard Ohio
Police Department
5171-5181 Northwest Parkway
Hilliard, Ohio 43026
Attention: Adam Maynard - IT Director
614-334-2471

PROPOSED INSTALLATION SERVICES: Access Control System with Alarm Integration

Hilliard Division of Police:

1. Main Entrance Door #1 to Police Department Reception - Card Reader, Electric Strike and ADD Latch
2. Protector ADD DPDT Door Contact
3. Main Entrance Door #2 to Police Department Reception - Card Reader, Electric Strike and ADD Latch
4. Protector ADD DPDT Door Contact - Update Electric Strike to a HES 1006
5. Police Access Door - Card Reader, Electric Strike and ADD DPDT Door Contact
6. Police Access Door - Card Reader, Electric Strike and ADD Latch Protector and DPDT Door Contact
7. Police Access Door - Card Reader, Electric Strike and ADD Latch Protector, DPDT Door Contact and
8. Update Electric Strike to a HES 1006 due to the door frame cut out
9. Police Access Door - Card Reader, Electric Strike and ADD Latch Protector, DPDT Door Contact and Update Electric Strike to a HES 1006 due to the door frame cut out
10. Police Access Door - Card Reader, Electric Strike and ADD DPDT Door Contact
11. Police Access Door - Card Reader, Electric Strike and ADD DPDT Door Contact
12. Police Access Door - Card Reader, Electric Strike and ADD DPDT Door Contact
13. Police Access Door - Keypad/Card Reader, Electric Strike and ADD DPDT Door Contact
14. NEW DOOR ADD ON - Access Door - Police Access Door - Card Reader, Electric Strike, Storeroom Lever Lock and ADD
15. Latch Protector and DPDT Door Contact
16. Police Access Door - Card Reader, Electric Strike and ADD Latch Protector / DPDT Door Contact / Update Electric Strike to a HES 1006 due to the door frame cut out
17. Police Access Door - Card Reader, Electric Strike and ADD Latch Protector / DPDT Door Contact / Update Electric Strike to a HES 1006 due to the door frame cut out
18. Police Access Door - Elevator Car Access Control - Needs Reprogrammed and Checked with Elevator Contractor for access control
19. NEW DOOR ADD ON - Police Access Door - Card Reader, Electric Strike and ADD Latch Protector, DPDT Door Contact and Storeroom Lever Lock
20. Police Access Door - Card Reader, Electric Strike and ADD Contact
21. NEW DOOR ADD ON - Police Access Door - Card Reader, Protector, DPDT Door Contact and Storeroom Lever Lock
22. Police Access Door - Card Reader, Electric Strike and ADD Contact
23. Police Gun Cabinet - Card Reader and Electronic Lock
24. Police Gun Cabinet - Card Reader and Electronic Lock
25. Police Gun Cabinet - Card Reader and Electronic Lock
26. Police Gun Cabinet - Card Reader and Electronic Lock
27. Police Gun Cabinet - Card Reader and Electronic Lock
28. Police Gun Cabinet - Card Reader and Electronic Lock
29. Police Gun Cabinet - Card Reader and Electronic Lock
30. Police Access Door - Double Card Reader, Electric Strike and DPDT Door Contact
31. Police Booking Door - Double Card Reader, Electric Strike and Door Alarm Sounder
32. Police Booking Door - Double Card Reader, Electric Strike and Door Alarm Sounder
33. Police Booking Door - Double Card Reader, Electric Strike and Door Alarm Sounder

Attachment: All Secured bid file (22-R-32 : Replacement of Access Control System)

34. Police Booking Door - Double Card Reader, Electric Strike and Door Alarm Sounder
35. Police Booking Door - Double Card Reader, Electric Strike and Door Alarm Sounder
36. Police Booking Door - Double Card Reader, Electric Strike and Door Alarm Sounder
37. Police Holding Cell - Magnetic Lock - Controlled by Station - No Card Reader
38. Police Holding Cell - Magnetic Lock - Controlled by Station - No Card Reader
39. NEW DOOR ADD ON - Police Access Door - Card Reader, Electric Strike and ADD Latch Protector, DPDT Door Contact and Storeroom Lever Lock
40. Police Access Door - Card Reader, Electric Strike and ADD Latch Protector
41. Police Access Door - Card Reader, Electric Strike and ADD Latch Protector
42. NEW DOOR ADD ON - Courtroom Door - Card Reader, Electric Strike and ADD Latch Protector, DPDT Door Contact and Storeroom Lever Lock
43. Police Parking Area - Police Access Door - Card Reader, Electric Strike and ADD DPDT Door Contact
44. NEW DOOR ADD ON - Police Garage - Police Access Door - Card Reader, Electric Strike and ADD Latch Protector with Storeroom Lever Lock
45. NEW DOOR ADD ON - Police Garage - Police Access Door - Card Reader, Electric Strike and ADD Latch Protector with Storeroom Lever Lock Latch Protector and DPDT Door Electric Strike and ADD Latch Latch Protector and DPDT Door
46. Police Access Door - Police Parking Lot Entrance - Police Access Door - Card Reader, Electric Strike and ADD DPDT Door Contact and Install Motorized Kit for Von Dupring Panic Device
47. Police Admin Access Door - Electric Strike and ADD DPDT Door Contact - ADD RPK40 Keypad/Card Reader
48. Police Admin Access Door - Card Reader and Electric Strike and ADD DPDT Door Contact
49. Police Admin Access Door - Card Reader and Electric Strike and ADD DPDT Door Contact
50. Police Admin Access Door - Electric Strike and ADD DPDT Door Contact - ADD RPK40 Keypad/Card Reader
51. NEW DOOR ADD ON - Police Admin Access Door - Card Reader and Electric Strike and ADD DPDT Door Contact with
52. Storeroom Lever / Latch Protector
53. NEW DOOR ADD ON - Police Admin Access Door - Card Reader and Electric Strike and ADD DPDT Door Contact with Storeroom Lever / Latch Protector
54. NEW DOOR ADD ON - Police Admin Access Door - Card Reader and Electric Strike and ADD DPDT Door Contact with Storeroom Lever / Latch Protector
55. NEW DOOR ADD ON - Police Admin Access Door - Card Reader and Electric Strike and ADD DPDT Door Contact with Storeroom Lever / Latch Protector
56. NEW DOOR ADD ON - Police Admin Access Door - Card Reader and Electric Strike and ADD DPDT Door Contact with Storeroom Lever / Latch Protector
57. NEW DOOR ADD ON - Police Admin Access Door - Card Reader and Electric Strike and ADD DPDT Door Contact with Storeroom Lever / Latch Protector
58. NEW DOOR ADD ON - Police Admin Access Door - Card Reader and Electric Strike and ADD DPDT Door Contact with Storeroom Lever / Latch Protector
59. Police Admin Access Door - Card Reader and Electric Strike and ADD DPDT Door Contact
60. Police Admin Access Door - Card Reader and Electric Strike and ADD DPDT Door Contact
61. Police Admin Access Door - Card Reader and Electric Strike and ADD DPD
62. Roof Access Door - Card Reader, Electric Strike and ADD Latch protector

Installation of new Access Control Server for customer City Wide Building Conversion for Access Control and Alarm Systems - System will be a Commercial / Enterprise Mercury based Access Control System with Master Controller located in centralized IT Area and Access Control Sub Panels in each building location for building Access Controlled Doors - Integrate Access Control with all ADA Operators - Update buildings with Alarm Systems and integrate Alarm Systems with new Access Control to allow for seamless operation of Access Control and Alarm System to allow minimize False Alarm Calls caused by Users

* Installation of Access Control Server in onsite MDF/IT Data Center Area located in location basement

* Network new Access Control Server with assistance of IT ADMIN to create security VLAN and security infrastructure throughout City Buildings

Attachment: All Secured bid file (22-R-32 : Replacement of Access Control System)

- * Setup of Access Control Server for customers system and setup all Access Control Zones and Security Levels
- * Installation of existing Access Controlled Doors at customer location to new Access Control Sub Panel - Rewire with Access Control Composite Smart Cable and ADD Double Pull Double Throw Doors Contacts and Request to EXIT Motion Sensors for Alarm integrations and Access Control Reports of Door Held Open and Door Forced Open signals
- * Setup Systems with Customer IT Admin for master control and security levels for all City of Hilliard of Access Credentials
- * Train customer how to use the system and manage all Access Control and Alarm features for new systems installed

QUOTE APPROVAL PROCESS:

All Estimates are based on the information presented at discovery. It is only an estimate and can change based on new information related to the job being quoted.

All jobs are executed upon the:

- Completed Quote Approval Process
- 50 Percent Deposit Payment
- Product Availability

·ALL CUSTOMER APPROVALS must be executed through the All Secured CMR Software by simply clicking the link in the email and following the instructions.

·If this process is not followed the receipt of the approval will not reach the Service Department, which may delay your project.

·The deposit invoice will be forwarded upon receipt of your approval.

By accepting this estimate, customer agrees that upon job sign off all funds are to be paid as agreed. Any legal remedy needed to obtain full payment would be the legal responsibility of the customer once sign off sheet acknowledges completion. Attorney fees, court fees, filing fees, late fees, etc. Due to unseen circumstances the job is canceled there will be a 30% restocking fee of the proposal total (less sales tax). Please do not hesitate to call the office at 614-424-6730 with any questions.

Warranty for All Secured Installation of Security Equipment Controls:

·All Secured offers a 1 Year Warranty on all Parts and Labor for customer Access Control Systems, Fire Alarms, Intrusion Alarms, Intercoms, ADA Operators, Vehicle Access Systems and Security Camera Installations – All warranty services to be provided will be honored during normal business hours through the All Secured service schedule to be arranged through the All Secured office – Any warranty services that need to be performed outside of the normal All Secured business hours of Monday-Friday 8am-5pm will require an overtime charge for each technician needed to perform said service – Any services for customer location during overtime hours will need customer approval to proceed either by work order or email verification from customer to validate customer understands warranty service does not apply during overtime hours.

Attachment: All Secured bid file (22-R-32 : Replacement of Access Control System)

·All Secured will honor all manufacturer warranties for materials outside of the 1 Year warranty if there is still valid warranty available – If there is a valid manufacturer warranty still available there would still be a technician charge for the technician to perform any service beyond the 1 Year warranty that would require a technician to exchange equipment including any programming needed to get system back up an operating properly.

All Secured Warranty Exclusions for Access Control System Installations:

- 1. Any damages caused by Acts of God, System Tampering by unauthorized personnel not employed by All Secured (This includes any tampering with any security equipment, power supplies, wiring, electronic lock and mechanical lock hardware) , Damages caused by vandalism or unauthorized intrusion can void warranty
- 2. Any Internet Service Interruptions caused by loss of IT services, Changes to IT services (Such as IP addresses, Port changes, Password changes) Performed by the customer IT admin/vendor without first notifying All Secured for any IT services related to the Access Control, Intercom or Camera System that would cause a malfunction of said system for any reason
- 3. Power Surges caused by electrical surges, lightening strikes or storms and other means that would cause surges to back feed and damage installed security equipment
- 4. Any problems caused by door, door frame or lock hardware issues not installed by All Secured
- 5. Any existing items that would be reused for said installation that were not installed new by All Secured at time of installation
- 6. Any electrical services installed by others that could malfunction causing issues with any power requirements that any electronic security system would need to operate properly
- 7. Any issues caused by Phone Lines that would be needed that would relate to service issues or malfunction of said phone communication – (This would apply to intercoms systems, fire alarm systems or intrusion alarm systems without Cellular Communicators)
- 8. Any password issues caused by Terminated Employees or Forgotten Passwords by customer or staff . (All Secured does not record passwords unless specifically asked to track passwords for a customer by special request)

Warranty for Locksmith / Door Installation Services / Safe Service:

·All Secured offers a 3 Month warranty for any locksmith and door work to be provided for a customer location unless other warranty arrangements have been agreed to in writing by All Secured

Warranty Exclusions for Locksmith / Lock / Door Service:

- 1. Any damages caused by Acts of God or Tampering by unknown persons not certified as a locksmith or door technician
- 2. Visible damages caused by misuse of lock or hardware not specified and approved by manufacturer or vandalism to lock and hardware caused by unknown persons
- 3. Shifting of doors or frames not installed by All Secured
- 4. Conditions of doors that may prevent door or lock from operating as it should and causing lock issues to arise
- 5. Any issues that involve forgotten numerical passwords - All Secured does not track any customer codes or personal identification numbers unless specifically asked by the customer by special request

·All Secured offers a 3 Month Warranty on all Parts and Labor for customer Access Control System installations – All warranty services to be provided will be honored during normal

Attachment: All Secured bid file (22-R-32 : Replacement of Access Control System)

business hours through the All Secured service schedule to be arranged through the office – Any warranty services to be performed outside of the normal business hours of Monday-Friday 8am-5pm will require an overtime charge for each technician needed to perform service for customer location

·All Secured will honor all manufacturer warranties for materials outside of the 3 Month warranty if there is still a manufacturer warranty available – If there is a valid manufacturer warranty still available there would still be a technician charge for the technician to perform any service beyond the 3 Month Warranty

Attachment: All Secured bid file (22-R-32 : Replacement of Access Control System)

Customer Information:

Company Name: The City Hilliard
Contact Name:
Address 1: 3800 Municipal Way
Address 2:
City: Columbus State: OH Zip: 43026
Phone: 614-876-7361

Job Site Information:

Company Name: Division of Police / Norwich Fire
Department / May
Contact Name: Adam Maynard
Address 1: 5171 / 5181 Northwest Parkway
Address 2:
City: Columbus State: OH Zip: 43026
Phone: 614-324-2471

