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# Legislative Bulletin

An Official Publication of the Hilliard City Council

**Publication Date: April 12, 2022**

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## ORDINANCES

**The following Ordinances were passed on April 11, 2022**

**22-13      APPROPRIATING FUNDS IN ORDER TO REIMBURSE THE FRANKLIN COUNTY ENGINEER'S OFFICE FOR THE SCIOTO DARBY ROAD RESURFACING PROJECT.**

**WHEREAS**, on January 24, 2022, City Council adopted Resolution No. 22-R-02 authorizing the City Manager to apply for and accept vehicle registration permissive tax funds (the "Funds") from the Board of County Commissioners of Franklin County (the "Commissioners")

**WHEREAS**, Resolution No. 22-R-02 also authorized a cooperative agreement with the Franklin County Engineer's Officer (FCEO) regarding the resurfacing of Scioto Darby Road within the City (the "Project"); and

**WHEREAS**, upon receipt of the Funds, the City plans to utilize the Funds to reimburse FCEO for the Project consistent with the terms of the cooperative agreement; and

**WHEREAS**, the City has now received, and it is necessary to appropriate the Funds in order to fulfill the terms of the cooperative agreement between FCEO and the City;

**WHEREAS**, this appropriation is in the best interest of the City and its residents.

**NOW, THEREFORE, BE IT ORDAINED** by the Council of the City of Hilliard, Ohio that:

**SECTION 1.** An appropriation in the amount of \$332,577.63 from the City's Street Improvement Fund, Fund 206, Object 55, in order to reimburse the Franklin County Engineer's Office for the resurfacing of Scioto Darby Road.

**SECTION 2.** This Ordinance shall be in effect from and after the earliest time provided for by law.

**22-14      AMENDING SECTION 149.04 OF THE CITY'S CODIFIED ORDINANCES REGARDING THE NUMBER OF MEMBERS TO BE APPOINTED TO THE ENVIRONMENTAL SUSTAINABILITY COMMISSION.**

**WHEREAS**, Hilliard City Council desires to expand the Environmental Sustainability Commission (ESC) membership numbers; and

**WHEREAS**, by increasing the membership numbers of the ESC, it will allow the Commission to have an even more diverse makeup and further assist the City in developing programs that will enhance sustainable practices within the City.

**NOW THEREFORE, BE IT ORDAINED** by the Council of the City of Hilliard that:

**SECTION 1.** Section 149.04(a) is hereby amended as follows:

149.04 ENVIRONMENTAL SUSTAINABILITY COMMISSION.

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## 22-14 continued:

The Environmental Sustainability Commission (ESC) is established and shall be operated as provided herein:

(a) *Establishment and Purpose.*

(1) There is hereby established, in and for the City, an Environmental Sustainability Commission (ESC) consisting of not less than seven nor more than ~~nine~~ ten volunteer members.

(2) The purpose of the ESC shall be to advise City Council, the City Manager, and city officials on the following mission:

"The Environmental Sustainability Commission shall review existing green policies and advise City Council, the City Manager, and city officials in the initiation and/or development of programs that will create or enhance sustainable practices within our community."

**SECTION 2.** All other provisions of Section 149.04, not modified herein, remain unchanged and are in full force and effect.

**SECTION 3.** This Ordinance shall be in effect from and after the earliest time provided for by law.

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## 22-15 AMENDING SECTION 149.07 OF THE CITY'S CODIFIED ORDINANCES REGARDING THE MEMBERSHIP OF THE HILLIARD RECREATION AND PARKS ADVISORY COMMISSION.

**WHEREAS**, Hilliard City Council desires to amend and expand the membership of the Recreation and Parks Advisory Commission (RPAC) to allow not more than one high school student from each of the Hilliard City School District high schools; and

**WHEREAS**, allowing additional high school students to be appointed to the RPAC will promote the RPAC's purpose of advising Council on the City's recreation and parks facilities, services and programming.

**NOW THEREFORE, BE IT ORDAINED** by the Council of the City of Hilliard that:

**SECTION 1.** Section 149.07 is hereby amended as follows:

### 149.07 HILLIARD RECREATION AND PARKS ADVISORY COMMITTEE.

The Recreation and Parks Advisory Committee (RPAC) is established and shall be operated as provided herein:

- (a) *Establishment and Purpose.* There is hereby established, in and for the City, a Recreation and Parks Advisory Committee consisting of not less than ten (10) nor more than twelve (12) volunteer members.
- (b) *Membership, Organization and Procedures.*
- (1) Appointments to the Committee shall be made by City Council. Members shall be residents of the City.
  - (2) Membership will include:
    - a. Six (6) residents, to be appointed by City Council.
    - b. Up to three (3) ~~One (1)~~ high school students, with not more than one (1) from each high school of the Hilliard City School District, to be appointed by City Council.
    - c. Two (2) City Council Members, to be appointed by the President of Council.
    - d. One (1) representative of the Hilliard City School District.
  - (3) All members shall be voting members.

