



**Hilliard Public Arts Commission
Mural Application**

Prior to submitting this application, the Creator of the Mural shall request a meeting with the Public Arts Commission for initial review of the mural, location, and building owner’s approval.

Creator of Mural (Applicant): _____ Date Submitted: _____

Creator of Mural Address: _____

Creator of Mural Phone Number: _____

Creator of Mural E-mail: _____

Property Owner Name (if different than above): _____

Property Owner Address: _____

Property Owner Phone Number: _____

Property Owner E-mail: _____

Property Owner Statement:

I hereby certify that I am the property owner of the premises referenced above. By my signature below, I consent to the submission of this application and consent to the location of a mural to the structure located on my premises.

Property Owner Signature

Submission Requirements:

- Clear and legible drawings with description showing the location of the mural which is the subject of the application and all other existing artwork whose construction requires permits, when such artworks are on the same premises;
- Drawings showing the dimensions, construction supports, sizes, foundation, materials of the mural and methods of attachment to be used;
- Description of the type of lighting, if any, to be used to illuminate the mural;
- A statement by the applicant that application of a mural to the building is not prohibited in any way by language included in a restrictive deed or covenants placed on the owner’s property;
- The resume of each artist involved in project;
- 6 slides/digital images highlighting artist’s original work that best illustrates ability as a muralist;
- 7 copies of one color image of the proposed mural;
- History of the sponsoring organization (if applicable) including brief narrative, date established and community served;
- Letter of support from adjacent property owners, both residential and businesses;
- A nonrefundable application fee of \$150.00 must be paid by the applicant. Application fees shall be deposited into the City’s Public Art Fund. Application fee shall be in form of either check or money order



and made payable to the City of Hilliard.

- Details showing that:
 - The materials of the mural ensure longevity and durability;
 - Paint will be applied on a surface and structure that is stable and ready (or will be stable and ready) for painting;
 - Acceptable graffiti/UV coating on the finished mural will provide resistance to vandalism and weather;
 - The mural is accessible to the public; and
 - A plan has been developed for the continued maintenance and repair of the mural.

Approval Process:

- After submitting this application to the Public Arts Commission, the applicant shall present the mural to the Public Arts Commission at one of its regularly scheduled meetings.
- The Public Arts Commission shall make a decision based on the criteria listed above, and shall forward their recommendation to City Council through its Clerk of Council for scheduling on a Council agenda. Council shall vote to approve or disapprove the mural, or approve the mural with modifications that are agreed to by the applicant-artist.
- The approval, if granted, is for the specific design of the mural as approved by Hilliard City Council. Any proposed changes shall be submitted to the Public Arts Commission for consideration, with final approval subject to a majority vote of City Council. This permit is revocable by the City, after consultation with the Public Arts Commission, if it is determined at any time that the mural being installed does not comply with the mural as approved by City Council and for which the permit was issued. Upon revocation of a permit, all work on the mural shall stop immediately.