Material

Quantity	Description	Unit Price	Total
4	RS-LP1502 INTELLIGENT 2 PORTAL 2 READER COMBINATION CONTROLLER	\$1,100.00	\$4,400.00
32	RS2-MR52-S3 2 PORTAL 4 READER SIO W/READER INTERFACE	\$600.00	\$19,200.00
4	RS2-16DR-E8M2-P16A 1 LP ENCLOSURE	\$2,250.00	\$9,000.00
62	HONEYWELL IS3100 REX MOTION	\$105.00	\$6,510.00
62	NASCOM DPDT DOOR CONTACT	\$65.00	\$4,030.00
6	RCI ALARMED DOOR SOUNDER	\$75.00	\$450.00
8	HES 1006 ELECTRIC STRIKE	\$385.00	\$3,080.00
12	HES 5000 ELECTRIC STRIKE	\$150.00	\$1,800.00
12	LSDA COMMERCIAL STOREROOM LOCK 26D	\$165.00	\$1,980.00
14	HES LATCH PROTECTOR	\$45.00	\$630.00
2	COMMAND ACCESS ELECTRONIC CONVERSION PANIC KIT	\$475.00	\$950.00
1	ACCESS SMART WIRE / MISC. INSTALLATION SUPPLIES	\$6,000.00	\$6,000.00
60	HID RP40 CARD READER	\$210.00	\$12,600.00
8	HID RPK40 KEYPAD/CARD READER	\$400.00	\$3,200.00
Material Sub Totals			\$73,830.00

Labor

Quantity	Description	Unit Price	Total
4	Installation of RS2 Access Control Sub Panel with Lock Power Supply for Access Control Integration of existing Access Controlled Doors	\$500.00	\$2,000.00
41	Installation of existing Access Controlled Doors to new Access Control Sub Panel - Install new Access Control Smart Cabling to all Access Controlled Doors - Update all Door Contacts and Egress Controls for Door Forced / Held Open Signals	\$500.00	\$20,500.00
15	Installation of NEW Access Controlled Door - Card Reader, Electric Lock / Strike and DPDT Door Contact	\$750.00	\$11,250.00
6	Installation of Double Card Reader for Existing Access Controlled Door in Holding Area with Door Sounder	\$500.00	\$3,000.00
2	Rewire and install Electronic Motorized Kit for Existing Panic Device	\$450.00	\$900.00
Labor Sub Total			\$37,650.00

Your Price: \$111,480.00

Sales Tax: \$0.0
Up Front Total: \$111,480.0

Prices are firm until 4/29/2022 4:00:00AM Terms: COD

Quoted by: Kristoffer Zulantz

Accepted by: _____ Date: _____

Attachment: All Secured bid file (22-R-32 : Replacement of Access Control System)



Prepared especially for
The City of Hilliard

On 3/10/2022
Prepared by Kristoffer Zulantt

Attachment: All Secured bid file (22-R-32 : Replacement of Access Control System)

PROPOSED INSTALLATION LOCATION:

The City of Hilliard Ohio
City Hall and Municipal Building
3800 Municipal Way
Hilliard, Ohio 43026
Attention: Adam Maynard - IT Director
614-334-2471

PROPOSED INSTALLATION SERVICES:

Access Controlled Door Count:

1. Front Entrance Door #1 with Maglock, Egress Controls and Card Reader - ADD DPDT Door Contact
2. Front Entrance Door #2 - NEW DOOR ADD ON - Installation of Magnetic Lock, Egress Controls, DPDT Door Contact with no Card Reader (Control Open / Close Schedule Only)
3. Admin Office Door #1 with Electric Strike and Card Reader - ADD DPDT Door Contact and Latch Protector
4. Admin Office Door #2 with Electric Strike and Card Reader - ADD DPDT Door Contact and Latch Protector
5. Admin Conference Room - NEW DOOR ADD ON - Installation of Electric Strike, Storeroom Lever Lock, DPDT Door Contact and Keypad/Card Reader with Latch Protector
6. Building Department Door #1 with Electric Strike and Card Reader - ADD DPDT Door Contact
7. Building Department Door #2 with Electric Strike and Card Reader - ADD DPDT Door Contact and Latch Protector
8. Chambers Door with Magnetic Locks, Egress Controls and Card Reader
9. Rear Building Entrance #2 with NABCO ADA Operator, Magnetic Lock and Relay for ADA Operator to control Open/Close Schedule - ADD DPDT Door Contact
10. Engineering Department Front Door with Electric Strike and Card Reader - ADD DPDT Door Contact
11. Engineering Department Rear Door with Electric Strike and Card Reader - ADD DPDT Door Contact and Latch Protector
12. 1st Floor IT Room #1 with Electric Strike and Card Reader - ADD DPDT Door Contact and Latch Protector
13. 1st Floor IT Room #2 with Electric Strike and Card Reader - ADD Keypad/Card Reader
14. Rear Building Entrance #3 with Magnetic Lock, Egress Controls and Card Reader - ADD DPDT Door Contact
15. Elevator Cab - Card Reader on wall for Elevator Call Station
16. Engineering Stairwell Entrance with Electric Strike and Card Reader - ADD DPDT Door Contact and Latch Protector
17. Legal Office with Electric Strike and Card Reader - ADD DPDT Door Contact
18. Conference Room with Electric Strike and Card Reader - ADD DPDT Door Contact
19. Finance Door with Electric Strike and Card Reader - ADD DPDT Door Contact and Latch Protector
20. Break Area with Electric Strike and Card Reader - ADD DPDT Door Contact and Latch Protector
21. Basement Door with Electric Strike and Card Reader - ADD DPDT Door Contact and Latch Protector
22. Conference Room from Admin Office with Electric Strike and Card Reader - ADD DPDT Door Contact and Latch Protector

Installation of new Access Control Server for customer City Wide Building Conversion for Access Control and Alarm Systems - System will be a Commercial / Enterprise Mercury based Access Control System with Master Controller located in centralized IT Area and Access Control Sub Panels in each building location for building Access Controlled Doors - Integrate Access Control with all ADA Operators - Update buildings with Alarm Systems and integrate Alarm Systems with new Access Control to allow for seamless operation of Access Control and Alarm System to allow minimize False Alarm Calls caused by Users

* Installation of Access Control Server in onsite MDF/IT Data Center Area located in location basement

* Network new Access Control Server with assistance of IT ADMIN to create security VLAN and security infrastructure throughout City Buildings

Attachment: All Secured bid file (22-R-32 : Replacement of Access Control System)

- * Setup of Access Control Server for customers system and setup all Access Control Zones and Security Levels
- * Installation of existing Access Controlled Doors at customer location to new Access Control Sub Panel - Rewire with Access Control Composite Smart Cable and ADD Double Pull Double Throw Doors Contacts and Request to EXIT Motion Sensors for Alarm integrations and Access Control Reports of Door Held Open and Door Forced Open signals - Reuse all existing Locks and Card Readers except Magnetic Locks which will be replaced where ever they can be on exterior doors with Electronic Locks (This will allow building to remain secured during power outages)
- * Update Alarm System in building with Alarms for new Commercial DMP Alarm Control Panels and install in same location as Access Control Sub Panels to allow for seamless integration of Alarm / Access Control Panels
- * Setup Systems with Customer IT Admin for master control and security levels for all City of Hilliard of Access Credentials
- * Train customer how to use the system and manage all Access Control and Alarm features for new systems installed

QUOTE APPROVAL PROCESS:

All Estimates are based on the information presented at discovery. It is only an estimate and can change based on new information related to the job being quoted.

All jobs are executed upon the:

- Completed Quote Approval Process
- 50 Percent Deposit Payment
- Product Availability
- ALL CUSTOMER APPROVALS must be executed through the All Secured CMR Software by simply clicking the link in the email and following the instructions.
- If this process is not followed the receipt of the approval will not reach the Service Department, which may delay your project.
- The deposit invoice will be forwarded upon receipt of your approval.

By accepting this estimate, customer agrees that upon job sign off all funds are to be paid as agreed. Any legal remedy needed to obtain full payment would be the legal responsibility of the customer once sign off sheet acknowledges completion. Attorney fees, court fees, filing fees, late fees, etc. Due to unseen circumstances the job is canceled there will be a 30% restocking fee of the proposal total (less sales tax). Please do not hesitate to call the office at [614-424-6730](tel:6144246730) with any questions.

Warranty for All Secured Installation of Security Equipment Controls:

- All Secured offers a 1 Year Warranty on all Parts and Labor for customer Access Control Systems, Fire Alarms, Intrusion Alarms, Intercoms, ADA Operators, Vehicle Access Systems and Security Camera Installations – All warranty services to be provided will be honored during normal business hours through the All Secured service schedule to be arranged through the All Secured office – Any warranty services that need to be performed outside of the normal All Secured business hours of Monday-Friday 8am-5pm will require an overtime charge for each technician needed to perform said service – Any services for customer location during overtime hours will need customer approval to proceed either by work order or email verification from customer to validate customer understands warranty service does not apply during overtime hours.
- All Secured will honor all manufacturer warranties for materials outside of the 1 Year warranty if there is still valid warranty available – If there is a valid manufacturer warranty still available there would still be a technician charge for the technician to perform any service beyond the 1 Year warranty that would require a technician to exchange equipment including any programming needed to get system back up an operating properly.

All Secured Warranty Exclusions for Access Control System Installations:

- 1. Any damages caused by Acts of God, System Tampering by unauthorized personnel not employed by All Secured (This includes any tampering with any security equipment, power supplies, wiring, electronic lock and mechanical lock hardware) , Damages caused by vandalism or unauthorized intrusion can void warranty
- 2. Any Internet Service Interruptions caused by loss of IT services, Changes to IT services (Such as IP addresses, Port

changes, Password changes) Performed by the customer IT admin/vendor without first notifying All Secured for any IT services related to the Access Control, Intercom or Camera System that would cause a malfunction of said system for any reason

·3. Power Surges caused by electrical surges, lightening strikes or storms and other means that would cause surges to back feed and damage installed security equipment

·4. Any problems caused by door, door frame or lock hardware issues not installed by All Secured

·5. Any existing items that would be reused for said installation that were not installed new by All Secured at time of installation

·6. Any electrical services installed by others that could malfunction causing issues with any power requirements that any electronic security system would need to operate properly

·7. Any issues caused by Phone Lines that would be needed that would relate to service issues or malfunction of said phone communication – (This would apply to intercoms systems, fire alarm systems or intrusion alarm systems without Cellular Communicators)

·8. Any password issues caused by Terminated Employees or Forgotten Passwords by customer or staff .(All Secured does not record passwords unless specifically asked to track passwords for a customer by special request)

Warranty for Locksmith / Door Installation Services / Safe Service:

·All Secured offers a 3 Month warranty for any locksmith and door work to be provided for a customer location unless other warranty arrangements have been agreed to in writing by All Secured

Warranty Exclusions for Locksmith / Lock / Door Service:

·1. Any damages caused by Acts of God or Tampering by unknown persons not certified as a locksmith or door technician

·2. Visible damages caused by misuse of lock or hardware not specified and approved by manufacturer or vandalism to lock and hardware caused by unknown persons

·3. Shifting of doors or frames not installed by All Secured

·4. Conditions of doors that may prevent door or lock from operating as it should and causing lock issues to arise

·5. Any issues that involve forgotten numerical passwords - All Secured does not track any customer codes or personal identification numbers unless specifically asked by the customer by special request

·All Secured offers a 3 Month Warranty on all Parts and Labor for customer Access Control System installations – All warranty services to be provided will be honored during normal business hours through the All Secured service schedule to be arranged through the office – Any warranty services to be performed outside of the normal business hours of Monday-Friday 8am-5pm will require an overtime charge for each technician needed to perform service for customer location

·All Secured will honor all manufacturer warranties for materials outside of the 3 Month warranty if there is still a manufacturer warranty available – If there is a valid manufacturer warranty still available there would still be a technician charge for the technician to perform any service beyond the 3 Month Warranty

Customer Information:

Company Name: The City Hilliard
Contact Name:
Address 1: 3800 Municipal Way
Address 2:
City: Columbus State: OH Zip: 43026
Phone: 614-876-7361

Job Site Information:

Company Name: City Hall and Municipal Building
Contact Name: Adam Maynard
Address 1: 3800 Municipal Way
Address 2:
City: Columbus State: OH Zip: 43026
Phone: 614-334-2471

Material

Quantity	Description	Unit Price	Total
1	RS2-RAZ-ESSL25-1U INTEL XEON E-2234 / 1U / WINDOWS SERVER EMBEDDED STANDARD / 16GB RAM / BOSS CONTROLLER CARD W/M.2 STICKS 240G - RAID 1	\$14,800.00	\$14,800.00
1	RS2-E-DVR-MFG-5P ACCESS CONTROL SOFTWARE - OPTIONAL 5 PACK ADD ON DVR INTERFACE DIGITAL WATCHDOG	\$6,000.00	\$6,000.00
1	RS2-E-BURG-MFG DMP ALARM INTERFACE	\$450.00	\$450.00
1	RS-LP1502 INTELLIGENT 2 PORTAL 2 READER COMBINATION CONTROLLER	\$1,100.00	\$1,100.00
10	RS2-MR52-S3 2 PORTAL 4 READER SIO W/READER INTERFACE	\$600.00	\$6,000.00
2	RS2-16DR-E8M2-P16A 16 DR	\$2,250.00	\$4,500.00
1	RS2-DS-ESSL25 ONE YEAR DIRECT SUPPORT AGREEMENT	\$5,500.00	\$5,500.00
22	HONEYWELL IS3100 REX MOTION	\$105.00	\$2,310.00
22	NASCOM DPDT DOOR CONTACT	\$65.00	\$1,430.00
1	RCI 8300 MAGNETIC LOCK 1200LB W/ MOUNTING PLATE	\$450.00	\$450.00
4	RCI REX EXIT BUTTON	\$95.00	\$380.00
1	HES 5000 ELECTRIC STRIKE	\$150.00	\$150.00
1	LSDA COMMERCIAL STOREROOM LOCK	\$165.00	\$165.00
11	HES LATCH PROTECTOR	\$45.00	\$495.00
1	DMP XR150N ALARM CONTROL PANEL	\$425.00	\$425.00
1	DMP 263 LTE VERIZON CELL COM	\$225.00	\$225.00
2	DMP 714 16ZN EXP PANEL	\$150.00	\$300.00
2	DMP 7060W KEYPAD	\$125.00	\$250.00
1	ACCESS SMART WIRE / MISC. INSTALLATION SUPPLIES	\$3,000.00	\$3,000.00
1	ALTRONIX RELAY FOR ADA OPERATOR	\$100.00	\$100.00
20	HID RP40 CARD READER	\$210.00	\$4,200.00
2	HID RPK40 KEYPAD / CARD READER	\$400.00	\$800.00
Material Sub Totals			\$53,030.00

Attachment: All Secured bid file (22-R-32 : Replacement of Access Control System)