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## 22-15 continued:

- (4) The six resident members will serve two-year terms and can be re-appointed for two additional terms, but shall not serve more than 6 consecutive years.
- (5) All other members will serve one-year terms and can be re-appointed for subsequent terms.
- (6) Initial terms for the five (5) resident members, however, are as follows:
  - a. Two (2) of the members each shall serve an initial term of three (3) years.
  - b. Two (2) of the members each shall serve an initial term of two (2) years.
  - c. One (1) member shall serve an initial term of one (1) year.
- (7) A majority of the voting members of the Committee shall constitute a quorum.

**SECTION 2.** All other provisions of Section 149.07, not modified herein, remain unchanged and are in full force and effect.

**SECTION 3.** This Ordinance shall be in effect from and after the earliest time provided for by law.

**There were no First Readings of Ordinances on April 11, 2022.**

## RESOLUTIONS

**The following Resolutions were passed by Hilliard City Council on April 11, 2022.**

**22-R-27 AUTHORIZING THE CITY MANAGER TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT (PSA) WITH PRIME AE GROUP, INC TO PROVIDE GENERAL ENGINEERING SERVICES.**

**WHEREAS**, the City of Hilliard uses the services of consultants to assist with construction services for capital improvement projects and private development projects; and

**WHEREAS**, the services to be performed by Prime AE Group include construction contract administration and project management, materials testing, inspection services, and other related construction services; and

**WHEREAS**, the Professional Services Agreement (PSA) for General Engineering Services (GES) is an annual contract and tasks are performed on an "as-requested" basis, whereby Prime AE Group will provide services only as requested and directed by the City based on specific work to be performed; and

**WHEREAS**, the City desires to enter into a PSA with Prime AE Group for construction services based on their technical experience and training, past performance, and familiarity with applicable construction and materials specifications; and

**WHEREAS**, by passage of the City's annual Capital Improvement Budget and the annual Operating Budget, funds are appropriated by Hilliard City Council for construction of various projects each year in Funds 103, 202, 206, 266, 267, 269, 283, and 304; and

**WHEREAS**, the expenditure of funds for each project will be authorized by Hilliard City Council by contract resolution concurrent with authorization of the corresponding construction contracts, when applicable.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of Hilliard, Ohio that:

**SECTION 1.** The City Manager is hereby authorized to enter into a professional services agreement ("Agreement") with Prime AE Group, Inc. in substantially the same form as the one **attached** hereto as Exhibit "A" and incorporated herein, for General Engineering Services. The City Manager is authorized to make such changes to the Agreement that are not inconsistent with this Resolution and not adverse to the City.

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## 22-R-27 continued:

**SECTION 2.** The City Manager is authorized to extend this Agreement annually for up to four additional years, subject to satisfactory performance and the appropriation of sufficient funds by City Council, except for fees deposited into Fund 283, Object 53, which funds are appropriated upon deposit.

**SECTION 3.** This Resolution is effective upon its adoption.

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## 22-R-28     **AUTHORIZING THE CITY MANAGER TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT (PSA) WITH GPD GROUP TO PROVIDE GENERAL ENGINEERING SERVICES AND AUTHORIZING AN EXPENDITURE.**

**WHEREAS**, GPD Group serves as the City's Contract Professional Traffic Operations Engineer (PTOE), providing on-call services and technical expertise to the City related to engineering, operations, maintenance, product review, and development of standards for traffic control devices, including traffic signals, school zone flashing lights, beacons, signs, markings, signal communications, preemptions systems, and other related devices; and

**WHEREAS**, GPD Group assists the Community Development Department in plan reviews for private development and capital projects; and

**WHEREAS**, the Professional Services Agreement (PSA) for General Engineering Services (GES) is an annual contract and tasks are performed on an "as-directed" basis, whereby GPD will provide services only as requested and directed by the City based on specific work to be performed; and