Labor

Quantity	Description	Unit Price	Total
1	Installation of RS2 Access Control Master Server for customers Access Control System installation - New Server to be installed in customers designated IT/MDF Server location and setup onto the customers IT network using IT information to be provided by the customer	\$3,000.00	\$3,000.0
1	Installation of RS2 Access Control Sub Panel with Lock Power Supply for Access Control Integration of Access Controlled Doors	\$500.00	\$500.0
20	Installation of existing Access Controlled Doors to new Access Control Sub Panel - Install new Access Control Smart Cabling to all Access Controlled Doors - Update all Door Contacts and Egress Controls for Door Forced / Held Open Signals	\$500.00	\$10,000.0
2	Installation of NEW Access Controlled Door - Card Reader, Electric Lock / Strike and DPDT Door Contact	\$750.00	\$1,500.0
1	Installation of Alarm Control Panel for customer location - Setup Alarm Control Panel and Connect to Central Station	\$750.00	\$750.0
2	Installation of Alarm Keypad Control	\$150.00	\$300.0
Labor Sub Total			\$16,050.0

Your Price: \$69,080.0

Sales Tax: \$0.0

Up Front Total: \$69,080.0

Prices are firm until 4/29/2022 4:00:00AM

Terms: COD

Quoted by: Kristoffer Zulandt

Accepted by: _____ Date: _____

Attachment: All Secured bid file (22-R-32 : Replacement of Access Control System)



Prepared especially for
The City of Hilliard

On 3/10/2022
Prepared by Kristoffer Zulantt

Attachment: All Secured bid file (22-R-32 : Replacement of Access Control System)

Proposal: 68
Created: 08/24/202
Printed: 3/10/202

PROPOSED INSTALLATION LOCATION:

The City of Hilliard Ohio
Roger A. Reynolds Municipal Park
3800 Veterans Memorial Dr.
Hilliard, Ohio 43026
Attention: Adam Maynard - IT Director
614-334-2471

PROPOSED INSTALLATION SERVICES:

Alarm / Access Control Installation:

Tot Lot Restroom: Sub Panel

1. ADD ON - Access Controlled Door - Card Reader, Electric Strike, Lever Lock, Door Contact and REX Motion with Latch Protector - Remove Trilogy Lock and Patch
2. ADD ON - Access Controlled Door - Card Reader, Electric Strike, Lever Lock, Door Contact and REX Motion with Latch Protector - Remove Trilogy Lock and Patch
3. ADD ON - Access Controlled Door - Card Reader, Electric Strike, Lever Lock, Door Contact and REX Motion with Latch Protector

Kwanis Garage: Sub Panel

4. ADD ON - Access Controlled Door - Card Reader, Electric Strike, Lever Lock, Door Contact and REX Motion with Latch Protector
5. ADD ON - Access Controlled Door - Card Reader, Electric Strike, Lever Lock, Door Contact and REX Motion with Latch Protector

Concession Stand / Restroom Area: Sub Panel

6. ADD ON - Access Controlled Door - Card Reader, Electric Strike, Lever Lock, Door Contact and REX Motion with Latch Protector - Remove Trilogy Lock and Patch
7. ADD ON - Access Controlled Door - Card Reader, Electric Strike, Lever Lock, Door Contact and REX Motion with Latch Protector - Remove Trilogy Lock and Patch
8. ADD ON - Access Controlled Door - Card Reader, Electric Strike, Lever Lock, Door Contact and REX Motion with Latch Protector - Remodel Kit with Lever Lock
9. ADD ON - Access Controlled Door - Card Reader, Electric Strike, Lever Lock, Door Contact and REX Motion with Latch Protector - Remodel Kit with Lever Lock
10. ADD ON - Access Controlled Door - Card Reader, Electric Strike, Lever Lock, Door Contact and REX Motion with Latch Protector - Remodel Kit with Lever Lock
11. ADD ON - Access Controlled Door - Card Reader, Electric Strike, Lever Lock, Door Contact and REX Motion with Latch Protector - Remodel Kit with Lever Lock

Maintenance Garage #1

12. ADD ON - Access Controlled Door - Card Reader, Electric Strike, Lever Lock, Door Contact and REX Motion with Latch Protector - Remove Trilogy Lock and Patch
13. ADD ON - Access Controlled Door - Card Reader, Electric Strike, Lever Lock, Door Contact and REX Motion with Latch Protector - Remove Trilogy Lock and Patch

Attachment: All Secured bid file (22-R-32 : Replacement of Access Control System)

14. Overhead Door Contact

Maintenance Garage #2

15. ADD ON - Access Controlled Door - Card Reader, Electric Strike, Lever Lock, Door Contact and REX Motion with Latch Protector - Remove Trilogy Lock and Patch

16. ADD ON - Access Controlled Door - Card Reader, Electric Strike, Lever Lock, Door Contact and REX Motion with Latch Protector - Remove Trilogy Lock and Patch

17. Overhead Door Contact

* Setup of Expansion Access Controller for customers system and setup all Access Control Zones and Security Levels

* Installation of existing Access Controlled Doors at customer location to new Access Control Sub Panel - Rewire with Access Control Composite Smart Cable and ADD Double Pull Double Throw Doors Contacts and Request to EXIT Motion Sensors for Alarm integrations and Access Control Reports of Door Held Open and Door Forced Open signals

* Update Alarm System in building with Alarms for new Commercial DMP Alarm Control Panels and install in same location as Access Control Sub Panels to allow for seamless integration of Alarm / Access Control Panels

* Setup Systems with Customer IT Admin for master control and security levels for all City of Hilliard of Access Credentials

* Train customer how to use the system and manage all Access Control and Alarm features for new systems installed

QUOTE APPROVAL PROCESS:

All Estimates are based on the information presented at discovery. It is only an estimate and can change based on new information related to the job being quoted.

All jobs are executed upon the:

- Completed Quote Approval Process
- 50 Percent Deposit Payment
- Product Availability

· ALL CUSTOMER APPROVALS must be executed through the All Secured CMR Software by simply clicking the link in the email and following the instructions.

· If this process is not followed the receipt of the approval will not reach the Service Department, which may delay your project.

· The deposit invoice will be forwarded upon receipt of your approval.

By accepting this estimate, customer agrees that upon job sign off all funds are to be paid as agreed. Any legal remedy needed to obtain full payment would be the legal responsibility of the customer once sign off sheet acknowledges completion. Attorney fees, court fees, filing fees, late fees, etc. Due to unseen circumstances the job is canceled there will be a 30% restocking fee of the proposal total (less sales tax). Please do not hesitate to call the office at 614-424-6730 with any questions.

Warranty for All Secured Installation of Security Equipment Controls:

· All Secured offers a 1 Year Warranty on all Parts and Labor for customer Access Control Systems, Fire Alarms, Intrusion Alarms, Intercoms, ADA Operators, Vehicle Access Systems and Security Camera Installations – All warranty services to be provided will be honored during normal business hours through the

Attachment: All Secured bid file (22-R-32 : Replacement of Access Control System)

All Secured service schedule to be arranged through the All Secured office – Any warranty services that need to be performed outside of the normal All Secured business hours of Monday-Friday 8am-5pm will require an overtime charge for each technician needed to perform said service – Any services for customer location during overtime hours will need customer approval to proceed either by work order or email verification from customer to validate customer understands warranty service does not apply during overtime hours.

·All Secured will honor all manufacturer warranties for materials outside of the 1 Year warranty if there is still valid warranty available – If there is a valid manufacturer warranty still available there would still be a technician charge for the technician to perform any service beyond the 1 Year warranty that would require a technician to exchange equipment including any programming needed to get system back up an operating properly.

All Secured Warranty Exclusions for Access Control System Installations:

- 1. Any damages caused by Acts of God, System Tampering by unauthorized personnel not employed by All Secured (This includes any tampering with any security equipment, power supplies, wiring, electronic lock and mechanical lock hardware) , Damages caused by vandalism or unauthorized intrusion can void warranty
- 2. Any Internet Service Interruptions caused by loss of IT services, Changes to IT services (Such as IP addresses, Port changes, Password changes) Performed by the customer IT admin/vendor without first notifying All Secured for any IT services related to the Access Control, Intercom or Camera System that would cause a malfunction of said system for any reason
- 3. Power Surges caused by electrical surges, lightening strikes or storms and other means that would cause surges to back feed and damage installed security equipment
- 4. Any problems caused by door, door frame or lock hardware issues not installed by All Secured
- 5. Any existing items that would be reused for said installation that were not installed new by All Secured at time of installation
- 6. Any electrical services installed by others that could malfunction causing issues with any power requirements that any electronic security system would need to operate properly
- 7. Any issues caused by Phone Lines that would be needed that would relate to service issues or malfunction of said phone communication – (This would apply to intercoms systems, fire alarm systems or intrusion alarm systems without Cellular Communicators)
- 8. Any password issues caused by Terminated Employees or Forgotten Passwords by customer or staff . (All Secured does not record passwords unless specifically asked to track passwords for a customer by special request)

Warranty for Locksmith / Door Installation Services / Safe Service:

·All Secured offers a 3 Month warranty for any locksmith and door work to be provided for a customer location unless other warranty arrangements have been agreed to in writing by All Secured

Warranty Exclusions for Locksmith / Lock / Door Service:

- 1. Any damages caused by Acts of God or Tampering by unknown persons not certified as a locksmith or door technician
- 2. Visible damages caused by misuse of lock or hardware not specified and approved by manufacturer or vandalism to lock and hardware caused by unknown persons
- 3. Shifting of doors or frames not installed by All Secured
- 4. Conditions of doors that may prevent door or lock from operating as it should and causing lock issues

to arise

·5. Any issues that involve forgotten numerical passwords - All Secured does not track any customer codes or personal identification numbers unless specifically asked by the customer by special request

·All Secured offers a 3 Month Warranty on all Parts and Labor for customer Access Control System installations – All warranty services to be provided will be honored during normal business hours through the All Secured service schedule to be arranged through the office – Any warranty services to be performed outside of the normal business hours of Monday-Friday 8am-5pm will require an overtime charge for each technician needed to perform service for customer location

·All Secured will honor all manufacturer warranties for materials outside of the 3 Month warranty if there is still a manufacturer warranty available – If there is a valid manufacturer warranty still available there would still be a technician charge for the technician to perform any service beyond the 3 Month Warranty

Attachment: All Secured bid file (22-R-32 : Replacement of Access Control System)

Customer Information:

Company Name: The City Hilliard
Contact Name:
Address 1: 3800 Municipal Way
Address 2:
City: Columbus State: OH Zip: 43026
Phone: 614-876-7361

Job Site Information:

Company Name: Roger A. Reynolds Municipal Park
Contact Name: Adam Maynard
Address 1: 3850 Veterans Memorial Dr.
Address 2:
City: Columbus State: OH Zip: 43026
Phone: 614-876-7361

Material

Quantity	Description	Unit Price	Total
5	RS2-E-BURG-MFG DMP ALARM INTERFACE	\$450.00	\$2,250.00
5	RS-LP1502 INTELLIGENT 2 PORTAL 2 READER COMBINATION CONTROLLER	\$1,100.00	\$5,500.00
3	RS2-MR52-S3 2 PORTAL 4 READER SIO W/READER INTERFACE	\$600.00	\$1,800.00
1	RS2-8DR-E8M2-P16A LP POWER SUPPLY	\$1,351.00	\$1,351.00
4	RS2-4DR-E2M-P4A LP POWER SUPPLY	\$650.00	\$2,600.00
15	HONEYWELL IS3100 REX MOTION	\$105.00	\$1,575.00
27	NASCOM DPDT DOOR CONTACT	\$65.00	\$1,755.00
8	DON JO DOOR REMODEL KIT	\$45.00	\$360.00
1	LSDA COMMERCIAL STOREROOM LEVER LOCK	\$165.00	\$165.00
12	HES LATCH PROTECTOR	\$45.00	\$540.00
5	DMP XR150N ALARM CONTROL PANEL	\$425.00	\$2,125.00
5	DMP 263 LTE VERIZON CELL COM	\$225.00	\$1,125.00
5	DMP 714 16ZN EXP PANEL	\$150.00	\$750.00
5	DMP 7060W KEYPAD	\$125.00	\$625.00
1	ACCESS SMART WIRE / MISC. INSTALLATION SUPPLIES	\$3,000.00	\$3,000.00
10	HID RP40 CARD READER	\$210.00	\$2,100.00
5	HID RPK40 KEYPAD/CARD READER	\$400.00	\$2,000.00
Material Sub Totals			\$29,621.00

Labor

Quantity	Description	Unit Price	Total
5	Installation of RS2 Access Control Sub Panel with Lock Power Supply for Access Control Integration of Access Controlled Doors	\$500.00	\$2,500.00
15	Installation of NEW Access Controlled Door - Card Reader, Electric Lock / Strike, REX Motion and DPDT Door Contact	\$750.00	\$11,250.00
5	Installation of Alarm Control Panel for customer location - Setup Alarm Control Panel and Connect to Central Station	\$500.00	\$2,500.00
5	Installation of Alarm Keypad Control	\$150.00	\$750.00
6	Installation of Overhead Door Contact (ALARM ONLY)	\$150.00	\$900.00
Labor Sub Total			\$17,900.00

Attachment: All Secured bid file (22-R-32 : Replacement of Access Control System)

Your Price:	\$47,521.0
Sales Tax:	\$0.0
Up Front Total:	\$47,521.0

Prices are firm until 4/12/2022 4:00:00AM Terms: COD

Quoted by: Kristoffer Zulant

Accepted by: _____ Date: _____

Attachment: All Secured bid file (22-R-32 : Replacement of Access Control System)

INTRODUCTION

The questions below broadly cover Supply Chain Risk Management, governance, and associated risk domains. The intent is to illuminate the risk factors that the City of Hilliard requires to understand how the risk profile of the entity aligns with their tolerance of risk for the specific product/service being provided. They will aid in mitigating (not eliminating) risk and are consistent with commercial and public sector standards

Recommended Use

- Provide a contact The City of Hilliard CIO for questions, support, or additional information related to the questionnaire to the respondents.
 - Duane Powell
 - 614-334-2457 dpowell@hilliardohio.gov
- Please provide a response to each 'Yes', 'No' question as relevant to the offering.
- If the question does not apply to your organization, please answer 'N/A' and provide a supporting statement of applicability if not relevant to the offering in consideration.
- A response of 'Alternate' may be used if a particular supply chain risk can be addressed in alternative ways and not directly through compliance with a standard or framework.
- Please attach supporting documents to the completed questionnaire. You may provide links when submitting if documentation is available online and accessible.
- If the respondent(s) is able provide proof of affirmative answers to the initial "bypass questions", the remainder of the assessment is not required.

1. QUALIFYING QUESTIONS

If you can provide affirmative responses to the questions below AND supporting, non-expired documentation, you may skip ALL remaining questions.

- 1.1. Have you previously provided supply chain risk management information to this organization? **NO**

If 'Yes,' please provide an updated revision covering material changes.

OR

- 1.2. Do you have controls fully aligned to NIST SP 800-161, Supply Chain Risk Management Practices for Federal Information Systems and Organization?

- 1.2.1. Please provide proof of the scope of controls implemented and how controls were validated.

- 1.2.2. Provide any additional supporting documentation of relevant and current third-party assessments or certification for supply chain risk management, such as ANSI/ASIS SCRM 1.2014, ISO 28000:2007, ISO 31000, ISO 20243, etc.

If you responded affirmatively to ANY of the questions above, you may attach supporting documentation, skip the remaining questions, and continue to the signature page.

2. SUPPLY CHAIN MANAGEMENT AND SUPPLIER GOVERNANCE

General

- 2.1. Do you have policies to ensure timely notification of updated risk management information previously provided to us?

[Yes, No, Alternate, or N/A]

2.1.1. How do you notify us of changes? OFFICE WILL CALL AND EMAIL

2.1.2. What is your customer notification policy? WE WILL NOTIFY AS CHANGES OR UPDATE COME TO US

Information Communications Technology (ICT) Supply Chain Management

- 2.2. Do you have a documented Quality Management System (QMS) for your ICT supply chain operation based on an industry standard or framework?

[Yes, No, Alternate, or N/A]

2.2.1. Please provide the document which describes your QMS, including any standards or frameworks to which it is aligned.

- 2.3. Do you have an organization-wide strategy for managing end-to-end supply chain risks (from development, acquisition, life cycle support, and disposal of systems, system components, and to system services)?

[Yes, No, Alternate, or N/A]

2.3.1. What is your strategy?

2.3.2. How have you implemented it?

Authentication and Provenance

- 2.4. Do you have a policy or process to ensure that none of your suppliers or third-party components are on any banned list?

[Yes, No, Alternate, or N/A]

- 2.5. Do you provide a bill of materials (BOM) for your products, services, and components which includes all logic-bearing (e.g., readable/writable/programmable) hardware, firmware, and software?

[Yes, No, Alternate, or N/A]

- 2.5.1. If you provide a BOM that does not include all logic-bearing hardware, firmware, and software, what does your BOM include? **ALL MATERIAL SOLD**
- 2.5.2. Upon request, are you able to provide your BOM including all logic-bearing hardware, firmware, and software? **YES**
- 2.5.3. How do you track changes in your products, services, and components and how do you reflect those changes in the applicable BOM(s)?
PROJECT MANAGER - WAREHOUSE MANAGER
- 2.6. For hardware components included in the product offering, do you only buy from original equipment manufacturers or licensed resellers?
[Yes, No, Alternate, or N/A]
- 2.7. Do you have a process for tracking and tracing your product while in development and manufacturing?
[Yes, No, Alternate, or N/A]
- 2.7.1. How do you keep track of your chain of custody? **MANUFACTURER REPRESENTATIVE**
- 2.7.2. How do you track and trace components within your product?

Supplier Governance

- 2.8. Do you have written Supply Chain Risk Management (SCRM) requirements in your contracts with your suppliers?
[Yes, No, Alternate, or N/A]
- 2.8.1. What are your SCRM requirements?
- 2.8.2. How do you verify that your suppliers are meeting contractual terms and conditions, which may include requirements to be passed down to sub-suppliers?
- 2.8.3. If violations of contractual SCRM requirements or SCRM-related incidents occur, do you ensure and monitor any remediation activities?
- 2.9. Do you revise your written SCRM requirements regularly to include needed provisions?
- 2.10. Do you have policies for your suppliers to notify you when there are changes to their subcontractors or their offerings (components, products, services, or support activities)?
[Yes, No, Alternate, or N/A]
- 2.10.1. Please describe your policy.

3. SECURE DESIGN AND ENGINEERING

Note: If your answer to the question below is 'Yes,' please continue and complete the remaining questions in this section. If your answer is 'No,' you may skip the remainder of this section and move on to the next section of this questionnaire.

- 3.1. Does your organization develop (or integrate) custom hardware or software offerings?

WE INTEGRATE ALARM / ACCESS / CCTV

[Yes, No, Alternative]

- 3.1.1. List the custom software, hardware, system, or solution offering(s) provided by your organization. **ALARM / ACCESS CONTROL / CCTV - INTEGRATIONS**

Product Offering Lifecycle Management and Organization

- 3.2. Do you implement formal organizational roles and governance responsible for the implementation and oversight of Secure Engineering across the development or manufacturing process for product offerings?

[Yes, No, Alternate, or N/A]

- 3.2.1. If so, how are roles, responsibilities, and practices validated?

- 3.3. What security control framework (industry or customized) is used to define product offering security capabilities?

Please describe or 'N/A'

- 3.4. Does your organization document and communicate security control requirements for your hardware, software, or solution offering?

[Yes, No, Alternate, or N/A]

- 3.4.1. How are security requirements validated as part of the product offering development or manufacturing process?

- 3.5. How does your organization implement development and manufacturing automation to enforce lifecycle processes and practices?

Protect IP and Product (Supplier) Offering Assets

- 3.6. Does your organization protect all forms of code from unauthorized access and tampering, including patch updates?

[Yes, No, Alternate, or N/A]

- 3.6.1. How does your organization prevent unauthorized changes to code, both inadvertent and intentional, which could circumvent or negate the intended security characteristics of the software?

- 3.7. Does your organization provide a mechanism for verifying software release integrity, including patch updates for your software product offering?

[Yes, No, Alternate, or N/A]

- 3.8. How does your organization prevent malicious and/or counterfeit IP components within your product offering or solution? **OUR PRODUCT ARE ALL MANUFACTURED DIRECT PRODUCTS**

- 3.9. Does your organization manage the integrity of IP for its product offering?

[Yes, No, Alternate, or N/A]

Attachment: All Secured bid file (22-R-32 : Replacement of Access Control System)

- 3.9.1. How does your organization archive assets associated with the product offering development or manufacturing process?

CREATE SCHEDULE WITH
CUSTOMER FOR A SCHEME

Secure Coding and Manufacturing Practices

- 3.10. Does your organization define, follow, and validate secure coding and manufacturing practices to mitigate security risks?

[Yes, No, Alternate, or N/A]

- 3.10.1. How does your organization conduct threat modeling to determine required product offering security requirements?

- 3.10.2. How does your organization determine how identified risks are mitigated in product offering design?

- 3.10.3. How does your organization justify risk-based decisions to relax or waive security requirements or controls?

- 3.10.4. How does your organization validate that the offering will meet the security requirements and satisfactorily address the identified threat assessment?

- 3.11. Does your organization verify that third-party software provides required security requirements/controls?

[Yes, No, Alternate, or N/A]

- 3.11.1. How does your organization reduce the risk associated with using acquired software modules and services, which are potential sources of additional vulnerabilities?

- 3.12. Does your organization reuse existing, well-secured software and hardware components, when feasible, instead of duplicating functionality?

[Yes, No, Alternate, or N/A]

- 3.13. Does your organization configure the compilation and build processes to improve executable security?

[Yes, No, Alternate, or N/A]

- 3.13.1. How does your organization decrease the number of security vulnerabilities in the software and reduce costs by eliminating vulnerabilities before testing occurs?

- 3.14. Does your organization implement formal vulnerability and weakness analysis practices?

[Yes, No, Alternate, or N/A]

- 3.14.1. Does your organization automate the identification of security vulnerabilities and weaknesses?

- 3.14.2. Does your organization test executable code or components to identify vulnerabilities and verify compliance with security requirements?

- 3.15. Does your organization configure offerings to implement secure settings by default?

[Yes, No, Alternate, or N/A]

3.15.1. Does your organization test offerings using hardened runtime environments?

Respond to Vulnerabilities (RV)

3.16. Does your organization maintain and manage a Product Security Incident Reporting and Response program (PSIRT)?

[Yes, No, Alternate, or N/A]

3.16.1. How does your organization assess, prioritize, and remediate reported vulnerabilities?

WE PROVIDE 24/7 SUPPORT SERVICES

3.16.2. How does your organization ensure that vulnerabilities are remediated in a timely period, reducing the window of opportunity for attackers?

ASSIST CUSTOMERS IT DEPARTMENT

3.17. Does your organization analyze vulnerabilities to identify root cause?

[Yes, No, Alternate, or N/A]

3.17.1. Are vulnerability root causes used as input to update secure development process, tools, and training to lower future vulnerabilities?

YES

4. INFORMATION SECURITY

4.1. Do you hold a valid information security/cybersecurity third-party attestation or certification? (e.g., ISO 27001, SOC 2 Type 2, CMMC Level 3-5, Cybersecurity Maturity Assessment, etc.)

NO

[If yes, please state the program and date that you were certified, and provide a copy of the certification. You may skip the remaining questions of this section and proceed to the following section. If no, continue.]

4.2. Do you follow operational standards or frameworks for managing Information Security/Cyber security? (e.g., NIST CSF 1.1, NIST 800-37, Rev. 2, NIST SP 800-161, ISO IEC 27001, ISO 20243, ISO 27036, SAE AS649)

WE WORK WITH CUSTOMERS IT DEPT.

[Yes, No, Alternate, or N/A]

4.2.1. If so, please state which one(s)?

4.3. Do you have company-wide, publicly available information security policies in place covering privacy policies?

WE CAN PROVIDE NDA DOCUMENT IF NEEDED

[Yes, No, Alternate, or N/A]

4.3.1. If 'Yes', please provide.

4.3.2. What mechanisms are in place to ensure your policies are enforced within your supply chain?

4.3.2.1. Do you receive notification of and have a response plan in place for privacy violations of the suppliers in your supply chain?

Asset Management

- 4.4. Do you inventory and audit back-up and/or replacement hardware and software assets to ensure their accountability and integrity?

[Yes, No, Alternate, or N/A]

- 4.4.1. What recognized standards or frameworks do you follow to ensure integrity of backup assets? (e.g., NIST 800-53, NIST 800-171 DFARS, ISA/IEC 62443 or ISO 27001/2)

- 4.5. Do you have a defined governance scope for asset management, including line of business technology, facilities, devices, and all other data-generating hardware (like Internet of Things devices)?

[Yes, No, Alternate, or N/A]

- 4.6. Do you have processes or procedures in place to ensure that devices and software installed by users external to your IT department (e.g., line of business personnel) are being discovered, properly secured, and managed?

[Yes, No, Alternate, or N/A]

- 4.6.1. What, if any, types of assets are out of scope for your tracking procedures?

- 4.7. Do you have an asset management program approved by management for your IT assets that is regularly maintained?

[Yes, No, Alternate, or N/A]

- 4.7.1. What are your methods to manage IT assets on the network?

WE COORDINATE WITH IT DEPT.

- 4.7.1.1. How do you manage other IT hardware and software assets which are not network connected, regardless of network presence?

WE COORDINATE WITH IT DEPT.

- 4.7.2. What are your methods of verifying acceptable use of assets, including verified asset return, for your network-connected assets?

WE COORDINATE WITH IT DEPT.

- 4.8. Do you have documented policies or procedures to manage enterprise network-connectable assets throughout their lifecycle?

[Yes, No, Alternate, or N/A]

- 4.8.1. What are your processes to manage obsolescence of network-connected assets?

PERMISSIONS AND ASSIST IT DEPT.

- 4.8.2. What are your policies or procedures to ensure your enterprise software platforms and applications, and hardware assets, are classified according to their criticality?

INVOLVE MANUFACTURER OR REPRESENTATIVE

- 4.8.3. What are your policies or procedures to ensure appropriate controls are in place for internal or third-party cloud services?

- 4.9. Do you ensure that you are not sourcing assets on a banned list to customers (e.g., ITAR, NDAA Section 889)?

[Yes, No, Alternate, or N/A]

- 4.9.1. How do you ensure that you are not providing assets on a banned list to customers?

OBTAIN NDAA DOCUMENTS OF EQUIPMENT

- 4.10. Do you have documented hardware and software policies and practices in place to ensure asset integrity?

[Yes, No, Alternate, or N/A]

- 4.10.1. What recognized standards or frameworks are followed to ensure asset integrity?

- 4.10.1.1. How do you ensure that regular reviews and updates of the asset integrity policies and practices are performed?

Identify

- 4.11. Do you have documented policies or procedures for identification and detection of cyber threats?

[Yes, No, Alternate, or N/A]

- 4.11.1. What processes do you have in place to promptly detect cyber threats?

- 4.11.1.1. How do you manage the identification of threats within your supply chain, including suppliers and sub-contractors?

- 4.11.1.2. What processes are in place to act upon external credible cyber security threat information received?

- 4.12. Do you address the interaction of cybersecurity operational elements(e.g., SOC, CSIRT, etc.) with the physical security operational elements protecting the organization's physical assets?

[Yes, No, Alternate, or N/A]

- 4.12.1. How do you ensure that physical security incidents and suspicious events are escalated to cybersecurity operations staff?

SECURITY PANELS - SOFTWARE CAN NOTIFY PERSONNEL

- 4.12.2. Are cybersecurity vulnerabilities for industrial control systems, including physical access controls and video monitoring systems, tracked?

- 4.12.3. What standards or frameworks are followed for management of IT and OT system interactions?

- 4.13. Do you have a policy or procedure for the handling of information that is consistent with its classification?

[Yes, No, Alternate, or N/A]

- 4.13.1. What is your process to verify that information is classified according to legal, regulatory, or internal sensitivity requirements?

- 4.13.1.1. How do you convey requirements for data retention, destruction, and encryption to your suppliers?

- 4.14. Do you have documented policies or procedures for internal identification and management of vulnerabilities within your networks and enterprise systems? [Yes, No, Alternate, or N/A]

4.14.1. What industry standards or frameworks are followed for vulnerability management

4.14.1.1. How do you identify vulnerabilities in your supply chain (suppliers/subcontractors) before they pose a risk to your organization?