**WHEREAS**, the existing GES contract for traffic engineering and plan review services expires on July 2, 2022; and

**WHEREAS**, the City of Hilliard desires to enter into a new PSA with GPD Group based on their technical experience and training, past performance, and familiarity with Hilliard's traffic systems and Hilliard's design requirements; and

**WHEREAS**, by the passage of Ordinance No. 21-36 on November 22, 2021, funds in the amount of \$120,000 were appropriated in the Operating Budget; and

**WHEREAS**, by passage of Ordinance No. 21-41 on December 13, 2021, funds in the amount of \$20,000 were appropriated in the Capital Budget; and

**WHEREAS**, pursuant to Section 3.10 of the Charter of the City, authorization to fund the Services may be established by Resolution of Council.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of Hilliard, Ohio that:

**SECTION 1.** An expenditure is authorized in 2022 as follows:

- Fund 101, Object 53 = \$45,000
  - Fund 202, Object 55 = \$20,000
  - Fund 283, Object 53 = \$75,000
- Total =                                 \$140,000

**SECTION 2.** The City Manager is hereby authorized to enter into a professional services agreement ("Agreement") with GPD Group in substantially the same form as the one **attached** hereto as Exhibit "A" and incorporated herein, for General Engineering Services. The City Manager is authorized to make such changes to the Agreement that are not inconsistent with this Resolution and not adverse to the City.

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## 22-R-28 continued:

**SECTION 3.** The City Manager is authorized to extend this Agreement for up to four additional years, subject to satisfactory performance and the appropriation of sufficient funds by City Council, except for fees deposited into Fund 283, Object 53, which funds are appropriated upon deposit.

**SECTION 4.** The Finance Director is authorized to make any accounting changes to revise the funding source for any contract or contract modification associated with expenditure of the funds provided herein.

**SECTION 5.** This Resolution is effective upon its adoption.

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## 22-R-29 AUTHORIZING THE CITY MANAGER TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT (PSA) WITH DLZ OHIO, INC TO PROVIDE GENERAL ENGINEERING SERVICES.

**WHEREAS**, the City of Hilliard uses the services of consultants to assist with construction services for capital improvement projects and private development projects; and

**WHEREAS**, the services to be performed by DLZ Ohio include construction contract administration and project management, materials testing, inspection services, and other related construction services; and

**WHEREAS**, the Professional Services Agreement (PSA) for General Engineering Services (GES) is an annual contract and tasks are performed on an "as-requested" basis, whereby DLZ Ohio will provide services only as requested and directed by the City based on specific work to be performed; and

**WHEREAS**, the City desires to enter into a PSA with DLZ Ohio for construction services based on their technical experience and training, past performance, and familiarity with applicable construction and materials specifications; and

**WHEREAS**, by passage of the City's annual Capital Improvement Budget and the annual Operating Budget, funds are appropriated by Hilliard City Council for construction of various projects each year in Funds 103, 202, 206, 266, 267, 269, 283, and 304; and

**WHEREAS**, the expenditure of funds for each project will be authorized by Hilliard City Council by contract resolution concurrent with authorization of the corresponding construction contracts, when applicable.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of Hilliard, Ohio that:

**SECTION 1.** The City Manager is hereby authorized to enter into a professional services agreement ("Agreement") with DLZ Ohio, Inc. in substantially the same form as the one **attached** hereto as Exhibit "A" and incorporated herein, for General Engineering Services. The City Manager is authorized to make such changes to the Agreement that are not inconsistent with this Resolution and not adverse to the City.

**SECTION 2.** The City Manager is authorized to extend this Agreement annually for up to four additional years, subject to satisfactory performance and the appropriation of sufficient funds by City Council, except for fees deposited into Fund 283, Object 53, which funds are appropriated upon deposit.

**SECTION 3.** This Resolution is effective upon its adoption.

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**22-R-30 AUTHORIZING THE CITY MANAGER TO ENTER INTO A SERVICE AGREEMENT WITH STREETSCAN, INC FOR A CITYWIDE SIDEWALK, TRAIL, AND CURB RAMP INVENTORY AND ASSESSMENT AND AUTHORIZING THE EXPENDITURE OF FUNDS.**

**WHEREAS**, in accordance with Hilliard City Council goals, the City is committed to implementing a strategy that includes public infrastructure maintenance and delivery of City services that support residents as they maintain properties in our older neighborhoods; and

**WHEREAS**, the City desires to conduct a citywide assessment of sidewalks, trails, and curb ramps to inventory assets, assess asset condition, and assess asset compliance with the Americans with Disability Act (ADA); and