4.14.1.2. How do you assess and prioritize the mitigation of vulnerabilities discovered on your internal networks and systems? (e.g., asset criticality, exploitability, severity, etc.)

24/7 SUPPORT SERVICES

Protect

- 4.15. Do you have network access control policies and procedures in place for your information systems that are aligned with industry standards or control frameworks?

[Yes, No, Alternate, or N/A]

4.15.1. If Yes, please list any standards or frameworks used.

FIREWALL - VPN FROM IT DEPT.

4.15.2. What are your practices for items such as federation, privileged users, and role based access control for end-user devices?

WITH VPN FROM IT DEPT.

4.15.2.1. How do you ensure remote access is managed for end-user devices or employees and suppliers, including deactivation of accounts? (e.g. Multi-factor authorization, encryption, protection from malware, etc.)

4.15.2.2. How do you identify and correct end-user systems that fall out of compliance?

CUSTOMER IT DEPT. DELEGATES THIS SOFTWARE WILL NOTIFY AND ALERT

- 4.16. Is cybersecurity training required for personnel who have administrative rights to your enterprise computing resources?

[Yes, No, Alternate, or N/A]

4.16.1. What is the frequency for verifying personnel training compliance?

4.16.2. What cybersecurity training is required for your third-party stakeholders (e.g., suppliers, customers, partners, etc.) who have network access?

4.16.2.1. How is training compliance tracked for third parties with network access?

- 4.17. Do you include contractual obligations to protect information and information systems handled by your suppliers?

[Yes, No, Alternate, or N/A]

4.17.1. What standard cybersecurity standards or frameworks are the contractual supplier terms for information protection aligned to, if any?

- 4.18. Do you have an organizational policy on the use of encryption that conforms with industry standards or control frameworks?

[Yes, No, Alternate, or N/A]

- 4.18.1. What industry standards or controls frameworks are followed for encryption and key management?
- 4.18.2. What processes or procedures exist to comprehensively manage the use of encryption keys?
 - 4.18.2.1. What is your process for protecting data at rest and in transit?
- 4.19. Does your organization have hardening standards in place for network devices (e.g., wireless access points, firewalls, etc.)?

[Yes, No, Alternate, or N/A]

 - 4.19.1. What protections exist to provide network segregation where appropriate (e.g., intrusion detection systems)?
 - 4.19.2. What controls exist to continuously monitor changes to your network architecture (e.g., NIST 800-53 or related controls)?
 - 4.19.3. How do you manage prioritization and mitigation of threats discovered on your networks?
 - 4.19.4. How do you track changes to software versions on your servers?
- 4.20. Do you follow an industry standard or framework for your internal or third- party cloud deployments, if applicable?

[Yes, No, Alternate, or N/A]

 - 4.20.1. What protections are in place between your network and cloud service providers?
 - 4.20.1.1. How to do you convey cloud security requirements to your suppliers/sub-contractors?

Detect

- 4.21. Do you have defined and documented incident detection practices that outline which actions should be taken in the case of an information security or cybersecurity event?

[Yes, No, Alternate, or N/A]

 - 4.21.1. Are cybersecurity events centrally logged, tracked, and continuously monitored?
 - 4.21.2. Are incident detection practices continuously improved?
- 4.22. Do you require vulnerability scanning of software running within your enterprise prior to acceptance?

[Yes, No, Alternate, or N/A]

 - 4.22.1. What procedures or policies exist, if any, for detecting vulnerabilities in externally obtained software (such as penetration testing of enterprise and non-enterprise software)?

- 4.22.2. What are your procedures to scan for vulnerabilities in supplier-provided software running on your network?
- 4.23. Do you manage updates, version tracking of new releases, and patches (including patching history) for your software and software services offerings?
- [Yes, No, Alternate, or N/A]
- 4.23.1. What is the responsibility of the product end-user (customer) for updating software versions?
- MANUFACTURER NOTIFYS OF UPDATES**
- 4.24. Do you deploy anti-malware software?
- [Yes, No, Alternate, or N/A]
- 4.24.1. What systems are out of scope for anti-malware software compliance, if any?
- 4.24.1.1. How do you ensure anti-malware is present on developer platforms? As applicable to your offering?

Respond & Recover

- 4.25. Do you have a documented incident response process and a dedicated incident response team (CSIRT - Computer Security Incident Response Team)?
- [Yes, No, Alternate, or N/A]
- 4.25.1. What is your process for reviewing and exercising your resiliency plan?
- 4.25.2. What is your process to ensure customers and external entities (such as government agencies) are notified of an incident when their product or service is impacted?
- 4.26. Do you have processes or procedures to recover full functionality, including integrity verification, following a major cybersecurity incident?
- [Yes, No, Alternate, or N/A]
- 4.26.1. What is the frequency for testing of back-up media? - **MONTHLY**
- 4.27. Do you insure for financial harm from a major cybersecurity incident (e.g., self-insure, third party, parent company, etc.)? [Yes, No, Alternate, or N/A]
- 4.27.1. Does coverage include financial harm to your customers resulting from a cybersecurity breach which has impacted your company? - **YES**

5. PHYSICAL SECURITY

- 5.1. Is the entity (organization, operational unit, facility, etc.) currently covered by an unrestricted/unlimited National Industrial Security Program (NISP) Facility Clearance (FCL) or a related U.S. government program such as C-TPAT that certifies the entity as meeting appropriate physical security standards?

[If 'Yes,' please state the program that certified you and date of last certification. You may skip the remaining questions of this section and proceed to the next section. If not, continue with this section.]

- 5.1.1. If the entity is not covered by a NISP FCL but currently has some other US Government or industry attestation, such as TAPA FSR of meeting a physical security code or standard, please identify the standard, the issuing agency, and the most recent date of certification.
- 5.1.2. Is the entity covered by a limited FCL (in agreement with a foreign government)? Describe.
- 5.2. Do you have documented security policies and procedures that address the control of physical access to cyber assets (network devices, data facilities, patch panels, industrial control systems, programmable logic, etc.)?

[Yes, No, Alternate, or N/A]

- 5.2.1. To what standards/controls do you adhere? (e.g., NIST publication, ISO, UL, etc.)
- 5.2.1.1. How often do you review and update to those policies and procedures and what is the most recent review?
- 5.2.1.2. If needed, can you provide these documents for our review?
- 5.3. Do you have documented policies addressing staff training which includes procedures to limit physical access to cyber assets to only those with demonstrated need?

[Yes, No, Alternate, or N/A]

- 5.3.1. What training do all staff receive to address potential physical security threats and how to respond to emergencies (e.g., fire, weather, etc.)?
4 HOUR CUSTOMER TRAINING - 24/7 SUPPORT
- 5.3.2. What training do cybersecurity staff, physical security staff, and contractors with at least limited access to sensitive areas of a facility receive?
4 HOUR CUSTOMER TRAINING
- 5.3.2.1. How does this training address potential threats to the facility and how the physical access controls are integrated with system network interfaces?
EXPLAIN ALL INSTALLED SYSTEM AND PROCEDURES
- 5.3.3. What standards do you follow, or did you implement (e.g., NIST publication, ISO, UL, etc.)?
- 5.3.3.1. How is this training documented? **VIDEO - COMPLETION DOCUMENT**
- 5.4. Do you have a documented Security Incident Response process covering physical security incidents? (e.g., potential intruder access, missing equipment, etc.)
- [Yes, No, Alternate, or N/A]
- 5.4.1. What processes do you have in place to document the actions taken during and after an actual or suspected physical security incidents (e.g., security log, formal report to management, police report, etc.)?
24/7 SECURITY RESPONSE
- 5.4.1.1. How do you ensure that your staff understands and complies with procedures (e.g., training, exercises, and actual cases of incident response)?
SECURITY PROTOCOLS LISTED BY MAIN OFFICE
24/7 SECURITY RESPONSE

- 5.5. For facilities that use an independent contractor for physical security, are physical facilities security policy and procedures incorporated into service level agreements, contracts, policies, regulatory practices? **ALL INSTALLERS ARE PAYROLLED EMPLOYEES**

[Yes, No, Alternate, or N/A]

- 5.5.1. What physical / facilities security policies and practices are subject to audit?

- 5.5.2. For contractors who have access to a critical facility, sensitive assets, or major physical plant systems, what standards are they required to attest to? (e.g., NIST publication, ISO, UL, etc.)

- 5.5.2.1. How is compliance with these standards validated?

- 5.6. Are there enforcement mechanisms (e.g., sanctions, response procedures, technology) for unauthorized physical access to mission/business critical information, functions, services and assets?

[Yes, No, Alternate, or N/A]

- 5.6.1. What type of action or response would be taken for unauthorized physical access to sensitive cyber assets? **UPON TERMINATION OF EMPLOYEE NOTIFY CUSTOMER**

- 5.7. Do you have evidence that physical security mechanisms are effective and adequate to protect assets? Evidence could include third-party assessment, self-assessment, records of actions taken to enforce rules, etc.

[Yes, No, Alternate, or N/A]

- 5.7.1. What is the date of the last review and update to your enforcement strategy?

1-1-2022

Physical Security In-transit

- 5.8. Do you utilize a controlled bill of materials (BOM) or similar capability to protect assets that are being received, in process, or in-transit?

[Yes, No, Alternate, or N/A]

- 5.8.1. What industry standards or frameworks are followed? **MANUFACTURERS ASIS-ESA-NFPA-IBC-AAADM-ALOHA-EC**

- 5.9. Do you have requirements that all items being shipped have tamper-evident packaging?

[Yes, No, Alternate, or N/A]

- 5.9.1. What industry standards or frameworks are being followed to ensure packaging is tamper-evident?

- 5.9.1.1. How are these requirements audited to ensure that they are effective?

- 5.10. Do you have processes in place to prevent counterfeit parts from entering your supply chain?

[Yes, No, Alternate, or N/A]

- 5.10.1. What requirements, if any, are in place to ensure the use of Original Equipment Manufacturer (OEM) or Authorized Distributors for all key components?

DIRECT PURCHASING FROM OEM DEALER

5.10.2. What are your processes for the detection and disposition of counterfeit electronic components? **WOULD BE DISCOVERED DURING INSTALLATION**

5.10.2.1. How do you pass on counterfeit prevention requirements to your third party suppliers?

6. PERSONNEL SECURITY

6.1. Does a formal personnel security program exist?

[Yes, No, Alternate, or N/A]

6.1.1. Is employee access managed by role? — **YES**

6.1.2. Is access to business-critical systems, manufacturing facilities, and assets formally managed and maintained? Please describe.

6.1.3. **INSTALL CREWS - PROGRAM CREWS - TRAIN CREWS**
Are physical security practices formally governed, documented, maintained, and enforced?

Onboarding

6.2. Do you have a process for onboarding personnel?

[Yes, No, Alternate, or N/A]

6.2.1. Does the process include security awareness training? — **YES**

6.2.2. What is the process to determine the level of access to company identifications (IDs), tokens, documents, applications, etc.? **JOB APPLICATION**

6.2.3. What is the process to distribute company assets? **BACKGROUND CHECKS**

6.2.4. Is the onboarding process documented? **OFFICE STAFF - WAREHOUSE STAFF**

6.2.4.1. If 'Yes', please provide a copy. — **YES**

6.3. Do you have policies for conducting background checks of your employees as permitted by the country in which you operate?

[Yes, No, Alternate, or N/A]

6.3.1. If not permitted by the country, please note that and provide the part of your supply chain for which it is applicable.

6.3.2. How do you conduct the background checks and document, validate, and update their responses? **6-MONTH AUDIT**

6.4. Do you have policies for conducting background checks for your suppliers, as permitted by the country in which you operate?

[Yes, No, Alternate, or N/A]

6.4.1. If not permitted by the country, please note that and provide the part of your supply chain for which it is applicable.

6.4.2. How do you conduct the background checks and document, validate, and update their responses?

6.5. Do you have policies for conducting background checks for any subcontractors, as permitted by the country in which you operate?

[Yes, No, Alternate, or N/A]

6.5.1. If not permitted by the country, please note that and provide the part of your supply chain for which it is applicable.

6.5.2. How do you conduct the background checks and document, validate, and update their responses?

Offboarding

6.6. Do you have a process for offboarding personnel?

[Yes, No, Alternate, or N/A]

6.6.1. Does the process include a process to transfer knowledge to other personnel? - YES

6.6.2. What is the process to remove access to all company documents, applications, assets, etc.? ADMIN MANAGEMENT

6.6.3. What is the process to recover all company assets? - ADMIN/HR MANAGE 2

6.6.4. Is that process documented? - YES

Awareness and Training (Security-Specific)

6.7. Are personnel security practices formally documented and accessible to all employees?

[Yes, No, Alternate, or N/A]

6.8. Are Personnel Security practices routinely enforced, audited, and updated?

[Yes, No, Alternate, or N/A]

6.9. Are personnel required to complete formal SCRM training annually?

[Yes, No, Alternate, or N/A]

6.10. Are all personnel trained in security best practices? This includes, but is not limited to, insider threats, access control, and data protection.

[Yes, No, Alternate, or N/A]

6.11. Is there additional security training provided to users with elevated privileges?

[Yes, No, Alternate, or N/A]

- 6.12. Are you aware of security training practices performed by your sub-suppliers to their personnel?

[Yes, No, Alternate, or N/A]

- 6.12.1. If 'Yes', does it align with your security practices?

- 6.13. Do you have a Code of Conduct for your employees, suppliers and subcontractors?

[Yes, No, Alternate, or N/A]

- 6.13.1. Is the Code of Conduct always available and visible to your employees, suppliers, and subcontractors? **NO**

- 6.13.2. How [regularly or often] is this Code of Conduct updated? Please describe the frequency. **6 - MONTHS**

- 6.13.3. Do you have personnel designated to address questions or violations to the Code of Conduct? **HR DEPARTMENT**

- 6.13.4. Are these employees, suppliers, and subcontractors trained on the Code of Conduct, including privacy and confidentiality requirements, as required by your industry? **YES**

7. SUPPLY CHAIN INTEGRITY

- 7.1. Do your processes for product integrity conform to any of the following standards (e.g., ISO 27036, SAE AS6171, etc.)?

[Yes, No, Alternate, or N/A]

- 7.2. Do you control the integrity of your hardware/software (HW/SW) development practices by using Secure Development Lifecycle practices?

[Yes, No, Alternate, or N/A]

- 7.2.1. How do you manage the conformance of your third parties to your procedures?

- 7.3. Do you have documented performance and validation procedures for your HW/SW products or services?

[Yes, No, Alternate, or N/A]

- 7.3.1. What is your process to ensure conformance to those procedures?

- 7.3.1.1. How do you manage HW/SW products or service that are not in compliance with those procedures?

- 7.3.1.2. How are subcontractors held accountable to performance specifications?

- 7.3.2. What, if any, automated controls are in place for your validation processes?

- 7.3.2.1. How do you audit your validation processes?

- 7.4. Do you have processes in place to independently detect anomalous behavior and defects in HW/SW products or services?

[Yes, No, Alternate, or N/A]

- 7.4.1. What means do you provide to allow customers to report anomalies? **24/7 RESPONSE**

7.4.1.1. How do you monitor and track anomalous product or service behavior?

- 7.5. Do you monitor third-party HW/SW products or services for defects? **CUSTOMER MANUFACTURER**

[Yes, No, Alternate, or N/A]

- 7.5.1. What are your processes for managing third-party products and component defects throughout their lifecycle?

- 7.6. Does the functional integrity of your product or services rely on cloud services (commercial or hybrid)?

[Yes, No, Alternate, or N/A]

- 7.6.1. What policies and procedures are in place to protect the integrity of the data provided through cloud services?

7.6.1.1. How do you manage the shared responsibility for cloud service integrity requirements with your suppliers?

- 7.7. Do you have required training on quality and product integrity processes for employees, suppliers, and subcontractors? [Yes, No, Alternate, or N/A]

7.7.1. What mechanisms are in place for direct employees and contracted workers to ensure applicable training has been completed?

7.7.1.1. **MANUFACTURER CERTIFIED TRAINING**
Do you pass down training requirements to your sub-suppliers, as applicable? **NO**

- 7.8. Do you have processes to evaluate prospective third-party suppliers' product integrity during initial selection?

[Yes, No, Alternate, or N/A]

7.8.1. What processes or procedures, if any, are in place to ensure that prospective suppliers have met your product integrity requirements?

7.8.1.1. **BENCH TEST MATERIALS -**
How do your policies or procedures ensure appropriate management/leadership input on supplier selection decisions?

- 7.9. Do you have regularly scheduled audits to ensure compliance with HW/SW products or services integrity requirements? **CERTIFIED SALES - INSTALLERS**

[Yes, No, Alternate, or N/A]

7.9.1. What provisions for auditing are included within supplier contracts?

QUARTELY WITH MANUFACTURERS

- 7.9.2. How do you pass down HW/SW products or services integrity requirements to third party suppliers?
- 7.10. Do you have a process for improving integrity of HW/SW products or services?
[Yes, No, Alternate, or N/A]
- 7.10.1. What programs are in place to ensure continuous performance monitoring and improvement of key suppliers?
- 7.11. Do you have processes in place for addressing reuse and/or recycle of HW products?
[Yes, No, Alternate, or N/A]
- 7.11.1. What is your process? **DISPOSE OF OUTDATED MATERIALS**

8. SUPPLY CHAIN RESILIENCE

General

- 8.1. Does your organization have a formal process for ensuring supply chain resilience as part of your product offering SCRM practices?
[Yes, No, Alternate, or N/A]
- 8.1.1. What standards or industry frameworks do you use to help inform those practices?
- 8.2. Do you consider non-technical supply chain resilience threats such as weather, geo-political instability, epidemic outbreak, volcanic, earthquakes, etc.?

Supply Chain Disruption Risk Management (Business Continuity)

- 8.3. Do you maintain a formal business continuity plan necessary to maintain operations through disruptions and significant loss of staff?
[Yes, No, Alternate, or N/A]
- 8.3.1. If illness causes high absenteeism, are personnel cross-trained and able to perform multiple duties?
- 8.4. Do you maintain a formally trained and dedicated crisis management team, including on-call staff, assigned to address catastrophic or systemic risks to your supply chain or manufacturing processes?
[Yes, No, Alternate, or N/A]
- 8.4.1. Do you require and audit key suppliers for their ability to be prepared for unexpected supply chain disruptions?
- 8.5. Can personnel work remotely?
[Yes, No, Alternate, or N/A] **IF IT DEPARTMENT PROVIDE CUSTOMER APPROVED VPN**

8.5.1. Do your service deliverables outline which services can be done remotely and which cannot? - YES

8.5.1.1. Is that documented in Service-level agreement (SLA) or Terms and Conditions? - YES

8.5.1.2. What infrastructure support is needed to support a shift to an at-home workforce? - NONE

Diversity of Supply Base

8.6. Does your company consider supplier diversity to avoid single sources and to reduce the occurrence of suppliers being susceptible to the same threats to resilience?

[Yes, No, Alternate, or N/A]

8.7. Does your company consider alternate offering delivery channels to mitigate extended supplier outages to include cloud, network, telecommunication, transportation, and packaging?

[Yes, No, Alternate, or N/A]

SIGNATURES:

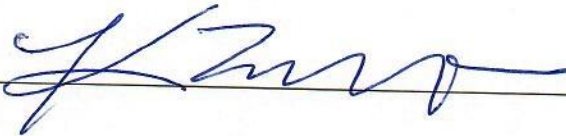
Please include the names and titles of all persons completing this template.

Name: KRISTOFFER ZUWANDT

Date: 2-10-22

Title: SECURITY ENGINEER

Signature: X



City of Hilliard Rating Form

Vendor: All Secured

Evaluator:

Adam Maynard & Jon Bumgrdn

Factor	Weight	Score	Weighted Score
1. QUALIFICATIONS OF COMPANY/CONSULTANT			
Relevant Experience of the Firm.	10%	4	10%
Reputation of the Firm. (Based on references for similar successful projects)	10%	4	10%
Capacity of the Firm (Depth of available resources, fiscal stability, and history of similarly sized projects)	10%	4	10%
2. TECHNICAL APPROACH			
Responsiveness to requirements document sent process	10%	4	10%
Schedule validity or applicability and penalty incentives	10%	0	0%
Presentation of completed model in the RFP response	10%	4	10%
Design	10%	4	10%
3. COST FOR SERVICE			
Initial Cost	20%	2	10%
Cost of Maintenance and service calls	10%	4	10%
TOTAL	100%	30	80%
SCORE: 0=Unacceptable 1=Poor 2=Fair 3=Good 4=Excellent			

City of Hilliard Rating Form

Vendor: Silco

Evaluator:

Adam Maynard & Jon Bumgrdn

Factor	Weight	Score	Weighted Score
1. QUALIFICATIONS OF COMPANY/CONSULTANT			
Relevant Experience of the Firm.	10%	4	10%
Reputation of the Firm. (Based on references for similar successful projects)	10%	4	10%
Capacity of the Firm (Depth of available resources, fiscal stability, and history of similarly sized projects)	10%	4	10%
2. TECHNICAL APPROACH			
Responsiveness to requirements document sent process	10%	3	7.5%
Schedule validity or applicability and penalty incentives	10%	0	0%
Presentation of completed model in the RFP response	10%	2	5%
Design	10%	4	10%
3. COST FOR SERVICE			
Initial Cost	20%	3	15%
Cost of Maintenance and service calls	10%	2	5%
TOTAL	100%	26	73%
SCORE: 0=Unacceptable 1=Poor 2=Fair 3=Good 4=Excellent			

City of Hilliard Rating Form

Vendor: Prime Secured

Evaluator:

Adam Maynard & Jon Bumgrdn

Factor	Weight	Score	Weighted Score
1. QUALIFICATIONS OF COMPANY/CONSULTANT			
Relevant Experience of the Firm.	10%	4	10%
Reputation of the Firm. (Based on references for similar successful projects)	10%	4	10%
Capacity of the Firm (Depth of available resources, fiscal stability, and history of similarly sized projects)	10%	4	10%
2. TECHNICAL APPROACH			
Responsiveness to requirements document sent process	10%	1	2.5%
Schedule validity or applicability and penalty incentives	10%	0	0%
Presentation of completed model in the RFP response	10%	4	10%
Design	10%	3	7.5%
3. COST FOR SERVICE			
Initial Cost	20%	4	20%
Cost of Maintenance and service calls	10%	1	2.5%
TOTAL	100%	25	73%
SCORE: 0=Unacceptable 1=Poor 2=Fair 3=Good 4=Excellent			

Vendor: Team Fishel

Evaluator:

Adam Maynard & Jon Bumgrdn

Factor	Weight	Score	Weighted Score
1. QUALIFICATIONS OF COMPANY/CONSULTANT			
Relevant Experience of the Firm.	10%	4	10%
Reputation of the Firm. (Based on references for similar successful projects)	10%	4	10%
Capacity of the Firm (Depth of available resources, fiscal stability, and history of similarly sized projects)	10%	4	10%
2. TECHNICAL APPROACH			
Responsiveness to requirements document sent process	10%	1	2.5%
Schedule validity or applicability and penalty incentives	10%	0	0%
Presentation of completed model in the RFP response	10%	3	7.5%
Design	10%	4	10%
3. COST FOR SERVICE			
Initial Cost	20%	2	10%
Cost of Maintenance and service calls	10%	3	7.5%
TOTAL	100%	25	68%
SCORE: 0=Unacceptable 1=Poor 2=Fair 3=Good 4=Excellent			

Council Memo: Legislation (22-R-33)

Subject: Reappointment to the PAC
From: Michelle Crandall, City Manager
Initiated by: Diane Werbrich, Clerk of Council
Date: April 11, 2022

Executive Summary

This resolution would reappoint two members to the Public Arts Commission ("PAC").

Staff Recommendation

Staff recommends that Council adopt this Resolution.

Background

The PAC was established by City Council by Resolution No. 17-R-36 on April 10, 2017. Ms. Kelley Daniel's reappointment to the PAC expires on April 13, 2022, and Mr. Uttley's reappointment expires May 13, 2022.

Financial Impacts

There are no anticipated financial impacts, members of the PAC serve on a volunteer basis.

Attachments

None



Resolution: 22-R-33

Adopted:

Page 1 of

Effective:

RE-APPOINTING MEMBERS TO THE PUBLIC ARTS COMMISSION.

WHEREAS, the Council of the City of Hilliard created the Public Arts Commission ("PAC") by Resolution No. 17-R-36 on April 10, 2017; and

WHEREAS, following the initial appointments, PAC members are appointed to two-year terms; and

WHEREAS, Kelley Daniel was reappointed to the PAC on April 13, 2020, by Resolution No. 20-R-35 and Bill Uttley was reappointed on May 10, 2021 by Resolution No. 21-R-37; and

WHEREAS, the Council of the City of Hilliard desires to reappoint Ms. Daniel and Mr. Uttley each to a new two year term; and

WHEREAS, Ms. Daniel and Mr. Uttley have expressed a desire to accept such reappointment to the PAC.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Hilliard, Ohio that:

SECTION 1. City Council hereby reappoints the following individuals to new terms on the Public Arts Commission for the terms provided:

Name	Term
Kelley Daniel	April 11, 2022 to April 11, 2024
Bill Uttley	May 13, 2022 to May 13, 2024

SECTION 2. This Resolution shall be effective upon its adoption.

ATTEST:

SIGNED:

Diane C. Werbrich, MMC
Clerk of Council

President of Council

APPROVED AS TO FORM:

Philip K. Hartmann
Director of Law

✓ Vote Record - Resolution 22-R-33						
		Yes/Aye	No/Nay	Abstain	Absent	
<input type="checkbox"/> Adopted	Andy Teater	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/> Adopted as Amended	Omar Tarazi	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/> Defeated	Les Carrier	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/> Tabled	Tina Cottone	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/> Held Over	Peggy Hale	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/> Withdrawn	Pete Marsh	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/> Positive Recommendation	Cynthia Vermillion	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/> No Recommendation						
<input type="checkbox"/> Referred Back To Committee						

CERTIFICATE OF THE CLERK

I, Diane C. Werbrich, Clerk of Council for the City of Hilliard, Ohio, do hereby certify that the foregoing Resolution is a true and correct copy of Resolution No. **22-R-33** passed by the Hilliard City Council on the 11th day of April 2022.

IN TESTIMONY WHEREOF, witness my hand and official seal this 11th day of April 2022.

Diane C. Werbrich, MMC

Council Memo: Legislation (22-R-34)

Subject: Appointing Member to the Columbus Region Special Improvement District
From: Michelle Crandall, City Manager
Initiated by: David Meadows, Director of Economic Development
Date: April 11, 2022

Executive Summary

This legislation appoints Council Member Vermillion to the Columbus Regional Energy Special Improvement District.

Staff Recommendation

Staff recommends that City Council approve the appointment of Councilmember Vermillion to the Columbus Region Special Improvement District.

Background

The Columbus, Worthington Regional Energy Special Improvement District (the "District") was created under Ohio Revised Code Chapters 1702 and 1710 as an ESID and established pursuant to Resolution No. 0261X-2015 of the Council of the City of Columbus, Ohio approved on November 23, 2015. The Columbus Regional Energy Special Improvement District Program Plan was adopted as a plan for public improvements and public services under Ohio Revised Code Section 1710.02(F), which plan allows for additional properties within the City of Columbus, Ohio and within any municipal corporation or township which is adjacent.

Resolution No. 18-R-27, adopted on March 26, 2018, authorized the petition for special assessments and City Council appointed Pete Marsh to the Columbus Region Special Improvement District.

Financial Impacts

No financial impacts

Expected Benefits

Continues City of Hilliard representation on the Columbus Regional Energy Special Improvement District

Attachments

N/A.