**WHEREAS**, the City desires a software solution to assist with asset management, GIS integration, planning, and budgeting for maintenance of sidewalk, trail, and curb ramp assets (collectively “the Project”); and

**WHEREAS**, the City has selected StreetScan, Inc. to perform data collection, data processing, GIS integration, and software for the Project; and

**WHEREAS**, a Services Agreement, Scope, and Fee for the Project are included herein as “Exhibit A”; and

**WHEREAS**, the estimated cost of the services for the Project is \$143,551 based on an assumed 272 miles of sidewalk and trails and 3,750 curb ramps citywide; and

**WHEREAS**, a contingency is needed to cover additional quantity of sidewalks, trails, and curb ramps encountered during data collection for a total not to exceed amount of \$156,800; and

**WHEREAS**, by the passage of Ordinance No. 21-41 on December 13, 2021, funds in the amount of \$156,800 were appropriated in the Capital Improvements Budget, and pursuant to Section 3.10 of the Charter of the City, authorization to fund the Services may be established by Resolution of Council.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of Hilliard, Ohio that:

**SECTION 1.** An expenditure in the amount of \$156,800 is authorized from Fund 206, Object 55 to fund the Services Agreement with StreetScan, Inc.

**SECTION 2.** The City Manager is authorized to enter into a services agreement with StreetScan, Inc., in substantially the same form as Exhibit “A”, attached hereto and incorporated herein, and in an amount not to exceed \$156,800. The City Manager is authorized to make such changes to the attached Agreement that are not inconsistent with this Resolution and that are not adverse to the City.

**SECTION 3.** The Finance Director is authorized to make any accounting changes to revise the funding source for any contract or contract modification associated with expenditure of the funds provided herein.

**SECTION 4.** This Resolution is effective upon its adoption.

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**22-R-31 AUTHORIZING THE CONSTRUCTION AND EXPENDITURE OF FUNDS IN ORDER TO BUILD A FIBER OPTIC CABLE TO FATHER DIPIETRO PARK AND THE TRAFFIC SIGNAL AT DAVIDSON AND DUBLIN ROAD.**

**WHEREAS**, the Hilliard Municipal Fiber Network (HIFIO) was created to improve city services, advance economic development and create a foundation for Smart City development; and

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## 22-R-31 continued:

**WHEREAS**, in 2019, the City began construction portions of the Hilliard Municipal Fiber Network (the "Project"); and

**WHEREAS**, this portion of the Project will connect the City's Father DiPietro Park and the traffic signal at Davidson Road and Dublin Road; and

**WHEREAS**, by the passage of Ordinance No. 21-41, on December 13, 2021 funds in the amount of were appropriated in the Capital Improvements Budget, and pursuant to Section 3.10 of the Charter of the City, authorization for the expenditure may be established by Resolution of Council.

**NOW, THEREFORE, BE IT RESOLVED**, by the Council of the City of Hilliard, Ohio, that:

**SECTION 1.** An expenditure in an amount not to exceed \$85,000 is authorized from Fund 304 Object 55.

**SECTION 2.** Hilliard City Council authorizes the City Manager to extend the contract with Thayer and purchase associated hardware to construct additional portions of the Hilliard Municipal Fiber Network to connect Father DiPietro Park and the traffic signal at Davidson and Dublin Road at a total cost not to exceed \$85,000.

**SECTION 3.** The Finance Director is authorized to make any accounting changes to revise the funding source for any contract or contract modification associated with expenditure of the funds.

**SECTION 4.** This Resolution is effective upon its adoption.

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## 22-R-32 **AUTHORIZING THE CITY MANAGER TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT (PSA) WITH ALL SECURED SECURITY SERVICES LLC FOR THE PURCHASE AND BUILD OF ACCESS CONTROL IN ALL CITY STRUCTURES.**

**WHEREAS**, on February 16, 2022, the Division of Information Technology issued a Request for Proposals for the purpose of contracting with a qualified firm or firms to provide a design build solution for the City's access control needs (the "Services"); and

**WHEREAS**, by installing a new access control system, the City desires to:

- Improve functionality with door locks
- Move to a supported platform
- Improve reliability
- Integrate security alarm and camera system
- Establish a vendor support agreement

**WHEREAS**, four proposals were received by the Information Technology Department on March 10, 2022; and

**WHEREAS**, the City reviewed the proposals and determined that All Secured Security Services LLC ("All Secured") was the best firm to provide these Services; and

**WHEREAS**, on March 22, 2022, All Secured was notified of selection for it to provide these Services to the City; and

**WHEREAS**, by the passage of Ordinance No. 21-41 on December 13, 2021, funds in the amount of \$250,000 was appropriated in the Capital Improvements Budget, and pursuant to Section 3.10 of the Charter of the City, authorization to fund the Services may be established by Resolution of Council.