Resolution: 22-R-34

Adopted:

Page 1 of

Effective:

**APPOINTING COUNCIL MEMBER CYNTHIA VERMILLION TO THE COLUMBUS
REGION SPECIAL IMPROVEMENT DISTRICT.**

WHEREAS, as set forth in Ohio Revised Code Chapter 1710, the Ohio General Assembly has authorized property owners to include their properties within energy special improvement districts ("ESIDs") upon a petition to a municipal corporation or township, which ESIDs are voluntary organizations of property owners who undertake special energy improvement projects for their properties and finance such special energy improvement projects by way of voluntary special assessments; and

WHEREAS, the Columbus, Worthington Regional Energy Special Improvement District (the "District") was created under Ohio Revised Code Chapters 1702 and 1710 as an ESID and established pursuant to Resolution No. 0261X-2015 of the Council of the City of Columbus, Ohio approved on November 23, 2015 (the "Creation Resolution"); and

WHEREAS, pursuant to the Creation Resolution, the Columbus Regional Energy Special Improvement District Program Plan (as amended and supplemented from time to time, the "Program Plan") was adopted as a plan for public improvements and public services under Ohio Revised Code Section 1710.02(F), which plan allows for additional properties within the City of Columbus, Ohio and within any municipal corporation or township which is adjacent to any other municipal corporation or township in which a portion of the District's territory is located to be added to the territory of the District; and

WHEREAS, pursuant to Resolution No. 18-R-27, adopted March 26, 2018, the City of Hilliard approved the petition for special assessments, the Columbus Regional Energy Special Improvement District Program Plan and joined Columbus Regional Special Improvement District; and

WHEREAS, the City recommends appointing Council Member Cynthia Vermillion to the District Board.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Hilliard, Ohio, that:

SECTION 1. Hilliard City Council hereby appoints Council Member Cynthia Vermillion to the Columbus Regional Energy Special Improvement District Board.

SECTION 2. This Resolution is effective upon its adoption.

ATTEST:

SIGNED:

Diane C. Werbrich, MMC
Clerk of Council

President of Council

APPROVED AS TO FORM:

Philip K. Hartmann
Director of Law

✓ Vote Record - Resolution 22-R-34						
		Yes/Aye	No/Nay	Abstain	Absent	
<input type="checkbox"/> Adopted	Andy Teater	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/> Adopted as Amended	Omar Tarazi	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/> Defeated	Les Carrier	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/> Tabled	Tina Cottone	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/> Held Over	Peggy Hale	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/> Withdrawn	Pete Marsh	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/> Positive Recommendation	Cynthia Vermillion	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/> No Recommendation						
<input type="checkbox"/> Referred Back To Committee						

CERTIFICATE OF THE CLERK

I, Diane C. Werbrich, Clerk of Council for the City of Hilliard, Ohio, do hereby certify that the foregoing Resolution is a true and correct copy of Resolution No. **22-R-34** passed by the Hilliard City Council on the 11th day of April 2022.

IN TESTIMONY WHEREOF, witness my hand and official seal this 11th day of April 2022.

Diane C. Werbrich, MMC



Council Memo: Information Only

Subject: Purchasing Body Worn Cameras for Division of Police
From: Michelle Crandall, City Manager
Initiated by: Duane Powell, Director of IT
Duane Powell, Director of IT, Information Technology
Date: April 11, 2022

Executive Summary

By the passage of Ordinance No. 21-41 on December 13, 2021, funds in the amount of \$200,000 was appropriated in Capital Improvement Budget for the purchase of body cameras for police officers (the "System").

The Information Technology Department and the Division of Police evaluated two Systems and conducted demonstrations in order to test features, functionality, and interoperability of this configuration.

Following the demonstrations, it was determined that the City would proceed with the purchase of Motorola's Watchguard System pursuant to State bid pricing contract 573077-0. Motorola's System demonstrated the best functionality and operability with the City's current in-car video system.

Financial Impacts

The total cost for the System is \$157,013, which will purchase 67 body worn cameras, charging stations, mounting brackets, car adaptors and the software licenses required to operate the System. The City will be reimbursed in the amount of \$58,830 from the State of Ohio body worn camera grant award.

Expected Benefits

This purchase will fully integrate with the Division of Police's current in-car video system and will provide further transparency to the community.

Attachments

- Motorola Solutions quotation



Quote For:

Hilliard Division of Police

Attn: Eric Grile

Reference:

NEW (67) V300 EL5

Quote By:

WatchGuard Video / Motorola Solutions

Matt Marino

Date: 03-28-22

Attachment: Body cam quote_DF-0089-07 (2256 : Purchasing Body Worn Cameras)

Serving Law Enforcement with the Most Compelling, Quality Video Products

FACT SHEET

MOTOROLA SOLUTIONS

Motorola Solutions is a global leader in mission-critical communications. Our technology platforms in communications, command center software, video security & analytics, and managed & support services make cities safer and help communities and businesses thrive.

We have a rich history of firsts, including pioneering mobile communications in the 1930s, making equipment that carried the first words from the moon in 1969 and developing the first commercial handheld cellular phone in 1983.

Today, our global employees are committed to designing and delivering the solutions our customers refer to as their lifeline. At Motorola Solutions, we are ushering in a new era in public safety and security.

TECHNOLOGY PLATFORMS



**MISSION-CRITICAL
COMMUNICATIONS**



**COMMAND CENTER
SOFTWARE**



**VIDEO SECURITY &
ANALYTICS**



**MANAGED &
SUPPORT SERVICES**

AWARDS

The Wall Street Journal Management Top 250,
No. 92, November 2019

WayUp Top 100 Internship Programs, August 2019

Fortune World's Most Admired Companies,
No. 3 in Networks and Other Communications
Equipment, January 2019

Forbes World's Best Employers, October 2018

Dow Jones Sustainability North American Index,
September 2018

CHAIRMAN & CEO

Greg Brown

HEADQUARTERS

500 W. Monroe
Chicago IL USA

MEDIA CONTACT

Brittany Kelly | 224-246-3914
brittnay.kelly@motorolasolutions.com

BY THE NUMBERS

\$7.3 BILLION

in annual sales (2018)

\$637 MILLION

in R&D spending (2018)

\$3.3 BILLION

in acquisitions spending since 2016

17,000+ EMPLOYEES

in 60 countries

100,000+ CUSTOMERS

in over 100 countries

6,900+ PATENTS

granted and pending

13,000 NETWORKS

across the globe



MOTOROLA SOLUTIONS

Motorola Solutions, Inc. 500 West Monroe Street, Chicago, IL 60661 U.S.A. motorolasolutions.com

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Motorola Solutions

415 E. Exchange
 Allen, TX 75002
 (P) 800-605-6734 (F) 212-383-9661

**Prepared For:**

Hilliard Division of Police - Attention: Eric Grile
 NEW (67) V300 EL5

QUOTATION - _DF-0089-07
DATE: 03-28-22

PROJECT QUOTATION

We at Motorola Solutions are pleased to quote the following systems for the above referenced project:

Deliverables / Materials / Services	Qty	Sell Price	Amount
V300, WiFi/Bluetooth Wearable Camera, with Magnetic Chest Mount BW-V30-10-- V300, WiFi/Bluetooth Wearable Camera Magnetic Chest Mount	67	\$995.00	\$66,665.00
Warranty, V300 3 Year, No-Fault WGW00300-003	67	\$450.00	\$30,150.00
V300, Battery, Removable and Rechargeable, 3.8V, 4180mAh WGP02614	67	\$99.00	\$6,633.00
Evidence Library 5, VISTA/V300 Annual Device License & Support Fee WGP02400-520	67	\$195.00	\$13,065.00
V300 WiFi In-car Radio Base Bundle, includes Radio Base and Smart PoE Switch. IV-ACK-BD-V3--- V300 WiFi In-car Radio Base Bundle WiFi Charging Radio Base Smart PoE Switch Cables and Brackets	29	\$545.00	\$15,805.00

Attachment: Body cam quote_DF-0089-07 (2256 : Purchasing Body Worn Cameras)

V300 Transfer Station II with Power Supply and Cables.	10	\$1,495.00	\$14,950.00
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BW-ACK-V3-TS

V300 Transfer Station II

TS02, D350, 8-Slot Rack Mount Charge/Upload Dock, 10GB

includes kit with Power Supply and Cables.

Evidence Library 5, Web Server Site License Key	1	\$0.00	\$0.00
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WGP02400-500

For each physical location where the software is installed on a server, a site license is required

Managed Software Installation Service; On-Site Assist Install, Training, Configuration, Project Management, Consultation	1	\$5,000.00	\$5,000.00
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WGW00122-400

Software, REDACTIVE(sm), Enterprise User License, Rev 3.0	1	\$5,995.00	\$5,995.00
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WGP01092-710

REDACTIVE(sm), Software Support & Maintenance, 3-Year Bundle	1	\$2,250.00	\$2,250.00
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WGW00159-030

Transfer Station, Bracket Kit, 19" Server Rack	10	\$250.00	\$2,500.00
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WGA00503-400-KIT

Loyalty Discount	1	-\$6,000.00	-\$6,000.00
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Promotional Incentive

Subtotal Price	\$163,013.00
Total Discount	\$6,000.00
Total Price	\$157,013.00

Notes:

1. This Quote is valid for 90 days from the Quote Date. Pricing may change thereafter.
2. Any sales transaction resulting from this Quote is based on and subject to the applicable Motorola's Standard Terms and Conditions, notwithstanding terms and conditions on purchase orders or other Customer ordering documents.
3. Motorola's Standard Terms and Conditions are found at www.motorolasolutions.com/product-terms.
4. Payment Terms: Equipment-Net 30 days upon shipment; Installation-Net 30 days upon completion; Services and Subscription Agreements-Net 30 days from receipt of Order.

Attachment: Body cam quote_DF-0089-07 (2256 : Purchasing Body Worn Cameras)

5. The pricing in this Quote does not include any applicable taxes (e.g. sales/use tax).
6. UNLESS OTHERWISE NOTED IN THIS QUOTE / ORDER, INSTALLATION OF EQUIPMENT IS NOT INCLUDED

Quoted by: Matt Marino - 216-296-5155 - matthew.marino@motorolasolutions.com



WATCHGUARD 4RE® HD PANORAMIC IN-CAR VIDEO SYSTEM

Simple controls, HD cameras, wireless uploads and full integration with body-worn cameras have made the WatchGuard 4RE the world leader for in-car video policing.

KEY FEATURES

INTUITIVE CONTROL – Icon-driven user interface and direct access keys make operation quick and simple.

FULLY INTEGRATED WITH BODY CAMERA – The WatchGuard 4RE In-Car system and one or more body-worn cameras can work seamlessly, capturing synchronized video of an event from multiple vantage points.

UPLOAD ANYWHERE, ANYTIME – Recorded events are uploaded wirelessly via cellular network from vehicle to evidence storage with no officer involvement.

SMART, EVENT-BASED RESOLUTION RECORDING – Record simultaneously in HD and SD and automatically save using a resolution configured to the event category.

FULL PANORAMIC HD COVERAGE – See everything in front of the patrol car with the stunning video quality of a rotatable HD camera and an HD panoramic camera, all in one compact, rugged housing.

NEVER MISS AN INCIDENT – RECORD AFTER THE FACT provides the power to go back in time and capture important evidence days after it happened, even when record wasn't pressed.

Dual Drive Architecture – Video is continuously recorded to the internal Solid State Hard Drive (SSHD) and all active recordings are written to both the internal hard drive and the removable USB Flash Drive, providing event transfer options and backup.



Full Coverage, Full Detail
Panoramic X2 Camera



Zero Impact On Line Of Sight
Zero Sightline (Zs) Camera



12X Optical Zoom
Hd Mini Zoom Camera



Infrared Illumination
Infrared Cabin Camera



Added Viewing
Side Or Rear-Facing Camera

SPECIFICATIONS

Hard Drive Storage Capacity
200GB

Certified to Military Specification
MIL STD 810-G

Operation Conditions
-40° F to 185° F

Integrated and GPS for Speed and Location
YES

Integrated Crash Detection
YES

Hours of Recording
Up to 80 hours



For more information, visit motorolasolutions.com/in-car



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WATCHGUARD V300 CONTINUOUS-OPERATION BODY CAMERA

The WatchGuard V300 continuous-operation body camera with detachable battery, wireless uploading and expansive storage addresses law enforcement's need for cameras to operate beyond a 12-hour shift.

KEY FEATURES

DETACHABLE BATTERY – Easily change the WatchGuard V300's rechargeable battery while on the go. Keep an extra battery at the ready for unexpectedly long shifts, extra shifts or part-time jobs where a body camera is required.

AUTOMATIC WIRELESS UPLOADING – Send critical video back to headquarters while still in the field. When docked in the vehicle, the V300 uploads to evidence management systems via wireless networks like LTE and FirstNet, anytime, anywhere.

INTEGRATED WITH IN-CAR SYSTEM – One or more V300 cameras and a WatchGuard 4RE® in-car system can work seamlessly as a single system, capturing synchronized video of an incident from multiple vantage points.

NATURAL FIELD OF VIEW – Eliminate the fisheye effect from wide-angle lenses that warps video footage. Our distortion correction technology provides a clear and complete evidence review process.

ABSOLUTE ENCRYPTION – Elevate your data security with encryption at rest and in transit technology. V300 guards your data and your reputation.

RECORD-AFTER-THE-FACT – Go back in time and capture video from events days after they happened, even when a recording wasn't automatically triggered or initiated by the officer. Don't rely on mere seconds of pre-event buffering to prove your case.

SPECIFICATIONS

Dimensions

2.6 x 1.1 x 3.6 in (65 x 29 x 91 mm)
W x D x H

Weight

6.8 oz (193 g)

Storage

128 GB

IP Rating

IP 67

Resolution

1080p, 720p and 480p

Microphones

Dual

Vertical Field of View

Electronic Turret +15° /- 20°

Field of View

130°

Encryption

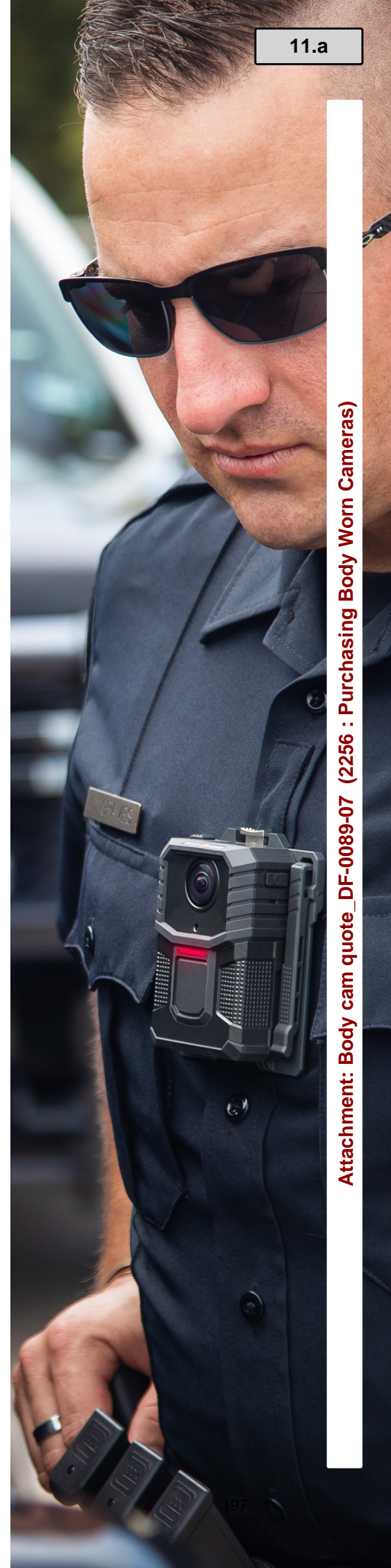
At rest and in transit

For more information, visit www.motorolasolutions.com/v300



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TWO-PIECE BODY CAMERA SYSTEM

THE SYSTEM



VISTA XLT DVR

Highly versatile WiFi and GPS enabled two-piece body camera system with amazingly small, lightweight, interchangeable head- and body-mounted HD cameras and full integration to 4RE® in-car video system.