**NOW, THEREFORE, BE IT RESOLVED**, by the Council of the City of Hilliard, Ohio, that:

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**22-R-32 continued:**

**SECTION 1.** An expenditure in an amount not to exceed \$250,000 is authorized from Fund 304 Object 601.

**SECTION 2.** The City Manager is hereby authorized to enter into an agreement with All Secured Security Services LLC to purchase professional services and equipment for the installation of an access control system at a total cost not to exceed \$250,000.

**SECTION 3.** The City Manager authorized to sign and execute any and all documents or agreements necessary to effectuate the purchase of equipment and professional services as authorized hereunder.

**SECTION 4.** The Finance Director is authorized to make any accounting changes to revise the funding source for any contract or contract modification associated with expenditure of the funds.

**SECTION 5.** This Resolution is effective upon its adoption.

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**22-R-33 RE-APPOINTING MEMBERS TO THE PUBLIC ARTS COMMISSION.**

**WHEREAS**, the Council of the City of Hilliard created the Public Arts Commission ("PAC") by Resolution No. 17-R-36 on April 10, 2017; and

**WHEREAS**, following the initial appointments, PAC members are appointed to two-year terms; and

**WHEREAS**, Kelley Daniel was reappointed to the PAC on April 13, 2020, by Resolution No. 20-R-35 and Bill Uttley was reappointed on May 10, 2021 by Resolution No. 21-R-37; and

**WHEREAS**, the Council of the City of Hilliard desires to reappoint Ms. Daniel and Mr. Uttley each to a new two year term; and

**WHEREAS**, Ms. Daniel and Mr. Uttley have expressed a desire to accept such reappointment to the PAC.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of Hilliard, Ohio that:

**SECTION 1.** City Council hereby reappoints the following individuals to new terms on the Public Arts Commission for the terms provided:

Name	Term
Kelley Daniel	April 11, 2022 to April 11, 2024
Bill Uttley	May 13, 2022 to May 13, 2024

**SECTION 2.** This Resolution shall be effective upon its adoption.

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**22-R-34 APPOINTING COUNCIL MEMBER CYNTHIA VERMILLION TO THE COLUMBUS REGION SPECIAL IMPROVEMENT DISTRICT.**

**WHEREAS**, as set forth in Ohio Revised Code Chapter 1710, the Ohio General Assembly has authorized property owners to include their properties within energy special improvement districts ("ESIDs") upon a petition to a municipal corporation or township, which ESIDs are voluntary organizations of property owners who undertake special energy improvement projects for their properties and finance such special energy improvement projects by way of voluntary special assessments; and



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## 22-R-34 continued:

**WHEREAS**, the Columbus, Worthington Regional Energy Special Improvement District (the "District") was created under Ohio Revised Code Chapters 1702 and 1710 as an ESID and established pursuant to Resolution No. 0261X-2015 of the Council of the City of Columbus, Ohio approved on November 23, 2015 (the "Creation Resolution"); and

**WHEREAS**, pursuant to the Creation Resolution, the Columbus Regional Energy Special Improvement District Program Plan (as amended and supplemented from time to time, the "Program Plan") was adopted as a plan for public improvements and public services under Ohio Revised Code Section 1710.02(F), which plan allows for additional properties within the City of Columbus, Ohio and within any municipal corporation or township which is adjacent to any other municipal corporation or township in which a portion of the District's territory is located to be added to the territory of the District; and

**WHEREAS**, pursuant to Resolution No. 18-R-27, adopted March 26, 2018, the City of Hilliard approved the petition for special assessments, the Columbus Regional Energy Special Improvement District Program Plan and joined Columbus Regional Special Improvement District; and

**WHEREAS**, the City recommends appointing Council Member Cynthia Vermillion to the District Board.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of Hilliard, Ohio, that:

**SECTION 1.** Hilliard City Council hereby appoints Council Member Cynthia Vermillion to the Columbus Regional Energy Special Improvement District Board.

**SECTION 2.** This Resolution is effective upon its adoption.

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