CHOOSE YOUR CAMERA



VISTA XLT BODY-MOUNTED CAMERA

ORDER# VIS-XLT-WIF-001

Includes:

VISTA XLT DVR, your choice of DVR mount, camera mount, and cable.



VISTA XLT HEAD-MOUNTED CAMERA

ORDER# VIS-XLT-WIF-002

Includes:

VISTA XLT DVR, your choice of DVR mount, camera mount, and cable.

MOUNTS

DVR MOUNT



LEATHER MOUNT

ORDER# VIS-XLT-DVR-HOL



BELT CLIP MOUNT

ORDER# VIS-XLT-DVR-BLT

CAMERA MOUNT



MAGNETIC MOUNT

ORDER# VIS-XLT-MNT-MAG



GLASSES MOUNT

ORDER# VIS-XLT-OAK-MNT



SHIRT CLIP

ORDER# VIS-XLT-MNT-SRT

DOCKS AND ACCESSORIES



USB CHARGING AND UPLOAD DOCK

ORDER# VIS-CHG-BSE-KIT



WiFi IN-CAR UPLOAD DOCK

ORDER# VIS-CHG-WIF-BSE



ETHERNET CHARGING AND UPLOAD STATION

ORDER# VIS-VTS-DTC-01



XLT CABLE STRAIGHT NO COIL 46" LONG

ORDER# WGP02441-100



XLT CABLE RIGHT ANGLE NO COIL 28" LONG

ORDER# WGP02440-101



XLT CABLE STRAIGHT WITH COIL 46" LONG

ORDER# WGP02441-201



CABLE MANAGEMENT CLIP

ORDER# VIS-XLT-COL-CLIP



OAKLEY GLASSES

ORDER# VIS-XLT-OAK-SUN

CAMERAS



VISTA EXTENDED BODY CAMERA

ORDER# VIS-EXT-KIT-001

Ultra-rugged HD body-worn camera with simple controls, allowing officers to capture high quality video evidence.

Includes:

VISTA body camera, USB charging and uploading dock, and your choice of mount.



VISTA WiFi BODY CAMERA

ORDER# VIS-EXT-WIF-001

WiFi and GPS enabled body-worn camera with full integration to 4RE® in-car video system.

Includes:

VISTA WiFi body camera and your choice of mount.

MOUNTS



LOCKING MAGNETIC CHEST MOUNT

ORDER# VIS-MNT-KIT-001



DUTY BELT CLIP

ORDER# VIS-BLT-CLP-001



ROTATABLE SHIRT CLIP

ORDER# VIS-SHR-CLP-100



MOLLE LOOP MOUNT

ORDER# VIS-MNT-MOL-001



VELCRO PLATE MOUNT

ORDER# VIS-MNT-VEL-001



CLICK-FAST MOUNT (UK ONLY)

ORDER# VIS-MNT-KLK-001



TRIPOD MOUNT

ORDER# VIS-MNT-TRI-001



RAM MOUNT

ORDER# VIS-MNT-RAM-001

DOCKS AND ACCESSORIES



USB CHARGING AND UPLOAD DOCK

ORDER# VIS-CHG-BSE-KIT



WiFi IN-CAR UPLOAD DOCK

ORDER# VIS-CHG-WIF-BSE



ETHERNET CHARGING AND UPLOAD STATION

ORDER# VIS-VTS-DTC-001



QUICKCONNECT MOBILE CHARGER

ORDER# VIS-CHG-MAG-001

	VISTA XLT	VISTA WIFI	VISTA
4RE IN-CAR INTEGRATION	YES	YES	NO
Wi-Fi AND GPS	YES	YES	NO
HD RECORDING	12 HOURS	9-11 HOURS	11 HOURS
SD RECORDING	13 HOURS	10-12 HOURS	12 HOURS

HD and SD recording time may vary based on environmental conditions and feature use.



VISTA XLT™ TWO-PIECE HD BODY-WORN CAMERA

Highly versatile two-piece body-worn camera system with amazingly small, lightweight, interchangeable head and body-mounted HD cameras that allow officers to adapt to changing assignments and uniform types.

FEATURES AND BENEFITS

VISTA XLT

ADAPT TO CHANGING ASSIGNMENTS AND UNIFORMS

Amazingly small, lightweight HD body-mounted camera is extremely comfortable to wear and easy to attach to any uniform, vest or jacket.

RECORD EVENTS FROM THE OPTIMAL PERSPECTIVE

Interchangeable head and body-mounted HD cameras allow officers the ability to record events from the optimal perspective using a single body camera system.

FULLY INTEGRATED WITH 4RE® IN-CAR SYSTEM

One or more VISTA XLT body-worn cameras and a 4RE in-car system can work seamlessly as a single system, capturing synchronized video of an event from multiple vantage points.

SIMPLE TO USE

One touch on the camera or DVR is all it takes to start or stop a recording.

GET IT DONE IN THE FIELD

Quickly categorize an incident immediately after ending a recording instead of wasting time in front of a computer back at the station.

NEVER MISS AN INCIDENT

Record-After-the-Fact® technology provides the power to go back in time and capture important evidence days after it happened – even when there wasn't time to press the record button.

DOCK AND GO FILE UPLOAD

Fully automatic uploading of events with no officer involvement via USB dock or eight slot Ethernet transfer station.

SMART DEVICE ACCESS

Manage VISTA XLT features, categorize events and stream live video using a Wi-Fi enabled smart device.



Clip mount makes moving between uniform types quick and easy.

DVR mounts securely and comfortably to duty belt.

Head-mounted camera for point-of-view recording.

TECHNICAL SPECIFICATIONS

	VISTA XLT	VISTA WiFi	VISTA Extended
Built-in Wi-Fi and GPS	Yes	Yes	No
Continuous HD Recording	12 Hours	9 Hours	11 Hours
Continuous SD Recording	13 Hours	10 Hours	12 Hours
DVR Size	3.3"H x 1.9"W x 1.3"D	3"H x 1.9"W x 1.3"D	3"H x 1.9"W x 1.3"D
DVR Weight	6.3 Ounces	5.3 Ounces	5.3 Ounces
Storage Capacity	32 GB	32 GB	32 GB
Field of View	130°	130°	130°
Selectable Resolution	720p / 480p	720p / 480p	720p / 480p
Body-Mounted Camera Size	1.1"H x 1.1"W x .93"D		
Head-Mounted Camera Size	.84"H x .84"W x 2.50"L		
Body-Mounted Camera Weight	.5 Ounces		
Head-Mounted Camera Weight	.4 Ounces		



VISTA® WIFI INTEGRATED HD BODY-WORN CAMERA

Wi-Fi and GPS enabled, ultra-rugged HD body-worn camera with simple controls, allowing officers to capture the highest quality video evidence individually or as part of an integrated in-car system.

FEATURES AND BENEFITS

VISTA WIFI

SIMPLE TO USE

One touch is all it takes to start or stop a recording.

EASY TO UNDERSTAND

No guessing about battery level, recording status or memory space when using the backlit LCD.

FULLY INTEGRATED WITH 4RE® IN-CAR SYSTEM

One or more VISTA WiFi body-worn cameras and a 4RE In-Car system can work seamlessly as a single system, capturing synchronized video of an event from multiple vantage points.

GET IT DONE IN THE FIELD

Quickly categorize an incident immediately after ending a recording instead of wasting time in front of a computer back at the station.

NEVER MISS AN INCIDENT

Record-After-the-Fact® technology provides the power to go back in time and capture important evidence days after it happened – even when there wasn't time to press the record button.

STUNNING VIDEO AND CD QUALITY AUDIO

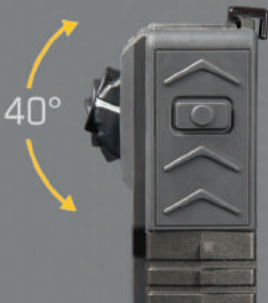
A setting sun, a car's dark interior and passing traffic don't stop the capture of great video and audio evidence.

DOCK AND GO FILE UPLOAD

Fully automatic uploading of events with no officer involvement via USB dock, ideal for individual officer use, or eight slot Ethernet transfer station for large agencies.

SMART DEVICE ACCESS

Manage VISTA WiFi features, categorize events and stream live video using a Wi-Fi enabled smart device.



Lens rotates 40° for optimal aiming from any mounting location.



Locking magnetic chest mount is our most popular.



Everything you need to know displayed on a backlit screen.

TECHNICAL SPECIFICATIONS

	WIFI	STANDARD	EXTENDED
Continuous HD Recording	9 Hours	7 Hours	11 Hours
Continuous SD Recording	10 Hours	8 Hours	12.5 Hours
Storage Capacity	32 GB	32 GB	32 GB
Certified to Military Specification	MIL STD 810-G	MIL STD 810-G	MIL STD 810-F
Operating Conditions	-4° F to +149° F	-4° F to +149° F	-4° F to +149° F
Field of View	130°	130°	130°
Built-In Wi-Fi	Yes	No	No
Built-In GPS	Yes	No	No

Matt Marino

Date 03-30-22Re: _DF-0089-07**Agency:** Hilliard Division of Police**Total Cost:** \$157,013.00**Contract Reference:** NEW (67) V300 EL5

Please be advised that the Hilliard Division of Police will purchase the goods and/or services offered in your Quote _DF-0089-07. This constitutes a purchase pursuant to the terms of the specified contract below, including any applicable addenda.

Specified Contract: Master Customer Agreement and attached addenda, signed concurrently herewith.

Agency affirms that a purchase order or notice to proceed is not required for contract performance or for subsequent years of service, and acknowledges that pursuant to PO # RG220342, the funds for this purchase has been authorized. Customer agrees to appropriate funding in accordance with the contract.

Invoices shall be according to the milestone schedule included in the quote and services agreement, should reference '_DF-0089-07' and be sent to:

Hilliard Division of Police

Attn: Duane Powell3800 Municipal WayHilliard OH 43026

The equipment will be shipped to the customer at the following address, and the ultimate destination where the equipment will be delivered to the customer is:

Hilliard Division of Police

Attn: Mike Woods5171 Northwest ParkwayHilliard OH 43026

Sincerely,

Signature: *Eric Grile*Name: Eric GrileTitle: Chief of PoliceEmail: egrile@hilliardohio.govAttachment: Body cam quote _DF-0089-07 (2256 : Purchasing Body Worn Cameras)

This Online Terms Acknowledgement (this “**Acknowledgement**”) is entered into between Watchguard, Inc., with offices at 415 E. Exchange Pkwy, Allen, TX 75002 (“**Watchguard**”) and the entity set forth in the signature block below (“**Customer**”). Watchguard and Customer will each be referred to herein as a “**Party**” and collectively as the “**Parties**”.

1. Online Terms Acknowledgement. The Parties acknowledge and agree that the terms of the Master Customer Agreement (“**MCA**”) and applicable Addenda available at www.motorolasolutions.com/product-terms, including, without limitation, the Mobile Video Addendum, govern each Ordering Document (as defined in the MSA) between the Parties, including all statements of work, schedules, order forms, and other ordering documents, and further agree that the terms of the MCA and Addenda are incorporated therein and form part of the Parties’ Agreement (as defined in the MCA). For purposes herein, the respective rights and obligations assigned to Motorola Solutions, Inc. within the online terms shall apply to Watchguard, and the respective rights and obligations assigned to ‘Customer’ within the online terms shall apply to Customer signing below. By signing the signature block below, Customer certifies that it has read and agrees to the provisions set forth in this Acknowledgement and to the terms of the MCA and Addenda posted at www.motorolasolutions.com/product-terms, and the signatory to this Acknowledgement represents and warrants that he or she has the requisite authority to bind Customer to this Acknowledgement, the MCA and the Addenda.

2. Entire Agreement. This Acknowledgement supplements the terms of the MCA and applicable Addenda and forms a part of the Parties’ Agreement. This Acknowledgement, the MCA and applicable Addenda available at www.motorolasolutions.com/product-terms, and any all Ordering Documents between the Parties constitutes the entire agreement of the Parties regarding the subject matter hereof, and supersedes all previous agreements, proposals, and understandings, whether written or oral, relating to this subject matter.

3. Disputes; Governing Law. Sections 12 – Disputes of the MCA is hereby incorporated into this Acknowledgement *mutatis mutandis*.

4. Execution and Amendments. This Acknowledgement may be executed in multiple counterparts, and will have the same legal force and effect as if the Parties had executed it as a single document. The Parties may sign in writing or by electronic signature. An electronic signature, facsimile copy, or computer image of a signature, will be treated, and will have the same effect as an original signature, and will have the same effect, as an original signed copy of this document. This Acknowledgement may be amended or modified only by a written instrument signed by authorized representatives of both Parties.

The Parties hereby enter into this Acknowledgement as of the last signature date below.

Watchguard: Watchguard, Inc.

By: Giles Tipsword

Name: Giles Tipsword

Title: VP

Date: 03-31-22

Email: bekah.villarreal@motorolasolutions.com

Customer: Hilliard Division of Police

By: Eric Grile

Name: Eric Grile

Title: Chief of Police

Date: 03-30-22

Email: egrile@hilliardohio.gov

Attachment: Body cam quote_DF-0089-07 (2256 : Purchasing Body Worn Cameras)